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**FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT**

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# **BOARD OF EDUCATION REGULAR MEETING**

**Tuesday, September 4, 2012**

**School District Administrative Center  
520 Fifth Avenue**

# Fairbanks North Star Borough School District 2012-14 PRIORITIES



## OUR VISION... Excellence and Equity for All

**OUR MISSION** is to provide an excellent and equitable education in a safe, supportive environment so all students can become productive members of a diverse and changing society.

### Core Values

- Student learning is at the center of everything we do.
- Respect for the diversity and dignity of all individuals and groups is essential.
- Provide a safe learning environment.
- Quality education requires highly motivated, skilled, supportive teachers, administrators, and support staff.
- High achievement evolves from high expectations and educational opportunities.
- Active partnerships with the family and community are essential to support successful student learning.

### Performance Goals

*The Fairbanks North Star Borough Board of Education encourages the use of innovative and creative strategies and programs to attain these goals.*

#### A. Student Achievement

- *Raise achievement level for all students.*
- *Close the achievement gaps.*
- *Create multiple measures - artifacts and evidence.*

##### Indicators:

- Increase achievement level on the following:
  - grade level SBAs and HSGQE in all areas (Reading, Mathematics, & Writing) for all grade levels
  - WorkKeys Assessment for all juniors
  - students taking the SAT and ACT tests
- Create multiple measures of academic progress: portfolios, districtwide formative and summative assessments and implement a nationally norm referenced assessment for grades three through ten.

#### B. Career Technical Education

- *Develop, maintain, and sustain a state-of-the-art Career and Technical Education Program.*
- *Program delivery needs to be fluid and always ready to respond to changing economic and industry needs.*

##### Indicators:

- Delineate pathways
- Increase student participation
- Develop apprenticeship opportunities
- Increase enrollment for graduates at UAF-CTC
- Develop collaborative advisory committees for our pathways with UAF-CTC

#### C. Technology

- *Support the continued evolution and implementation of the district's Technology Plan.*
- *Create and support sufficient opportunities for students to be successful in their future technology use.*

##### Indicators:

- Staff and student proficiency increases as measured by state assessments
- Increase capacity for teachers to use instructional technology in all content areas
- Increase student technology use

#### D. Increasing Connections Between Parents, Community, Businesses, and Our Schools

- *Support families through creation of proactive outreach strategies to increase parent and community engagement.*
- *Recognize parent participation on an ongoing basis at the school and district level.*
- *Re-establish the School Business Partnership program.*

##### Indicators:

- Increase the number of connections and time spent volunteering in schools by parents and community members
- Formalize business partnerships with schools

Adopted 1-17-2012

### Ongoing Commitments

- Focus instruction and resources on areas of need, such as career and technical education, math and writing improvement, and the gender achievement gap.
- Support class sizes that are conducive to learning.
- Use data-supported decision making and annual school planning.
- Provide educational options to families and students.
- Increase communication with, and support for, and respect of students and families of diverse populations.
- Invest in quality professional development to meet district goals.
- Use technologies, including PowerSchool Premier, to enhance learning, monitor student progress, involve parents, enhance communication, and maintain efficient district operations.
- Recruit, hire, and retain a diverse workforce with the talents and abilities to fulfill the district's mission.
- Maintain excellent school facilities and manage capital improvement projects.
- Develop long-term sustainability of overall district operations.

Adopted 1-17-2012

**FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION**

**September 4, 2012**  
**7:00 P.M. – REGULAR BOARD MEETING**  
Board Room - 520 Fifth Avenue  
School District Administrative Center

**AGENDA**

**A. PRELIMINARIES**

*Reference Pages*

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3. Roll Call
4. Coastal America Art Contest National Winners 3
5. ESP of the Month: Sonya Hansen, Pearl Creek Behavior Intervention Specialist 3
6. White-Riley-Peterson Policy Fellowship 3
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**D. ACTION ITEMS – OLD BUSINESS**

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2. Rescind AppTrack Software Project Special Revenue Fund 4
- \* 3. Grant Acceptance: Indian Education Formula Grant Part II 5 & 12-13
- \* 4. Grant Acceptance: Alaska Statewide Mentor Project, Innovations in Education i3 5 & 14-15
- \* 5. Grant Acceptance: Nutritional Alaskan Food for Schools Formula Grant 5 & 16-17
- \* 6. Monthly Management Reports 5 & 18-33
- \* 7. Minutes See minutes

**E. ACTION ITEMS – NEW BUSINESS**

1. Resolution 2013-04: Honoring Hispanic Heritage Month 5 & 34
- \* 2. Fairbanks B.E.S.T. Curriculum Notice 5 & 35-37
- \* 3. Budget Transfer 2013-002: ERII & EMII Funds 6 & 38-39
- \* 4. IFB 13-R0004: Potable Water, Bulk, Directly Delivered 6 & 40
- \* 5. Fundraising/Travel Request: Lathrop High School 6 & 41
- \* 6. Gift Acceptance: North Pole High School 6 & 42
- \* 7. Personnel Action Report 6 & 43-45

**F. INFORMATION & REPORTS**

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2. Association of Alaska School Boards' (AASB) Call for Resolutions 6 & 46-50
- \* 3. Personnel Information Report 6 & 51-53
- \* 4. Board's Reading File 7-9
- \* 5. Coming Events and Meeting Announcements 9

**G. BOARD AND SUPERINTENDENT'S QUESTIONS/COMMENTS/COMMITTEE REPORTS**

**H. ADJOURNMENT BY 10:00 P.M. UNLESS RULES SUSPENDED**

*Board of Education Regular Meetings are broadcast live on KUAC-FM, 89.9 and  
televised live on GCI Cable channel 14, and audio streamed live from the district's web page  
[www.k12northstar.org](http://www.k12northstar.org)*



**FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION**

**7:00 P.M. – REGULAR BOARD MEETING**

**September 4, 2012**

**AGENDA**

**A. PRELIMINARIES**

*Reference Pages*

**A. 1. Call to Order by President**

**A. 2. Pledge of Allegiance, led by Mrs. Hull**

**A. 3. Roll Call**

Kristina Brophy, President  
Sharon McConnell, Vice President  
Sue Hull, Treasurer  
Sean Rice, Clerk  
Silver Chord, Member  
Wendy Dominique, Member  
John Thies, Member  
Thomas Daack, Base Representative  
Ron Johnson, Post Representative  
Hanna Brewer, Student Representative

**A. 4. Coastal America Art Contest National Winners**

Casey Lambries, fourth grader at North Pole Elementary School, and Isabell Brown, third grader at Two Rivers, will be recognized for their first and second place entries in the national Coastal America Art Contest held in May. Casey, at that time, a third grader at North Pole Elementary School, won first place in the 3<sup>rd</sup>-5<sup>th</sup> grade category and Isabell, a then second grader at Two Rivers, won second place in the K-2<sup>nd</sup> category. Rosita Wilburn, North Pole Elementary principal, and Ruth Segler, North Pole Elementary teacher, and Lori Swanson, Two Rivers principal, and Kim Kelly, Two Rivers special education and ELP teacher, will make the presentations.

**A. 5. ESP of the Month**

Sonya Hansen, Pearl Creek behavior intervention specialist, will be recognized as the Extra Special Support Staff Person for September 2012. Kate LaPlaunt, Pearl Creek principal, will make the presentation.

**A. 6. White-Riley-Peterson Policy Fellowship**

Julie Wild-Curry, director of after school programs, will be recognized for her selection as one of fifteen educational leaders from throughout the nation to be named as a White-Riley-Peterson Policy Fellow. Kathy Hughes, executive director of alternative instruction and accountability, will make the presentation.

**A. 7. Staff Introductions**

New staff and staff assigned to new positions will be introduced to the Board.

**A. 8. Spotlight: Alaska Native Education Program**

Yatibaey Evans, Alaska Native Education (ANE) coordinator, will make a brief presentation on the Troth Yeddah Culture Camp that was held in June and ANE's upcoming districtwide Literacy Challenge.

**B. AGENDA**

**B. 1. Adoption of the Agenda**

Consent agenda items marked with an asterisk are considered routine items not requiring public discussion by the Board. Unless removed from the consent agenda, asterisked items will be automatically approved when the agenda is adopted. Questions concerning these items should be directed to the administration before the meeting.

If the superintendent or a member of the public wishes to have an item removed from the consent agenda, the request must be made to a Board member any time prior to the start of the meeting. The Board member has the discretion to accept or deny the request. Only a Board Member may remove an item from the consent agenda. If an item is removed from the consent agenda, it shall be considered separately as the last item of new business. Asterisked items will then be adopted by one single motion.

■ MOTION is to adopt the agenda with consent items.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Advisory Vote \_\_\_\_\_ Vote \_\_\_\_\_

**B. 2. Presentation on Agenda Items**

Any person wishing to speak on an agenda item—action items or information and reports—will have three minutes to testify when that item is before the Board for discussion. There is a limit of one hour total testimony per item.

**C. PUBLIC COMMENTS ON NONAGENDA ITEMS**

Public comments on nonagenda items are limited to three minutes per person for a maximum of one hour. People on the sign-up list will be called first. If there is time, people who did not sign up may address the Board. A person testifying must state their name and address for the record. Board members may ask questions for clarification. Although there is time at the end of each meeting for Board and superintendent comments, some concerns may not be able to be addressed immediately, as additional information may need to be gathered.

**D. ACTION ITEMS – OLD BUSINESS**

**D. 1. Rescind Resolution 2013-03: AppTrack**

*Ref. Pg. 11*

Board Vice President Sharon McConnell has asked for Resolution 2013-03: AppTrack to be rescinded. Resolution 2013-03: AppTrack was approved by the board at their August 7, 2012 Regular Meeting.

■ MOTION is to rescind the motion relating to Resolution 2013-03: AppTrack that was approved at the board's August 7, 2012 Regular Meeting.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Advisory Vote \_\_\_\_\_ Vote \_\_\_\_\_

**D. 2. Rescind AppTrack Software Project Special Revenue Fund**

If Resolution 2013-03: AppTrack is rescinded by the board, it will be necessary to also rescind the AppTrack Software Project Special Revenue Fund. The AppTrack Software Project Special Revenue Fund was approved by the board at their August 7, 2012 Regular Meeting.

■ MOTION is to rescind the motion relating to the AppTrack Software Project Special Revenue Fund approved at the board's August 7, 2012 Regular Meeting.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Advisory Vote \_\_\_\_\_ Vote \_\_\_\_\_

- D. \* 3. Grant Acceptance: Indian Education Formula Grant Part II** Ref. Pgs. 12-13  
 The district has received an award from the U.S. Department of Education in the amount of \$739,029 for the Indian Education Formula Grant Part II.
- MOTION is to accept the U.S. Department of Education award in the amount of \$739,029 for the Indian Education Formula Grant Part II, per Fiscal Note 2013-01.
- D. \* 4. Grant Acceptance: Alaska Statewide Mentor Project, Innovations in Education i3** Ref. Pgs. 14-15  
 The district has received a subaward from the University of Alaska Fairbanks in the amount of \$169,411.84 for year one of the three-year Alaska Statewide Mentor Project, Innovations in Education i3 Grant.
- MOTION is to accept the University of Alaska Fairbanks award in the amount of \$169,411.84 for the Alaska Statewide Mentor Project, Innovations in Education i3 Grant, per Fiscal Note 2013-02.
- D. \* 5. Grant Acceptance: Nutritional Alaskan Foods for Schools Formula Grant** Ref. Pgs. 16-17  
 The district has received an award from the State of Alaska, Department of Commerce, Community and Economic Development, in the amount of \$208,828 under the Nutritional Alaskan Foods for Schools Formula Grant.
- MOTION is to accept the State of Alaska, Department of Commerce, Community and Economic Development award in the amount of \$208,828 for the Nutritional Alaskan Foods for Schools Formula Grant, per Fiscal Note 2013-03.
- D. \* 6. Monthly Management Reports** Ref. Pgs. 18-33  
 The Monthly Management Reports for July 2012 are provided.
- MOTION is to accept the Monthly Management Reports for July 2012.
- D. \* 7. Minutes** See Minutes
- MOTION is to approve the minutes from the special meetings August 6, 20, and 29; the work session August 6; and the regular meeting August 7, 2012, as submitted.
- E. ACTION ITEMS – NEW BUSINESS**
- E. 1. Resolution 2013-04: Honoring Hispanic Heritage Month** Ref. Pg. 34  
 School Board Resolution 2013-04 honors Hispanic Heritage Month and proclaims the month of September 15, 2012, through October 15, 2012, for Hispanic cultural activities throughout the district.
- MOTION is to approve Resolution 2013-04: Honoring Hispanic Heritage Month  
 Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
 Advisory Votes \_\_\_\_\_ Vote \_\_\_\_\_
- E. \* 2. Fairbanks B.E.S.T. Curriculum Notice** Ref. Pgs. 35-37  
 Curriculum and materials approved for B.E.S.T. students align with district adopted curriculum, district graduation requirements, and Alaska state standards and grade level expectations. Individual Learning Plans outline goals and objectives, as well as listing instructional materials used throughout the school year.
- MOTION is to approve the Fairbanks B.E.S.T. curriculum notice.

- E. \* 3. **Budget Transfer 2013-02: ERII & EMII Funds** Ref. Pgs. 38-39  
Budget transfer 2013-02 moves Elementary Reading Improvement Initiative (ERII) and Elementary Math Improvement Initiative (EMII) funds to Intervention Support in the amount of \$1,007,050.

MOTION is to approve Budget Transfer 2013-02: ERII & EMII Funds in the amount of \$1,007,050.

- E. \* 4. **IFB 13-R0004: Potable Water, Bulk, Directly Delivered** Ref. Pg. 40  
Competitive sealed bids for potable water, bulk, directly delivered were opened in the purchasing department on August 7, 2012, at 4:00 p.m. The abstract of bids and complete bid file is available for review in the purchasing department. If approved, award will be made to the following:

<u>Vendor Name</u>	<u>Total Award</u>
Pioneer Wells, Inc.	\$29,693.58

MOTION is to award IFB 13-R0004 for Potable Water, Bulk, Directly Delivered to Pioneer Wells, Inc. for \$29,693.58.

- E. \* 5. **Fundraising/Travel Request: Lathrop High School** Ref. Pg. 41  
Lathrop High School is requesting permission to raise funds to send students to Spain, France, and Italy, March 7-16, 2013, where students will build on their foreign language skills and learn about European art and history, at no cost to the district.

MOTION is to approve Lathrop High School's request to raise funds to send students to Spain, France, and Italy, March 7-16, 2013, where students will build on their foreign language skills and learn about European art and history, at no cost to the district.

- E. \* 6. **Gift Acceptance: North Pole High School** Ref. Pg. 42  
North Pole High School is requesting gift acceptance of \$5,950 from Running Club North, to help support the school's cross country running club.

MOTION is to accept the gift of \$5,950 from Running Club North to North Pole High School to help support the school's cross country running club.

- E. \* 7. **Personnel Action Report** Ref. Pgs. 43-45

MOTION is to approve the Personnel Action Report for the period August 1-28, 2012.

## F. INFORMATION AND REPORTS

- F. 1. **Summer Construction and Facilities Planning Briefing**  
Dave Norum, executive director of facilities management, and Larry Morris, project manager, have provided a summary of this summer's school construction activities and next year's planned activities. They will provide a short briefing and answer questions.

- F. 2. **Association of Alaska School Boards' (AASB) Call for Resolutions** Ref. Pgs. 46-50  
The Association of Alaska School Boards (AASB) is soliciting resolutions from local school boards for consideration at the 2012 Annual Conference in November. School boards are asked to discuss the resolution changes and/or submit resolutions of their own.

- F. \* 3. **Personnel Information Report** Ref. Pgs. 51-53  
The Personnel Information Report for the period August 1-28, 2012 has been provided.

**F. \* 4. Board's Reading File**

8-03-12 ..... Email from AASB to Board  
RE: AASB Call for Resolutions

8-06-12 ..... 2012-13 Activities Handbooks for High & Middle School Students,  
Parents, & Coaches

8-07-12 ..... AASB Report from S. Hull to Board  
July 2012

8-08-12 ..... Letter from Board to Bristow Uplift Matching Gifts Program  
RE: Gift Thank You

8-08-12 ..... Letter from Board to Koch Companies Public Sector, LLC  
RE: Gift Thank You

8-08-12 ..... Email on Behalf of Superintendent to Board  
RE: Salcha Elementary School Article from Alaska Railroad's  
Community Ties Newsletter

8-08-12 ..... Email from Superintendent to Board  
RE: Negotiations/Information Update

8-08-12 ..... Email from S. McConnell to Board  
RE: Reconsideration Request

8-09-12 ..... Memo from T. Gatewood to Board  
RE: District Participation in Collaborative Project

8-10-12 ..... Email from L. Weckesser to Board  
RE: Invitation to Weller Ice Cream Social

8-10-12 ..... Email from President Brophy to Board  
RE: Motion to Reconsider

8-10-12 ..... Email from J. Dolan to Board  
RE: Motion to Rescind

8-13-12 ..... Memo & Attachments from G. Pierce to All Staff  
RE: Student Safety

8-13-12 ..... Email form J. Carson to Management Team  
RE: District in the News: August 6-13, 2012

8-13-12 ..... Letter from the Board to P. Yocum  
RE: Retirement Congratulations

8-13-12 ..... Letter from the Board to B. Leahy-McNutt  
RE: Retirement Congratulations

8-13-12 ..... Letter from the Board to P. Heine  
RE: Retirement Congratulations

8-13-12 ..... Letter from the Board to V. Franich  
RE: Retirement Congratulations

8-13-12 ..... Letter from the Board to C. Denney  
RE: Retirement Congratulations

8-13-12 ..... Letter from the Board to W. Bodle  
RE: Retirement Congratulations

8-14-12 ..... Email from B. Bailey to Management Team & Principals  
RE: Press Release: ESSA Tentative Agreement

8-14-12 ..... Email from S. McConnell to Board  
RE: Press Releases

8-14-12 ..... Email from President Brophy to Board  
RE: Press Releases

8-14-12 ..... Email from S. McConnell to Board  
RE: Press Releases

**F. \* 4. Board's Reading File (continued)**

8-14-12 ..... Email from President Brophy to Board  
RE: Press Releases

8-14-12 ..... Email from W. Dominique to Board  
RE: Press Releases

8-14-12 ..... Email from President Brophy to Board  
RE: Press Releases

8-17-12 ..... Email from Superintendent to Board  
RE: Take Your Child to School Week

8-17-12 ..... Email from J. DeWitt to Board  
RE: School Board Options

8-18-12 ..... Email from S. McConnell to Board  
RE: Request to Rescind AppTrack Licensing Program & Request for  
Work Session

8-20-12 ..... Email from Superintendent to Board  
RE: Alternative Programs Resolution

8-20-12 ..... Email from S. Chord to S. McConnell  
RE: Second Request to Rescind AppTrack Licensing Program

8-20-12 ..... FEAdback  
Volume 31, #01

8-20-12 ..... Email from President Brophy to Board  
RE: Request to Rescind AppTrack Licensing Program & Work Session  
Request

8-20-12 ..... Email from J. Carson to Management Team  
RE: District in the News: August 13-20, 2012

8-21-12 ..... Email on Behalf of the Superintendent to Board  
RE: Accident

8-22-12 ..... Email & Letter from Superintendent to Commissioner of Education  
RE: District Input on the State's Proposed Waiver

8-22-13 ..... Email on Behalf of the Superintendent to Board  
RE: North Pole Police Department Press Release ways

8-23-12 ..... From D. Norum to Superintendent  
RE: FY 2014 Capital Improvement Plan, Volumes 1-4

8-23-12 ..... Email on Behalf of the Superintendent to Board  
RE: Missing Child

8-23-12 ..... Email on Behalf of the Superintendent to Board  
RE: Missing Child Found

8-24-12 ..... Email from T. Vanflein-Hage to Board  
RE: Censorship in Schools

8-24-12 ..... Email on Behalf of Superintendent to Board  
RE: Air Quality

8-24-12 ..... Email from Superintendent to Board  
RE: Information

8-24-12 ..... Email from Board President to Superintendent  
RE: Information

8-27-12 ..... Email from K. Port to T. Vanflein-Hage  
RE: Inquiry into Wikipedia

8-27-12 ..... Email from J. Carson to Management Team  
RE: District in the News: August 20-27, 2012

**F. \* 4. Board's Reading File (continued)**

8-27-12 ..... 2012-13 Students' Rights, Responsibilities, & Behavioral Consequences Handbook  
8-27-12 ..... Email from Superintendent to Board  
RE: First Day of School Photo Gallery  
8-27-12 ..... Email from Superintendent to Board  
RE: First Friday Invite  
8-28-12 ..... FEAdback  
Volume 31, #02  
8-28-12 ..... Email from B. Bailey to Board  
RE: Press Release: CTE Director

**F. \* 5. Coming Events and Meeting Announcements**

9/12/12 5:30 pm Board Curriculum Advisory Committee Meeting  
9/13/12 5:30 pm Board Diversity Committee Meeting  
9/15-16/12 8:15 am – 4:15 pm each day AASB Fall Boardsmanship Academy (Pikes Waterfront Lodge)  
9/17/12 5:30 pm Special Meeting: Executive Session for Student Discipline  
9/17/12 6:00 pm Work Session: Board Priorities & Goals  
9/18/12 7:00 pm Regular Meeting

*All meetings are at 520 Fifth Avenue unless noted otherwise.*

**G. BOARD AND SUPERINTENDENT'S QUESTIONS/COMMENTS/COMMITTEE REPORTS**

**H. ADJOURNMENT BY 10:00 P.M. UNLESS RULES SUSPENDED**

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**FAIRBANKS NORTH STAR BOROUGH BOARD OF EDUCATION**

**RESOLUTION 2013-03: APPTRACK**

WHEREAS, the School Board approves the AppTrack Software Licensing Project as presented to the Board at the August 7, 2012 meeting; and

WHEREAS, the School Board has had an opportunity to review the Project in more detail, including review of the agreements to be used; and

WHEREAS, the School Board has reviewed the Memorandum from outside counsel Jim DeWitt and considered the presentations by the Administration;

NOW, THEREFORE, BE IT RESOLVED, the Fairbanks North Star Borough Board of Education determines that:

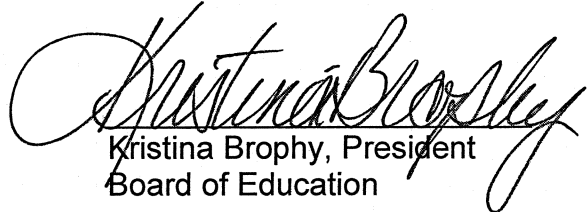
1. The Superintendent or his designee shall be authorized to enter into Software Licensing Agreements, and renewals of those Agreements on the terms set out in the form License; and

2. The Superintendent shall be authorized to enter into the Amendments to Exempt Employee Contracts with School District exempt employees Kevin Heneveld and Mark Laffoon; and


3. The Superintendent shall report to the School Board at such regular intervals as the Board may direct on income, expenses and resource impact of the Software Licensing Project; and

4. The approval granted by this resolution is limited to AppTrack and upgrades to AppTrack.

PASSED AND APPROVED: August 7, 2012

  
Kristina Brophy, President  
Board of Education

ATTEST:

  
Sharon Tuttle  
Secretary to the Board



GRANT TITLE: Indian Education Formula Grant Part II  
FUNDING AGENCY: US Department of Education  
STATUS: Acceptance  
AMOUNT: \$739,029  
SUBMISSION DEADLINE: N/A  
REVIEWED BY: Grant Review Committee  
TIME PERIOD: July 1, 2012 – June 30, 2013

GRANT PROGRAM GOAL: To reform and improve elementary and secondary school programs that serve Alaska Native and American Indian students.

POPULATION TO BE SERVED: Alaska Native and American Indian students

PROPOSED ACTIVITIES AT SUBMISSION: The Formula Grant is divided into two parts – Part I and Part II. Part I, Student Count, allows districts to submit Alaska Native/American Indian student count totals. Part II, Program and Budget Information, provides the award amount based on the Alaska Native/American Indian student count total submitted under Part I. Part II also enables districts to submit student performance data, identify project services and activities and develop program budgets based on a known grant amount.

Funds will be used to support the ANE grant coordinator, secretary, graduation success/attendance liaison, family advocate and 10.5 tutor positions. The graduation success/attendance liaison will assist with the effort to ensure graduation success. The family advocate will work with the graduation success/attendance liaison to support students and families; 10.5 tutors will work with staff to provide individual and/or small group academic assistance to students.

BOARD PERFORMANCE GOAL, ON-GOING COMMITMENTS, AND/OR NEW INITIATIVE SUPPORTED BY THIS GRANT: Goals: 1) Raise achievement level for all students. 2) Close the achievement gaps. 3) Support families through creation of proactive outreach strategies to increase parent and community engagement. Commitments: 1) Provide educational options to families and students. 2) Increase communication with, and support for, and respect of students and families of diverse populations. 3) Use technologies, including PowerSchool Premier, to enhance learning, monitor student progress, involve parents, enhance communication, and maintain efficient district operations. 4) Recruit, hire, and retain a diverse workforce with the talents and abilities to fulfill the district's mission.

ACTIVITIES CHANGED SINCE SUBMISSION: N/A

DISTRICT OBLIGATIONS DURING GRANT/UPON COMPLETION (i.e., in-kind services): If administrative costs exceed 5%, the district must request a waiver.

BUDGET: See fiscal note.

# FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT FISCAL NOTE

**FN 2013-01**

**Project Title:** Indian Education Formula Grant  
**Project Purpose:** Reform and improve elementary and secondary school programs that serve alaska native students  
**Project Director:** Yaitbaey Evans, Coordinator Alaska Native Education

**Project Information:**

District Fund Name: Alaska Native Education  
 State Function Classification: Instruction  
 This Budget Award: \$ 739,029.00 Period: July 1, 2012 to June 30, 2013  
 Matching Requirements: None  
 Indirect: 5.18%  
 Future Liabilities/Comments: None

**This Budget  
Award**



	2012-13			Total Funding Award(s)
<b>FUNDING SOURCES:</b>				
Direct Federal Grant	\$ 739,029	-	-	\$ 739,029
Total funding sources	<u>\$ 739,029</u>	<u>-</u>	<u>-</u>	<u>\$ 739,029</u>

**APPROPRIATIONS:**

Certificated salaries	\$ 71,936	-	-	\$ 71,936
Non-certificated salaries	374,818	-	-	374,818
Employee benefits	245,449	-	-	245,449
Professional and technical services	75	-	-	75
Staff travel	1,878	-	-	1,878
Supplies, materials, and media	8,477	-	-	8,477
Indirect costs	36,396	-	-	36,396
Total appropriation	<u>\$ 739,029</u>	<u>-</u>	<u>-</u>	<u>\$ 739,029</u>

**Position control for new positions:**

Position Title	Position ID	Est Annual Budget	FTE
<b>CERTIFIED SALARIES</b>			
Director	-	71,936	1.00
<b>NON-CERTIFIED SALARIES</b>			
Aides/Support Staff	-	374,818	-
			1.00

**District review/approvals**

Grants/Special Projects	
CFO	<i>mf</i>

Approved by School Board

Date \_\_\_\_\_

GRANT TITLE: Alaska Statewide Mentor Project—Innovations in Education i3  
FUNDING AGENCY: University of Alaska Fairbanks  
STATUS: Acceptance of Subaward Agreement  
AMOUNT: \$169,411.84 (August 1, 2012 – June 30, 2013)  
AWARD TYPE: Year One of Three-Year Grant Totaling \$677,647.36  
SUBMISSION DEADLINE: N/A  
REVIEWED BY: Grant Review Committee  
TIME PERIOD: August 1, 2012 – December 31, 2015

GRANT PROGRAM GOALS: The two goals of the project are to increase teacher retention and increase student achievement, with the ultimate expectation that early career teacher effectiveness can be accelerated through mentoring.

POPULATION TO BE SERVED: First year teachers.

PROPOSED ACTIVITIES AT SUBMISSION: The Alaska State Mentor Project—Innovations in Education i3 is an expanded research effort to increase the number of first year teachers receiving mentoring in urban areas as well as to conduct a rigorous experimental design to validate the ASMP model at a high level of statistical certainty. This research, conducted to validate ASMP, will take place in urban schools in Alaska, where a larger concentration of high needs students are in need of effective interventions and quality instruction to raise their opportunities for achievement. The research design requires random assignment to control and treatment groups. ASMP UGO will randomly assign treatment teachers who will be provided two consecutive years of mentoring by a full-release and trained mentor using the ASMP model. All data will be collected and reported in such a way as no one district, school, teacher, student, or any individual could be identified.

The FNSBSD will hire two mentors for year one. They will meet often with new teachers, observing and coaching them and providing such direct assistance as helping with short and long term planning, designing classroom management strategies, teaching demonstration lessons, and providing curriculum resources. Funding is also available to hire a district coordinator and to support required travel and professional development.

PRIMARY PERFORMANCE GOAL, ON-GOING COMMITMENTS, AND/OR NEW INITIATIVES SUPPORTED BY THIS GRANT Goal: Raise achievement level for all students.  
Commitment: Invest in quality professional development to meet district goals.

ACTIVITIES CHANGED SINCE SUBMISSION: N/A

DISTRICT OBLIGATIONS: The FNSBSD will release teachers selected as mentors from all teaching duties and provide in-kind support in the form of office space and access to office equipment. Indirect is capped at 4%.

BUDGET: See fiscal note.

# FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT FISCAL NOTE

**FN 2013-02**

**Project Title:** Alaska Statewide Mentor Project Urban Growth Opportunity  
**Project Purpose:** Increase teacher retention and increase student achievement  
**Project Director:** Peggy Carlson, Executive Director of Curriculum

**Project Information:**

District Fund Name: Statewide Mentor Urban Growth Project  
 State Function Classification: Support Services - Instruction  
 This Budget Award: \$ 169,412.00 Period: April 1, 2012 to December 31, 2015  
 Matching Requirements: None  
 Indirect: Limited to 4%  
 Future Liabilities/Comments: None

	This Budget Award ↓	Subsequent Years ↓		Total Funding Award(s)
	2012-13	2013-2015		
<b>FUNDING SOURCES:</b>				
Federal Funds Passed thru UAF Academic Affairs	\$ 169,412	508,236		\$ 677,647
Total funding sources	<u>\$ 169,412</u>	<u>508,236</u>	<u>-</u>	<u>\$ 677,647</u>
<b>APPROPRIATIONS:</b>				
Non-certificated salaries	\$ 111,000		-	\$ 111,000
Employee benefits	46,620		-	46,620
Student travel	3,336		-	3,336
Supplies, materials, and media	1,940		-	1,940
Pending carryover and unallocated funds		508,235	-	508,235
Indirect costs	6,516		-	6,516
Total appropriation	<u>\$ 169,412</u>	<u>508,235</u>	<u>-</u>	<u>\$ 677,647</u>

**Position control for new positions:**

Position Title	Position ID	Est Annual Budget	FTE
<b>CERTIFIED SALARIES</b>			
Mentors	-	86,000	
District Coordinator	-	25,000	-

**District review/approvals**

Grants/Special Projects	
CFO	MF

Approved by School Board

Date \_\_\_\_\_

GRANT TITLE: Nutritional Alaskan Foods for Schools Formula Grant  
FUNDING AGENCY: State of Alaska, Department of Commerce, Community and Economic Development  
STATUS: Acceptance  
AMOUNT: \$208,828  
SUBMISSION DEADLINE: N/A  
REVIEWED BY: Grant Review Committee  
TIME PERIOD: July 1, 2012 – June 30, 2013

GRANT PROGRAM GOAL: To purchase nutritious Alaska grown produce, seafood or aquatic protein, or livestock products for use in school meal programs.

POPULATION TO BE SERVED: FNSBSD students

PROPOSED ACTIVITIES: The Department of Commerce, Community and Economic Development was appropriated funding to assist all school districts throughout the state in providing nutritional Alaska foods for schools through this formula grant.

Funds are available on a cost reimbursable basis to pay for funding spent on products that were Alaska grown, caught, or harvested. This can include fish caught or harvested in Alaskan waters, livestock raised in Alaska, milk produced from livestock in Alaska, fruits or vegetables grown in Alaska, or native produce and berries commercially harvested in Alaska. The district must request reimbursement for the expenses with supportive documentation of purchases that includes the quantity purchased, cost, and proof that the products were Alaskan grown or caught/harvested in Alaskan waters.

BOARD PERFORMANCE GOAL, ON-GOING COMMITMENTS, AND/OR NEW INITIATIVE SUPPORTED BY THIS GRANT: Goal: Increase connections between parents, community, businesses, and our schools.

ACTIVITIES CHANGED SINCE SUBMISSION: N/A

DISTRICT OBLIGATIONS DURING GRANT/UPON COMPLETION (i.e., in-kind services):

BUDGET: See fiscal note.

# FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT FISCAL NOTE

**FN 2013-03**

**Project Title:** Nutritional Alaska Foods for Schools Formula Grant  
**Project Purpose:** Purchase Alaska grown produce, seafood and livestock products  
**Project Director:** Amy Rouse, Director Nutritional Services

**Project Information:**

District Fund Name: Nutritional Alaska Foods  
 State Function Classification: 79- Food Service  
 This Budget Award: \$ 208,828.00 Period: July 1, 2012 to June 30, 2013  
 Matching Requirements: None  
 Indirect: 5.18%  
 Future Liabilities/Comments: None

**This Budget  
Award**



	2012-13			Total Funding Award(s)
<b>FUNDING SOURCES:</b>				
Other State Revenue (DCCE)	\$ 208,828	-	-	\$ 208,828
Total funding sources	<u>\$ 208,828</u>	<u>-</u>	<u>-</u>	<u>\$ 208,828</u>
Supplies, materials, and media	198,543	-	-	198,543
Indirect costs	10,285	-	-	10,285
Total appropriation	<u>\$ 208,828</u>	<u>-</u>	<u>-</u>	<u>\$ 208,828</u>

**Position control for new positions:**

<u>Position Title</u>	<u>Position ID</u>	<u>Est Annual Budget</u>	<u>FTE</u>

**District review/approvals**

Grants/Special Projects	
CFO	<i>MF</i>

Approved by School Board

Date \_\_\_\_\_

FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT

# Monthly Management Reports

Through Month Ended July 2012

## Report Descriptions

### Report #1 - Summary Expenditure Budgets – All Funds

Presents total approved annual budgets, total revised budgets, and actual expenditures through the current month for all seven of the districts funds budgeted on an annual basis (excludes capital project funds). The report also shows estimated outstanding orders (includes encumbrances and requisitions) and the estimated available balance by fund.

### Report #2 – Operating Fund Revenues

Presents a detailed view of operating fund budgeted and actual revenues, indicating where there are favorable or unfavorable variances. TRS/PERS on-behalf payments are not recorded until year end.

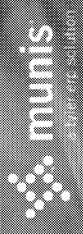
### Report #3 – Operating Fund Expenditures by Function and Line Item

Presents a detailed view of operating fund budgeted and actual expenditures, by state required function and object codes.



**FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT  
SUMMARY EXPENDITURE BUDGETS - ALL FUNDS  
THROUGH JULY 2012**

<b>Fund Description</b>	<b>2012-13 Approved Budget</b>	<b>2012-13 Revised Budget</b>	<b>Y-T-D Actual Expenditures</b>	<b>Outstanding Orders</b>	<b>Available Budget</b>
Operating Fund	223,004,290	223,004,290	2,855,062.00	9,171,922	210,977,306
Student Transportation Fund	12,280,660	12,280,660	16,977.00	126,520	12,137,163
Nutrition Services Fund	6,025,520	6,025,520	42,072.00	267,235	5,716,213
Local Programs Fund	200,790	200,790	4,490.00	14,483	181,817
State Programs Fund	1,437,030	1,437,030	213,750.00	40,968	1,182,312
Federal Programs Fund	14,772,030	14,772,030	124,924.00	123,954	14,523,152
School Activities Fund	2,342,770	2,342,770	29,623.00	13,982	2,299,165
	<b>260,063,090</b>	<b>260,063,090</b>	<b>3,286,898.00</b>	<b>9,759,064</b>	<b>247,017,128</b>

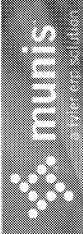


FOR 2013 01

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
10 General Fund							
4010 Borough Appropriation	-47,000,000	0	-47,000,000	.00	.00	-47,000,000.00	.0%
4210 Other Local Revenue	-50,000	0	-50,000	-4,401.00	.00	-45,599.00	8.8%
4230 Inventory Margin	-10,000	0	-10,000	3,031.99	.00	-13,031.99	-30.3%
4240 Surplus Sales	-9,000	0	-9,000	.00	.00	-9,000.00	.0%
4260 Print Shop Revenue	-1,000	0	-1,000	-56.00	.00	-944.00	5.6%
4300 Textbook Fees	-4,800	0	-4,800	.00	.00	-4,800.00	.0%
4310 Tuition Revenue	-22,000	0	-22,000	-1,150.00	.00	-20,850.00	5.2%
4410 E-Rate Reimbursement	-750,000	0	-750,000	.00	.00	-750,000.00	.0%
4510 Building Rentals Rev - Hering	-50,000	0	-50,000	-225.00	.00	-49,775.00	.5%
4520 Building Rentals Rev - WVPAC	-19,000	0	-19,000	.00	.00	-19,000.00	.0%
4540 Building Rentals Rev - Other	-132,000	0	-132,000	-5,919.00	.00	-126,081.00	4.5%
4550 Facility Use Agreement	-32,000	0	-32,000	.00	.00	-32,000.00	.0%
4710 Foundation Program	-118,372,970	0	-118,372,970	-9,484,348.00	.00	-108,888,622.00	8.0%
4730 OSI Grant	-423,940	0	-423,940	.00	.00	-423,940.00	.0%
4740 Supplemental Aid	-2,694,190	0	-2,694,190	.00	.00	-2,694,190.00	.0%
4750 On-Base Contract	-1,450,000	0	-1,450,000	.00	.00	-1,450,000.00	.0%
4760 TRS On-Behalf Payment	-30,816,830	0	-30,816,830	.00	.00	-30,816,830.00	.0%
4770 PERS On-Behalf Payment	-4,981,990	0	-4,981,990	.00	.00	-4,981,990.00	.0%
4780 Other State Revenue	-112,000	0	-112,000	.00	.00	-112,000.00	.0%
4910 Federal Through State/Alaska	-13,956,280	0	-13,956,280	-30,902.80	.00	-13,925,377.20	.2%
5210 Fund Balance Utilization	-2,116,290	0	-2,116,290	.00	.00	-2,116,290.00	.0%
TOTAL General Fund	-223,004,290	0	-223,004,290	-9,523,969.81		-213,480,320.19	4.3%

GRAND TOTAL -223,004,290

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YEAR-TO-DATE BUDGET REPORT  
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ACCOUNTS FOR: 10 Instruction	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
13150 Certified Teachers	52,609,030	0	52,609,030	9,587.85	.00	52,599,442.15	.0%
13170 Supplemental Pay for Certif	59,347	0	59,347	1,765.14	.00	57,581.86	3.0%
13210 Exempt Salaries - PERS	85,205	0	85,205	.00	.00	85,205.00	.0%
13240 Support Staff	1,455,178	0	1,455,178	4,796.14	.00	1,450,381.86	.3%
13245 Overtime	500	0	500	.00	.00	500.00	.0%
13270 Substitutes for Certified	1,811,500	0	1,811,500	.00	.00	1,811,500.00	.0%
13280 Substitutes for Classified	6,000	0	6,000	.00	.00	6,000.00	.0%
13290 Temporaries	412,180	0	412,180	.00	.00	412,180.00	.0%
13610 Health & Life Estimate	14,078,982	0	14,078,982	7,271.26	.00	14,071,710.74	.1%
13620 Unemployment Estimate	112,870	0	112,870	88.52	.00	112,781.48	.1%
13630 Worker's Compensation Estim	931,234	0	931,234	730.88	.00	930,503.12	.1%
13640 FICA	915,220	0	915,220	1,049.07	.00	914,170.93	.1%
13650 TRS	27,408,500	0	27,408,500	4,739.42	.00	27,403,760.58	.0%
13660 PERS	766,644	0	766,644	1,055.15	.00	765,588.85	.1%
24100 Professional & Technical	368,507	0	368,507	161.00	17,439.00	350,907.00	4.8%
24200 Travel	14,500	0	14,500	.00	.00	14,500.00	.0%
24210 Mileage	17,600	0	17,600	101.01	.00	17,498.99	.6%
24250 Student Travel	102,204	0	102,204	337.00	-370.00	102,237.00	.0%
24330 Communication	18,175	0	18,175	155.63	.00	18,019.37	.9%
24400 Purchased Service	1,535,472	0	1,535,472	1,154.00	-785.00	1,535,103.00	.0%
24430 Equipment Repairs	38,071	0	38,071	9,835.00	-6,033.00	34,269.00	10.0%
24500 Supplies	3,742,828	0	3,742,828	172,825.09	23,781.48	3,546,221.43	5.3%
24510 Software	47,390	0	47,390	3,973.82	-100.12	43,516.30	8.2%
24520 Textbooks	87,600	0	87,600	517.48	-517.48	87,600.00	.0%
24570 Equipment (\$500-\$4999)	629,036	0	629,036	8,808.56	8,771.35	611,456.09	2.8%
24790 Miscellaneous	29,110	0	29,110	.00	.00	29,110.00	.0%
24900 Dues & Fees	300	0	300	.00	.00	300.00	.0%
TOTAL Instruction	107,283,183	0	107,283,183	228,952.02	42,186.23	107,012,044.75	.3%



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ACCOUNTS FOR: 20	Special Education Instruction	ORIGINAL APPROP	TRANSFRS/ ADJSTMNTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
13150	Certified Teachers	7,786,802	0	7,786,802	51,602.00	.00	7,735,200.00	.7%
13240	Support Staff	5,483,683	0	5,483,683	33,574.69	.00	5,450,108.31	.6%
13270	Substitutes for Certified	98,500	0	98,500	.00	.00	98,500.00	.0%
13280	Substitutes for Classified	1,200	0	1,200	.00	.00	1,200.00	.0%
13290	Temporaries	30,000	0	30,000	3,653.28	.00	26,346.72	12.2%
13610	Health & Life Estimate	3,450,324	0	3,450,324	662.21	.00	3,449,661.79	.0%
13620	Unemployment Estimate	26,799	0	26,799	177.22	.00	26,621.78	.7%
13630	Worker's Compensation Estim	221,100	0	221,100	1,457.66	.00	219,642.34	.7%
13640	FICA	522,090	0	522,090	3,382.46	.00	518,707.54	.6%
13650	TRS	4,146,372	0	4,146,372	6,524.88	.00	4,139,847.12	.2%
13660	PERS	1,974,761	0	1,974,761	6,759.29	.00	1,968,001.71	.3%
24100	Professional & Technical	1,645,953	0	1,645,953	305,891.05	292,808.95	1,047,253.00	36.4%
24330	Communication	6,825	0	6,825	.00	100.00	6,725.00	1.5%
24400	Purchased Service	91,740	0	91,740	26,504.68	-26,504.68	91,740.00	.0%
24500	Supplies	342,006	0	342,006	52,280.52	-45,969.52	335,695.00	1.8%
24510	Software	100	0	100	.00	.00	100.00	.0%
24570	Equipment (\$500-\$4999)	189,000	0	189,000	.00	.00	189,000.00	.0%
35400	Software (\$5000 or greater)	11,200	0	11,200	.00	.00	11,200.00	.0%
TOTAL Special Education Instruction		26,028,455	0	26,028,455	492,469.94	220,434.75	25,315,550.31	2.7%

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YEAR-TO-DATE BUDGET REPORT  
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ACCOUNTS FOR:  
22 Special Education Support Serv

	ORIGINAL APPROP	TRANFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
13140 Exempt Salaries - TRS	293,722	0	293,722	11,263.37	.00	282,458.63	3.8%
13150 Certified Teachers	3,748,160	0	3,748,160	2,364.84	.00	3,745,795.16	.1%
13240 Support Staff	623,777	0	623,777	5,244.73	.00	618,532.27	.8%
13245 Overtime	5,000	0	5,000	.00	.00	5,000.00	.0%
13270 Substitutes for Certified	142,050	0	142,050	.00	.00	142,050.00	.0%
13280 Substitutes for Classified	19,950	0	19,950	.00	.00	19,950.00	.0%
13290 Temporaries	40,000	0	40,000	808.00	.00	39,192.00	2.0%
13610 Health & Life Estimate	1,214,372	0	1,214,372	4,087.55	.00	1,210,284.45	.3%
13620 Unemployment Estimato	9,745	0	9,745	39.38	.00	9,705.62	.4%
13630 Worker's Compensation Estim	80,396	0	80,396	324.91	.00	80,071.09	.4%
13640 FICA	111,655	0	111,655	626.54	.00	111,028.46	.6%
13650 TRS	2,095,989	0	2,095,989	1,713.08	.00	2,094,275.92	.1%
13660 PERS	252,492	0	252,492	1,153.84	.00	251,338.16	.5%
24100 Professional & Technical	784,913	0	784,913	38,400.00	491,328.00	255,185.00	67.5%
24200 Travel	20,000	0	20,000	3,880.25	.00	16,119.75	19.4%
24210 Mileage	25,000	0	25,000	.00	.00	25,000.00	.0%
24250 Student Travel	2,500	0	2,500	.00	.00	2,500.00	.0%
24400 Purchased Service	12,000	0	12,000	.00	2,119.56	9,880.44	17.7%
24500 Supplies	76,000	0	76,000	6,273.29	-4,447.50	74,174.21	2.4%
24510 Software	13,500	0	13,500	.00	.00	13,500.00	.0%
24570 Equipment (\$500-\$4999)	20,000	0	20,000	3,000.00	-3,000.00	20,000.00	.0%
24900 Dues & Fees	2,500	0	2,500	.00	421.00	2,079.00	16.8%
TOTAL Special Education Support Serv	9,593,721	0	9,593,721	79,179.78	486,421.06	9,028,120.16	5.9%

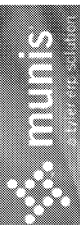


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ACCOUNTS FOR:  
30 Support Services Students

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
13150 Certified Teachers	3,063,400	0	3,063,400	.00	.00	3,063,400.00	.0%
13210 Exempt Salaries - PERS	195,362	0	195,362	6,995.56	.00	188,366.44	3.6%
13240 Support Staff	3,259,913	0	3,259,913	.00	.00	3,259,913.00	.0%
13245 Overtime	3,605	0	3,605	.00	.00	3,605.00	.0%
13280 Substitutes for Classified	40,000	0	40,000	.00	.00	40,000.00	.0%
13290 Temporaries	173,935	0	173,935	.00	.00	173,935.00	.0%
13610 Health & Life Estimate	1,695,795	0	1,695,795	1,818.85	.00	1,693,976.15	1.1%
13620 Unemployment Estimate	13,468	0	13,468	13.99	.00	13,454.01	1.1%
13630 Worker's Compensation Estim	111,145	0	111,145	115.68	.00	111,029.32	1.1%
13640 FICA	317,435	0	317,435	536.35	.00	316,898.65	.2%
13650 TRS	1,723,317	0	1,723,317	.00	.00	1,723,317.00	.0%
13660 PERS	1,643,446	0	1,643,446	1,542.44	.00	1,641,903.56	.1%
24100 Professional & Technical	189,289	0	189,289	100.00	1,651.00	187,538.00	.9%
24200 Travel	150	0	150	.00	.00	150.00	.0%
24210 Mileage	5,020	0	5,020	.00	.00	5,020.00	.0%
24250 Student Travel	1,500	0	1,500	.00	.00	1,500.00	.0%
24400 Purchased Service	1,500	0	1,500	.00	334.50	1,165.50	22.3%
24500 Supplies	119,064	0	119,064	2,589.58	3,454.43	113,019.99	5.1%
24510 Software	2,300	0	2,300	.00	.00	2,300.00	.0%
24570 Equipment (\$500-\$4999)	2,550	0	2,550	.00	.00	2,550.00	.0%
24790 Miscellaneous	550	0	550	.00	.00	550.00	.0%
24900 Dues & Fees	300	0	300	.00	.00	300.00	.0%
TOTAL Support Services Students	12,563,044	0	12,563,044	13,712.45	5,439.93	12,543,891.62	.2%



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ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMIS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
35 Support Services Instruction							
13140 Exempt Salaries - TRS	546,519	0	546,519	20,811.75	.00	525,707.25	3.8%
13150 Certified Teachers	1,225,360	0	1,225,360	.00	.00	1,225,360.00	.0%
13170 Supplemental Pay for Certifie	73,033	0	73,033	.00	.00	73,033.00	.0%
13210 Exempt Salaries - PERS	76,736	0	76,736	2,922.16	.00	73,813.84	3.8%
13240 Support Staff	2,831,799	0	2,831,799	40,341.32	.00	2,791,457.68	1.4%
13245 Overtime	53,000	0	53,000	1,439.99	.00	51,560.01	2.7%
13270 Substitutes for Certified	44,500	0	44,500	.00	.00	44,500.00	.0%
13280 Substitutes for Classified	60,550	0	60,550	.00	.00	60,550.00	.0%
13290 Temporaries	113,800	0	113,800	869.50	.00	112,930.50	.8%
13610 Health & Life Estimate	1,230,688	0	1,230,688	16,659.57	.00	1,214,028.43	1.4%
13620 Unemployment Estimate	10,050	0	10,050	132.77	.00	9,917.23	1.3%
13630 Worker's Compensation Estim	82,915	0	82,915	1,096.02	.00	81,818.98	1.3%
13640 FICA	265,256	0	265,256	3,736.23	.00	261,519.77	1.4%
13650 TRS	1,592,786	0	1,592,786	2,617.31	.00	1,590,168.69	.2%
13660 PERS	1,127,058	0	1,127,058	9,838.01	.00	1,117,219.99	.9%
24100 Professional & Technical	722,027	0	722,027	108,542.13	38,577.75	574,907.12	20.4%
24200 Travel	34,700	0	34,700	982.52	.00	33,717.48	2.8%
24210 Mileage	17,850	0	17,850	552.83	.00	17,297.17	3.1%
24330 Communication	132,000	0	132,000	.00	.00	132,000.00	.0%
24400 Purchased Service	9,000	0	9,000	19,998.00	.00	-10,998.00	222.2%
24430 Equipment Repairs	9,500	0	9,500	.00	.00	2,000.00	78.9%
24500 Supplies	321,122	0	321,122	22,647.66	42,978.44	255,495.90	20.4%
24510 Software	177,397	0	177,397	12,342.49	-3,950.66	169,005.17	4.7%
24520 Textbooks	49,545	0	49,545	5,017.01	-3,321.71	47,849.70	3.4%
24570 Equipment (\$500-\$4999)	119,750	0	119,750	1,336.18	8,369.09	110,044.73	8.1%
24790 Miscellaneous	21,096	0	21,096	.00	.00	21,096.00	.0%
24900 Dues & Fees	1,300	0	1,300	.00	.00	1,300.00	.0%
35100 Equipment (\$5000 or greater)	126,000	0	126,000	21,780.00	.00	104,220.00	17.3%
35400 Software (\$5000 or greater)	0	0	0	.00	6,695.00	-6,695.00	100.0%
TOTAL Support Services Instruction	11,075,337	0	11,075,337	293,663.45	96,847.91	10,684,825.64	3.5%



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FAIRBANKS NORTH STAR BOROUGH SCHOOL DIST  
YEAR-TO-DATE BUDGET REPORT  
EXPENDITURES THRU 7/31/2012PG 6  
glytdbud

FOR 2013 01

ACCOUNTS FOR: 40 School Administration	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
13130 Principals/Assistants	4,448,335	0	4,448,335	11,107.10	.00	4,437,227.90	.2%
13610 Health & Life Estimate	1,156,568	0	1,156,568	.00	.00	1,156,568.00	.0%
13620 Unemployment Estimate	8,896	0	8,896	22.22	.00	8,873.78	.2%
13630 Worker's Compensation Estimat	73,397	0	73,397	.00	.00	73,397.00	.0%
13640 FICA	52,933	0	52,933	157.69	.00	52,775.31	.3%
13650 TRS	2,342,939	0	2,342,939	1,395.04	.00	2,341,543.96	.1%
24100 Professional & Technical	1,000	0	1,000	.00	.00	1,000.00	.0%
24140 Legal	927	0	927	.00	.00	927.00	.0%
24200 Travel	73,000	0	73,000	.00	.00	73,000.00	.0%
24210 Mileage	2,450	0	2,450	.00	.00	2,450.00	.0%
24400 Purchased Service	5,000	0	5,000	.00	.00	5,000.00	.0%
24900 Dues & Fees	26,938	0	26,938	12,000.00	.00	14,938.00	44.5%
TOTAL School Administration	8,192,383	0	8,192,383	24,682.05	.00	8,167,700.95	.3%



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YEAR-TO-DATE BUDGET REPORT  
EXPENDITURES THRU 7/31/2012

FOR 2013 01

ACCOUNTS FOR:  
45 School Administration Support

	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
13240 Support Staff	2,890,717	0	2,890,717	4,638.00	.00	2,886,079.00	.2%
13245 Overtime	33,350	0	33,350	.00	.00	33,350.00	.0%
13280 Substitutes for Classified	35,500	0	35,500	.00	.00	35,500.00	.0%
13290 Temporaries	38,000	0	38,000	.00	.00	38,000.00	.0%
13610 Health & Life Estimate	760,260	0	760,260	1,205.88	.00	759,054.12	.2%
13620 Unemployment Estimate	5,998	0	5,998	9.27	.00	5,988.73	.2%
13630 Worker's Compensation Estimat	49,467	0	49,467	76.54	.00	49,390.46	.2%
13640 FICA	229,325	0	229,325	354.85	.00	228,970.15	.1%
13660 PERS	1,054,585	0	1,054,585	1,020.49	.00	1,053,564.51	.1%
24100 Professional & Technical	32,600	0	32,600	.00	.00	32,600.00	.0%
24140 Legal	5,000	0	5,000	.00	.00	5,000.00	.0%
24210 Mileage	1,200	0	1,200	.00	.00	1,200.00	.0%
24250 Student Travel	500	0	500	.00	.00	500.00	.0%
24330 Communication	670,308	0	670,308	.00	2,750.05	667,557.95	.4%
24400 Purchased Service	26,000	0	26,000	.00	5,415.89	20,584.11	20.8%
24500 Supplies	101,271	0	101,271	15,896.70	1,117.80	84,256.50	16.8%
24510 Software	3,700	0	3,700	.00	.00	3,700.00	.0%
24570 Equipment (\$500-\$4999)	47,344	0	47,344	.00	.00	47,344.00	.0%
24790 Miscellaneous	6,300	0	6,300	.00	.00	6,300.00	.0%
24900 Dues & Fees	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL School Administration Support	5,992,425	0	5,992,425	23,201.73	9,283.74	5,959,939.53	.5%



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FAIRBANKS NORTH STAR BOROUGH SCHOOL DIST  
YEAR-TO-DATE BUDGET REPORT  
EXPENDITURES THRU 7/31/2012

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FOR 2013 01

ACCOUNTS FOR: 51	District Administration	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
13140	Exempt Salaries - TRS	575,307	0	575,307	21,966.72	.00	553,340.28	3.8%
13210	Exempt Salaries - PERS	530,900	0	530,900	18,639.52	.00	512,260.48	3.5%
13220	Board Member Compensation	33,600	0	33,600	.00	.00	33,600.00	0%
13240	Support Staff	59,778	0	59,778	2,206.50	.00	57,571.50	3.7%
13245	Overtime	5,760	0	5,760	.00	.00	5,760.00	0%
13610	Health & Life Estimate	304,654	0	304,654	11,131.31	.00	293,522.69	3.7%
13620	Unemployment Estimate	2,411	0	2,411	85.62	.00	2,325.38	3.6%
13630	Worker's Compensation Estimat	19,888	0	19,888	707.63	.00	19,180.37	3.6%
13640	FICA	55,043	0	55,043	1,843.57	.00	53,199.43	3.3%
13650	TRS	301,349	0	301,349	2,766.57	.00	298,582.43	9%
13660	PERS	217,605	0	217,605	4,589.25	.00	213,015.75	2.1%
13690	Other Employee Benefits	27,800	0	27,800	.00	.00	27,800.00	0%
24100	Professional & Technical	4,550	0	4,550	3,000.00	-3,000.00	4,550.00	0%
24120	Auditing	47,400	0	47,400	.00	.00	47,400.00	0%
24200	Travel	30,860	0	30,860	2,344.04	685.40	27,830.56	9.8%
24210	Mileage	2,515	0	2,515	.00	.00	2,515.00	0%
24400	Purchased Service	29,000	0	29,000	819.00	10,824.38	17,356.62	40.1%
24500	Supplies	30,801	0	30,801	1,632.33	1,141.26	28,027.41	9.0%
24510	Software	2,257	0	2,257	.00	.00	2,257.00	0%
24570	Equipment (\$500-\$4999)	1,000	0	1,000	1,244.49	-1,244.49	1,000.00	0%
24790	Miscellaneous	4,072	0	4,072	.00	.00	4,072.00	0%
24900	Dues & Fees	24,700	0	24,700	1,481.00	259.00	22,960.00	7.0%
24940	Special Reservation	150,000	0	150,000	.00	.00	150,000.00	0%
	TOTAL District Administration	2,461,250	0	2,461,250	74,457.55	8,665.55	2,378,126.90	3.4%

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YEAR-TO-DATE BUDGET REPORT  
EXPENDITURES THRU 7/31/2012

FOR 2013 01

ACCOUNTS FOR:  
55 District Administration Support

	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
13150 Certified Teachers	36,040	0	36,040	.00	.00	36,040.00	.0%
13210 Exempt Salaries - PERS	2,900,938	0	2,900,938	113,286.55	.00	2,787,651.45	3.9%
13240 Support Staff	1,585,474	0	1,585,474	57,546.82	.00	1,527,927.18	3.6%
13245 Overtime	24,900	0	24,900	555.37	.00	24,344.63	2.2%
13280 Substitutes for Classified	19,500	0	19,500	.00	.00	19,500.00	.0%
13290 Temporaries	62,700	0	62,700	4,061.75	.00	58,638.25	6.5%
13610 Health & Life Estimate	1,182,311	0	1,182,311	44,250.46	.00	1,138,060.54	3.7%
13620 Unemployment Estimate	9,261	0	9,261	350.89	.00	8,910.11	3.8%
13630 Worker's Compensation Estim	76,387	0	76,387	2,898.47	.00	73,488.53	3.8%
13640 FICA	351,839	0	351,839	13,438.48	.00	338,400.52	3.8%
13650 TRS	29,297	0	29,297	.00	.00	29,297.00	.0%
13660 PERS	1,640,878	0	1,640,878	37,753.11	.00	1,603,124.89	2.3%
13690 Other Employee Benefits	54,800	0	54,800	9,692.95	49,059.36	-3,952.31	107.2%
24100 Professional & Technical	330,720	0	330,720	29,768.70	290,249.35	10,701.95	96.8%
24130 Risk Management	623,000	0	623,000	.00	.00	623,000.00	.0%
24140 Legal	90,000	0	90,000	.00	.00	90,000.00	.0%
24150 Medical	45,000	0	45,000	.00	.00	45,000.00	.0%
24170 Data Processing	210,000	0	210,000	16,024.99	-16,024.99	210,000.00	.0%
24200 Travel	37,400	0	37,400	.00	.00	37,400.00	.0%
24210 Mileage	2,200	0	2,200	.00	.00	2,200.00	.0%
24330 Communication	189,565	0	189,565	.00	3,000.00	186,565.00	1.6%
24335 Postage	181,000	0	181,000	123.93	-123.93	181,000.00	.0%
24400 Purchased Service	196,566	0	196,566	1,205.65	228.70	195,131.65	.7%
24405 Fingerprinting	15,000	0	15,000	103.00	14,536.50	360.50	97.6%
24430 Equipment Repairs	14,600	0	14,600	.00	.00	14,600.00	.0%
24450 Insurance	380,000	0	380,000	.00	.00	380,000.00	.0%
24500 Supplies	136,470	0	136,470	17,019.41	-5,633.63	125,084.22	8.3%
24501 Supplies Reimbursement	0	0	0	-6,242.21	.00	6,242.21	100.0%
24510 Software	8,050	0	8,050	1,412.90	64,199.09	-57,561.99	815.1%
24570 Equipment (\$500-\$4999)	20,350	0	20,350	.00	6,713.00	13,637.00	33.0%
24790 Miscellaneous	5,200	0	5,200	.00	.00	5,200.00	.0%
24900 Dues & Fees	6,900	0	6,900	2,204.00	-149.00	4,845.00	29.8%
24920 Claims & Judgements	15,000	0	15,000	.00	.00	15,000.00	.0%
24950 Indirect Costs	-580,000	0	-580,000	.00	.00	-580,000.00	.0%
35100 Equipment (\$5000 or greater)	15,000	0	15,000	.00	.00	15,000.00	.0%
TOTAL District Administration Support	9,916,346	0	9,916,346	345,455.22	406,054.45	9,164,836.33	7.6%



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FAIRBANKS NORTH STAR BOROUGH SCHOOL DIST  
YEAR-TO-DATE BUDGET REPORT  
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FOR 2013 01

ACCOUNTS FOR:  
60 Operation & Maintenance of Pla

	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
13210 Exempt Salaries - PERS	638,136	0	638,136	23,922.08	.00	614,213.92	3.7%
13240 Support Staff	7,451,077	0	7,451,077	237,194.72	.00	7,213,882.28	3.2%
13245 Overtime	372,000	0	372,000	4,215.33	.00	367,784.67	1.1%
13260 Shift Differential	10,800	0	10,800	82.74	.00	10,717.26	.8%
13280 Substitutes for Classified	21,500	0	21,500	.00	.00	21,500.00	.0%
13290 Temporaries	414,000	0	414,000	33,125.25	.00	380,874.75	8.0%
13610 Health & Life Estimate	2,202,728	0	2,202,728	67,159.57	.00	2,135,568.43	3.0%
13620 Unemployment Estimate	17,822	0	17,822	596.99	.00	17,225.01	3.3%
13630 Worker's Compensation Estim	146,968	0	146,968	4,906.46	.00	142,061.54	3.3%
13640 FICA	681,424	0	681,424	22,683.71	.00	658,740.29	3.3%
13660 PERS	3,010,927	0	3,010,927	58,318.89	.00	2,952,608.11	1.9%
13690 Other Employee Benefits	1,800	0	1,800	.00	.00	1,800.00	.0%
24100 Professional & Technical	127,500	0	127,500	22,620.00	151,801.07	-46,921.07	136.8%
24200 Travel	8,500	0	8,500	.00	.00	8,500.00	.0%
24210 Mileage	3,000	0	3,000	.00	.00	3,000.00	.0%
24310 Water/Sewer	544,782	0	544,782	15,426.04	462,945.96	66,410.00	87.8%
24320 Garbage	242,500	0	242,500	.00	264,300.00	-21,800.00	109.0%
24330 Communication	70,126	0	70,126	1,915.00	4,500.00	63,711.00	9.1%
24340 Snow Removal	260,000	0	260,000	.00	.00	260,000.00	.0%
24360 Electricity	4,532,111	0	4,532,111	170,688.74	3,504,998.26	856,424.00	81.1%
24380 Heating	2,800,999	0	2,800,999	29,411.24	2,833,649.30	-62,061.54	102.2%
24400 Purchased Service	54,500	0	54,500	7,700.00	6,900.00	39,900.00	26.8%
24410 Rentals	722,436	0	722,436	457,542.66	47,948.30	216,945.04	70.0%
24420 Building Repairs	119,000	0	119,000	2,747.53	42,242.47	74,010.00	37.8%
24430 Equipment Repairs	112,078	0	112,078	661.95	15,588.05	95,828.00	14.5%
24440 Site Repairs	35,000	0	35,000	.00	.00	35,000.00	.0%
24450 Insurance	437,150	0	437,150	.00	.00	437,150.00	.0%
24500 Supplies	1,416,605	0	1,416,605	92,567.14	520,772.36	803,265.50	43.3%
24510 Software	0	0	0	464.00	-464.00	.00	.0%
24570 Equipment (\$500-\$4999)	30,750	0	30,750	548.04	-548.04	30,750.00	.0%
24900 Dues & Fees	450	0	450	.00	.00	450.00	.0%
35100 Equipment (\$5000 or greater)	90,000	0	90,000	.00	.00	90,000.00	.0%
TOTAL Operation & Maintenance of Pla	26,576,669	0	26,576,669	1,254,498.08	7,854,633.73	17,467,537.19	34.3%



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FAIRBANKS NORTH STAR BOROUGH SCHOOL DIST  
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ACCOUNTS FOR: 70 Student Activities	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
13150 Certified Teachers	108,120	0	108,120	.00	.00	108,120.00	.0%
13160 Extra Duty Pay for Certified	1,145,240	0	1,145,240	.00	.00	1,145,240.00	.0%
13210 Exempt Salaries - PERS	117,460	0	117,460	2,477.44	.00	1,114,982.56	2.1%
13290 Temporaries	20,000	0	20,000	.00	.00	20,000.00	.0%
13610 Health & Life Estimate	58,650	0	58,650	644.13	.00	58,005.87	1.1%
13620 Unemployment Estimate	2,783	0	2,783	4.95	.00	2,778.05	.2%
13630 Worker's Compensation Estimat	22,951	0	22,951	40.89	.00	22,910.11	.2%
13640 FICA	25,434	0	25,434	189.57	.00	25,244.43	.7%
13650 TRS	669,861	0	669,861	.00	.00	669,861.00	.0%
13660 PERS	46,512	0	46,512	545.16	.00	45,966.84	1.2%
24100 Professional & Technical	218,445	0	218,445	5,000.00	26,250.00	187,195.00	14.3%
24200 Travel	4,000	0	4,000	.00	.00	4,000.00	.0%
24210 Mileage	1,000	0	1,000	.00	.00	1,000.00	.0%
24250 Student Travel	225,132	0	225,132	.00	.00	225,132.00	.0%
24275 Shuttle	30,000	0	30,000	.00	.00	30,000.00	.0%
24277 Extra Curricular Travel	68,600	0	68,600	.00	.00	68,600.00	.0%
24400 Purchased Service	20,000	0	20,000	.00	13,000.00	7,000.00	65.0%
24500 Supplies	100,331	0	100,331	10,171.52	2,704.97	87,454.51	12.8%
24570 Equipment (\$500-\$4999)	7,422	0	7,422	.00	.00	7,422.00	.0%
24900 Dues & Fees	35,400	0	35,400	.00	.00	35,400.00	.0%
TOTAL Student Activities	2,927,341	0	2,927,341	19,073.66	41,954.97	2,866,312.37	2.1%

FAIRBANKS NORTH STAR BOROUGH SCHOOL DIST  
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ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
90 Other Financing Uses							
35522 Xfer to Nutrition Services	394,136	0	394,136	.00	.00	394,136.00	.0%
TOTAL Other Financing Uses	394,136	0	394,136	.00	.00	394,136.00	.0%

FAIRBANKS NORTH STAR BOROUGH SCHOOL DIST  
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ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	223,004,290	0 223,004,290	2,849,345.93	9,171,922.32	210,983,021.75	5.4%

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# **FAIRBANKS NORTH STAR BOROUGH BOARD OF EDUCATION**

## **RESOLUTION 2013-04**

### **HONORING HISPANIC HERITAGE MONTH**

WHEREAS, the United States commemorates and celebrates the heritage and culture of Hispanics in America; and

WHEREAS, beginning on September 15, 2012, through October 15, 2012, the United States celebrates Hispanic Heritage Month; and

WHEREAS, Hispanic Americans have contributed significantly to the economic, cultural, spiritual and political development of the Fairbanks North Star Borough; and

WHEREAS, Hispanic Americans value knowledge and learning; and

WHEREAS, Hispanic American students historically have comprised over seven percent of the student body in the Fairbanks North Star Borough School District; and

WHEREAS, over twenty Hispanic American teachers distinguish themselves as educators in Fairbanks North Star Borough School District classrooms; and

WHEREAS, Hispanic American principals lead their schools with vision; and

WHEREAS, Hispanic Americans serve on the school board with distinction; and

WHEREAS, Hispanic American exempt, paraprofessional and classified staff support all students' learning; and

WHEREAS, all citizens will benefit from an accurate portrayal of Hispanic heritage and culture; and

WHEREAS, research findings suggest that presenting Hispanic American culture, history and perspective in the classroom promotes academic success for Hispanic American students;

NOW, THEREFORE, BE IT RESOLVED, the Fairbanks North Star Borough Board of Education proclaims September 15, 2012, through October 15, 2012 Hispanic Heritage Month and encourages schools and teachers to honor it with performances, readings, guest speakers, displays, lessons, lectures, and cultural celebrations.

PASSED AND APPROVED:

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Kristina Brophy, President  
Board of Education

ATTEST:

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Sharon Tuttle  
Secretary to the Board





## Fairbanks BEST Curriculum Notice – August 20, 2012

Prepared by: Kathy Hughes, Executive Director of Alternative Instruction & Accountability

Fairbanks BEST (Building Educational Success Together) provides an alternative for families to teach state standards and grade level expectations using methods and materials of their choice. The school is comprised of three programs:

- Homeschool: K-12 students receive an allotment for purchasing curriculum materials of their choice that align with an Individual Learning Plan (ILP) and state standards.
- Online Learning Program: Students in grades 7-12 enroll in a minimum of four online courses.
- Learners in Full Transition (LIFT): 9-12<sup>th</sup> grade students entering school late in the semester who have not been enrolled elsewhere and have no transfer grades may earn partial credit by enrolling in online courses.

Students in BEST are assigned an educational specialist knowledgeable of various curricula, courses, resources, and FNSBSD policies and requirements. BEST students may enroll in up to two classes at their local attendance area school and participate in extra-curricular activities according to district/state guidelines.

Curriculum and materials approved for BEST students align with district requirements and Alaska state standards. Faith-based materials cannot be purchased or reimbursed by the BEST program and faith-based courses may not be used to determine a student's full-time enrollment. School board adopted curriculum documents and the Department of Education & Early Development resources provide students and their families a foundation for their Individual Learning Plan (ILP) which outline goals and objectives as well as listing instructional materials used throughout the school year. Each ILP must have a minimum of four core classes. Core classes for correspondence programs are defined by the State as math, language arts, social studies, science, technology, and world languages.

FNSBSD adopted curriculum documents:

- Math – adopted May 2, 2006
- Language Arts – adopted March 22, 2011
- Social Studies – adopted March 20, 2007
- Science – adopted March 3, 2009
- Career Technical Education – adopted May 2006/2012
- World Languages – adopted March 2, 2010

FNSBSD Graduation Requirements – Policy 984 – revised October 3, 2006.

Alaska Department of Education & Early Development Performance & Content Standards and Grade Level Expectations can be found at <http://www.eed.state.ak.us/standards/>.

Online and LIFT courses: The district currently contracts with Advanced Academics to provide our online learning platform. Advanced Academics is a fully accredited program with highly qualified certified teachers. The courses were initially reviewed by the district's curriculum

department in 2008 and are reviewed annually (and as new courses are available) by the BEST specialists and the executive director of alternative instruction and accountability.

Homeschool courses: Educational specialists meet with homeschool families to develop and carry out the ILPs and meet their academic goals. Homeschoolers use a variety of curriculum materials. Attached (page 3) is the list of current publishers of curriculum/materials used by BEST homeschool families.

Local Attendance Area Courses: BEST students may also take up to two courses at their local attendance area schools. All of those courses are teacher-directed and the course outlines can be found in the adopted curriculum for the various content areas.

BEST students may also be eligible for college credit by enrolling in one of the following opportunities: University of Alaska courses, tech prep classes at their attendance area high school, and outside credit.

Fairbanks BEST combines the structure of the FNSBSD with a philosophy of individualized learning.

In accordance with Alaska state law, all BEST students participate in required assessments: Standards Based Assessments (grades 3-10), High School Graduation Qualifying Exam, WorkKeys (11<sup>th</sup> grade), Kindergarten Developmental Profile, and Terra Nova Assessments (5<sup>th</sup> and 7<sup>th</sup> grade).

## Current Publishers of Curriculum/Materials for Fairbanks BEST

K12/Aventa/Middlebury College	Lets Go Learn
Advanced Academics	Life of Fred
AGS	Math-U-See
Alaska Interior Distance Education (AIDE)	Math-U-See Drill Page
ALEKS	Mathematics Assessments and Computer Moving
American School	Beyond the Page
Atelier Homeschool Art	Tutorials
Barnes & Noble Booksellers	McGraw Hill Publishing
Beautiful Feet Books	Model Me
Beemun's Variety	National Geographic Society
Bluestocking Press	Noeo
Brigham Young (BYU)	North Dakota Center for Distance Education
Bright Ideas Press	Norton Publishing
Builder Books	Oak Meadow
Calvert	Oklahoma State University Distance Learning
Cardamom Publishers	Pacemaker
Carson-Dellosa Publishing	Pathway Publishers Odyssey Ware
Castlemoyle Books	Pearson Publishing
CCV Software	Perma-Bound Books
Chalk Dust Company	Pitsco Innovative Education
Classroom Direct	Power Basics
Core Curriculum of America	Prentice Hall
Crabtree Publishing	Rainbow Resource
Critical Thinking Company	Reading Horizons
Crystal Springs Books	Rocket Phonics
Curriculum Services	Rosetta Stone
Dawn Publications	Saxon Homeschool
Dick Blick Art Materials	School Specialty Publishing
Early Advantage – "Muzzy"	Science Detective
Enchanted Forest	Singapore Math
ETA Cuisine	Spelling Power
Evan-Moore Educational Publishers	Solution Key
Excellence in Literature	Sonlight*
Fairfield Language – Rosetta Stone (online only)	South-Western
Frey Scientific	Spectrum (Questmarc)
Glencoe/McGraw-Hill	Sylvan Learning
Go Phonics	The Teaching Company
Great Source	Teaching Textbooks
Greenways Academy	Timberdoodle
Gryphon House	Time for Learning
Hands-On Science	Time Traveler
Handwriting Without Tears	Tom Snyder Productions
Headsprout Early Learning	Touch Math
Holt	Trailblazer Math (Kendall Hunt Publishing)
Homeschool Resource Guide	University of Alaska
HomeSchool Reviews	University of Missouri
Homeschool Supercenter	University of Nebraska
Horizons Math*	University of Oklahoma
Houghton Mifflin	Veritas Press
Indiana University	VideoText Interactive
Institute for Math & Science	Winter's Promise*
K12 Online School (Bill Bennett)	World Book
Kahn Academy	Wordly Wise
Keystone National High School	Write Guide
The Learnables-International Linguistics	Zoo-Phonics
Learning Springs	

*\*Denotes a publisher that sells faith-based materials. However, these companies offer materials that exclude religious materials through special orders which can be approved.*

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FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT

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**M E M O R A N D U M**

DATE: August 31, 2012  
TO: Board of Education  
FROM: Mike Fisher, Chief Financial Officer MF  
RE: Summary of budget transfers requiring School Board approval

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By Board policy, budget transfers between programs in excess of \$20,000 or any transfer in excess of \$25,000 requires Board authorization. Included in the September 4<sup>th</sup> Board packet is a transfer requiring School Board approval. Below is a short summary for the purpose of this transfer.

**2013-002 \$1,007,050.**

This transfer represents the combination of EMII and ERII funds into one account now known as Intervention Support. Combining the two accounts allows elementary schools more flexibility when hiring intervention support tutors.

**FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT  
BUDGET TRANSFER  
2013-002**

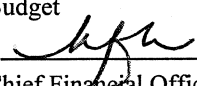

**TO:** School Board  
**FROM:** Mike Fisher, Chief Financial Officer, Administrative Services  
**SUBJECT:** Budget Transfer, Board Approval  
**DATE:** August 23, 2012

DECREASE		INCREASE	
Account Number & Name	Amount	Account Number & Name	Amount
199-10-10-1295-440-24400-0 DW ERII, Purch Svcs	463,500	670-10-10-1227-440-24400-0 Intervention Suppt, Purch Svc	1,007,050
599-10-10-1255-440-24400-0 DW EMII, Purch Svcs	543,550		
TOTAL	1,007,050	TOTAL	1,007,050

**REASON:** Move ERII and EMII funds to Intervention Support

\_\_\_\_\_

\_\_\_\_\_

<b>Administrative Services Office Review</b> Budget  Chief Financial Officer 
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<b>Board Approval</b>  Signature: _____
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FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT

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**M E M O R A N D U M**

**DATE:** August 28, 2012  
**TO:** Mike Fisher, Chief Financial Officer  
**FROM:** Bart Grahek, Director, Procurement and Warehousing  
**RE:** **IFB # 13-R0004, POTABLE WATER, BULK, DIRECTLY DELIVERED**

Competitive sealed bids for the above cited solicitation were opened in the purchasing department on August 7, 2012 at 4:00 p.m. The purchasing department evaluated the bids received and recommends award to the low, responsive bidder(s) as follows:

Vendor Number	Vendor Name	Total Award
36839	PIONEER WELLS, INC.	29,693.58
		<b>\$29,693.58</b>

The abstract of bids and complete bid file is available for review in the purchasing department.



# AUSTIN E. LATHROP HIGH SCHOOL

901 Airport Way Fairbanks, Alaska 99701 (907) 456-7794 Fax (907) 452-6735

## MEMORANDUM

DATE: 20 August 2012  
TO: Karen Gaborik, Assistant Superintendent – Secondary  
FROM: Dave Dershin, Principal  
Lathrop High School  
RE: **FUNDRAISING/ TRAVEL REQUEST**

Who is traveling: David Cheney and Margaret Donat ,  
teachers at Lathrop High School and twelve Art and  
World Language students at Lathrop High School

Purpose for fundraising: To help students with expenses of trip

Destination: Spain, France and Italy

Date of Travel: March 7-16, 2013

Reason for Travel: To build on previous foreign language and cultural  
knowledge.  
To apply target language skills in purposeful  
communication.  
To encourage continuation of foreign language study.  
To view and learn about European classical and  
modern art.

How money will be raised: Soup Sales

Fundraising goal: \$3000

Cost to the district: None



# NORTH POLE HIGH SCHOOL

601 N.P.H.S. Blvd. North Pole, Alaska 99705 (907) 488-3761 Fax (907) 488-1488

[www.northstar.k12.ak.us/schools/nph/nphshome.htm](http://www.northstar.k12.ak.us/schools/nph/nphshome.htm)

## MEMORANDUM

DATE: August 20, 2012

TO: Dr. Karen Gaborik, Assistant Superintendent

FROM: Dr. Bridget Lewis, Principal  
North Pole High School *B. Lewis*

RE: Gift Acceptance

Donation From: Running Club North  
P.O. Box 84237  
Fairbanks, AK 99708

Money Donated: \$5,950.00

To Be Used For: To help support students involved in our Cross Country Running Club.



## PERSONNEL ACTION REPORT

For the period: 8/1/12 – 8/28/2012

### EMPLOYMENT OF BUILDING ADMINISTRATION

#### Pile, Barbara

Education: M.Ed., 1973, Marshall University,  
Virginia

Experience: Twelve years as a teacher with  
the Fairbanks North Star  
Borough School District. Ten  
years as principal with the  
Fairbanks North Star Borough  
School District

Ms. Pile is being recommended to serve as  
Principal at Crawford Elementary School  
effective August 16, 2012. Her annual salary of  
\$107,565 is based on 198 days.

(D, Step 10, \$104,304, 192 days)

### EMPLOYMENT OF CERTIFIED PERSONNEL

#### Baring, Thomas

Education: M.S. 1991, University of  
Colorado

Experience: None

Mr. Baring is being recommended to serve as a  
full-time Elementary Teacher at Anderson  
Elementary effective August 17, 2012. His  
annual salary of \$50,959 is based on 190 days  
a year.

(Master, Step 0, \$50,154.39, 187 days)

#### Carlson, Trevor

Education: B.A. 2008, University of  
Wisconsin

Experience: One year Bering Strait School  
District. One year Unalaska City  
schools.

Mr. Carlson is being recommended to serve as  
a part-time Math Teacher at Lathrop High  
School effective August 14, 2012. His annual  
salary of \$50,533 is based on 190 days a year.

(Bachelor, Step 2, \$25,267, 190 days)

#### Dohner, Kathryn

Education: B.A., 1979, Augsburg College

Experience: None

Ms. Dohner is being recommended to serve as  
a part-time American Sign Language Teacher at  
West Valley High School effective August 14,  
2012. Her annual salary of \$48,388 is based on  
190 days a year.

(Bachelor +18, Step 0, \$29,032, 190 days)

#### Hunt, Jane

Education: M. Ed. 1985, University of Alaska  
Fairbanks

Experience: Two years at Far North Christian  
School.

Ms. Hunt is being recommended to serve as a  
full-time Elementary Teacher at Badger  
Elementary effective August 14, 2012. Her  
annual salary of \$55,247 is based on 190 days  
a year.

(Master, Step 2, \$55,247, 190 days)

#### Lucas, Allison

Education: B.A., 2012, University of Alaska  
Fairbanks

Experience: None

Ms. Lucas is being recommended to serve as a  
full-time SPED Resource Teacher at Joy  
Elementary School effective August 14, 2012.  
Her annual salary of \$46,244 is based on 190  
days a year.

(Bachelor, Step 0, \$46,244, 190 days)

## PERSONNEL ACTION REPORT

For the period: 8/1/12 – 8/28/2012

### Luck, John

Education: M. Ed. 1988, University of Washington  
Experience: Two years as SPED teacher with Fairbanks North Star Borough School District. Three years SPED teacher with Lower Kuskokwim School District.

Mr. Luck is being recommended to serve as a full-time Special Education Teacher at Nordale Elementary effective August 14, 2012. His annual salary of \$72,387 is based on 190 days a year.

(Master +36, Step 8, \$72,387, 190 days)

### Reimherr, Sheena

Education: B.A., 2008, Colorado State University - Pueblo  
Experience: None

Ms. Reimherr is being recommended to serve as a full-time Physical Education and Health Teacher at Hutchison High School effective August 16, 2012. Her annual salary of \$46,244 is based on 190 days a year.

(Bachelor, Step 0, \$45,757.23, 188 days)

### Rogers, Blanche

Education: B.A., 1990, National University, Fresno, California  
Experience: Two years with Owens Valley Unified School District. Four years with Yukon Flats School District.

Ms. Rogers is being recommended to serve as a full-time SPED Extended Resource teacher at North Pole Elementary School effective August 14, 2012. Her annual salary of \$59,103 is based on 190 days a year.

(Bachelor, Step 6, \$59,103, 190 days)

### Rozzi, Cedar

Education: B.A., 2008, Western State College of Colorado  
Experience: Two years with Maine School District. One year with Matsu Borough School District

Ms. Rozzi is being recommended to serve as a part-time Music and part-time Band teacher at Two Rivers Elementary School effective August 14, 2012. Her annual salary of \$52,678 is based on 190 days a year.

(Bachelor, Step 3, \$52,678, 190 days)

### Sloger, Tyler

Education: B.Ed, 2009, University of Alaska Fairbanks  
Experience: None

Ms. Sloger is being recommended to serve as a part-time Special Education Resource Teacher at Weller Elementary and Chinook Charter schools effective August 20, 2012. Her annual salary of \$46,244 is based on 190 days a year.

(Bachelor, Step 0, \$33,952.85, 186 days)

## CERTIFIED PERSONNEL REQUEST FOR LEAVE OF ABSENCE

### Heaney, Matthew

Date of Hire: August 13, 2009  
Position: SPED Resource teacher at North Pole High School  
Effective Date: First Semester 2012/13 School year  
Reason: Personal

### Graf, Stephanie

Date of Hire: August 12, 2009  
Position: Sixth grade teacher at Ladd Elementary School  
Effective Date: First Semester 2012/13 School year  
Reason: Personal

# PERSONNEL ACTION REPORT

For the period: 8/1/12 – 8/28/2012

## TERMINATION OF CERTIFIED PERSONNEL

### Loring, Alysa

Date of Hire: September 1, 2009  
Position: English Teacher at Hutchison  
High School  
Effective Date: May 22, 2012  
Reason: Resignation

### McCormick, Ean

Date of Hire: August 10, 2012  
Position: Special Education teacher at  
Hutchison High School  
Effective Date: August 16, 2012  
Reason: Resignation

### Snyder, Barbara

Date of Hire: August 10, 2012  
Position: School Psychologist in the  
Special Education Department  
Effective Date: August 16, 2012  
Reason: Resignation

### Van Hatten, Veta

Date of Hire: August 15, 2005  
Position: Elementary Teacher at Arctic  
Light Elementary School  
Effective Date: May 22, 2012  
Reason: Resignation

## TERMINATION OF PRINCIPAL PERSONNEL

None

## TRANSFER OF EXEMPT PERSONNEL

None

## EMPLOYMENT OF EXEMPT PERSONNEL

### Hall, Tom

Education: B.A. 1995, UAF  
Experience: Two years teaching with Lower  
Yukon and Lower Kuskokwim  
School Districts. Five years as  
career development specialist  
with the Alaska Department of  
Labor. Twelve years as owner  
of Alaska EcoHomes, Inc.

Mr. Hall is being recommended to serve as  
Career and Technical Education Director for the  
Assistant Superintendent effective August 20,  
2012. His annual salary of \$84,360 is based on  
260 days.

### Hayes, Stacy

Education: M. Ed. 1010; Virginia  
Polytechnical Institute  
Experience: Two years teaching science at  
Graydon Manor, Virginia. One  
year as special education  
teacher at Loudoun County  
Public Schools, Virginia. Two  
years as a special education  
specialist with the Loudoun  
County Public Schools, Virginia.

Ms. Hayes is being recommended to serve as  
the special education coordinator in the special  
education department, effective 7/30/12. Her  
annual salary of \$69,915 is based on 260 days  
a year, 8 hours a day.

## TERMINATION OF EXEMPT PERSONNEL

None

## CLASSIFIED PERSONNEL REQUEST FOR LEAVE OF ABSENCE

None

## **AASB Resolutions Discussion Paper**

### **August 2, 2012**

Dear AASB Member,

AASB is distributing this discussion paper for use with "Where We Stand," the compilation of Belief Statements and Core Resolutions adopted by our membership.

During its summer meeting on July 26-29 in Sitka, the AASB Board of Directors voted to recommend several changes to the Core Resolutions. Those changes are contained in a separate three-page memo that accompanies this discussion paper.

Currently, AASB member districts have approved 106 resolutions on a wide range of state and federal education issues. The resolutions give AASB directors and staff guidance in working with state and federal policy-makers on behalf of Alaska's public schools and our children.

For the 2012 Annual Conference on Nov. 1-4, the AASB Board is proposing two new resolutions and seeking ideas for a third. The following background may be helpful as you and your fellow board members consider them:

### **New Resolutions**

#### **New 2.2 URGING THE LEGISLATURE TO ADJUST THE BASE STUDENT ALLOCATION FOR K-12 EDUCATION**

This resolve would replace the existing resolution 2.2, which addresses the need to update the foundation formula.

As many of you know, school boards struggled in the last two years under the reluctance of the Parnell Administration and the 27<sup>th</sup> Alaska Legislature to provide any increased K-12 funding beyond one-time appropriations. One-time appropriations make it impossible for districts to institute new programs and hire staff, and for parents and students to make academic plans. The appropriation of one-time funding increases for K-12 education, while welcome to address spikes in energy and other costs, often come too late in the year for districts to avoid costly and time-consuming budget hearings that serve only to demoralize parents, students and staff.

The Base Student Allocation (BSA) within the state's foundation formula for K-12 support is the basic unit for funding education. It was set at \$5,680 in 2010 following recommendations of a legislative task force that saw the wisdom of gradual and steady adjustments to the BSA. It's no accident that during the three years of modest funding increases provided by the Legislature in 2008-2010,

Alaska's graduation rate steadily increased, the dropout rate decreased and the quality of education offered to Alaska's K-12 students improved.

#### **New 2.4 ENCOURAGING THE LEGISLATURE TO FUND A GRANT PROGRAM FOR STUDENT IMPROVEMENT STRATEGIES**

This resolution may seem antithetical to the discussion above concerning one-time funding, but the reality is that the Department of Education & Early Development is instituting such a grant system for low-performing students in selected schools in rural Alaska.

The Parnell Administration and the Alaska Legislature agreed to dismiss the Moore lawsuit with three school districts and the Citizens for the Educational Advancement of Alaska's Children (CEAAC) through a negotiated \$18 million settlement. The funds will be spent over the next three to four years as grants to enable 40 schools in the three districts to address a variety of issues, including the need for early childhood and pre-literacy programs, research-based targeted intervention programs, teacher retention programs and graduation rate improvement strategies. Could those same initiatives help address low academic performance among students in other schools across Alaska?

The draft resolution recommended by the AASB Board of Directors also mentions the existence of a fund for school performance improvement that has existed in the Department of Education since 1990 but has never been funded. AS 14.03.125 allows the commissioner to make grants up to \$50,000 to districts from the fund.

#### **New 3.23 STUDENT PARTICIPATION IN INTERSCHOLASTIC ACTIVITIES**

In 2012, the Alaska Legislature enacted and the Governor signed SB 119, which among other things, allows students enrolled in alternative education programs to participate in interscholastic activities at a school in the district in which they live. (See Alaska Statute 14.30.365 below). The law takes effect on July 1, 2013.

SB 119 raises several questions, among them:

- 1.) Do students in alternative education programs face the same eligibility standards for interscholastic activities, as do public school students?
- 2.) Is this an unfunded mandate, in that students enrolled in alternative education programs do not qualify public schools for foundation funding? Do activity fees cover the cost of student participation?
- 3.) Are there requirements not in AS 14.30.365 that should be added to make it workable?

The AASB Board of Directors is asking school boards to study the new law and submit resolutions addressing any concerns that may arise.

Here is the text of the new law:

**Sec. 14.30.365. Interscholastic activities; eligibility.**

(a) A full-time student who is eligible under (b) of this section who is enrolled in grades nine through 12 in an alternative education program that is located entirely in the state and that does not offer interscholastic activities is eligible to participate in any interscholastic activities program available in a public school

(1) that, based on the residence of the parent or legal guardian, the student would be eligible to attend were the student not enrolled in an alternative

education program; or

(2) at which the student requests to participate, if

(A) the student shows good cause; and

(B) the governing body of the school approves.

(b) A student is eligible to participate in interscholastic activities under this section if the student

(1) is otherwise eligible to participate in interscholastic activities under requirements established by the school, the school district, and the statewide interscholastic activities governing body;

(2) provides documentation, including academic transcripts, proof of full-time enrollment, and applicable disciplinary records, and, if required for participation in an activity by the school, requested medical records, to the school providing the interscholastic activities program; and

(3) claims the same school for interscholastic activities eligibility purposes during a school year.

(c) In this section,

(1) "alternative education program" means a public secondary school that provides a nontraditional education program, including the Alaska Military Youth Academy; a public vocational, remedial, or theme-based program; a home school program that is accredited by a recognized accrediting body; a charter school authorized under AS 14.03.250 - 14.03.290; and a statewide correspondence school that enrolls students who reside outside of the district in which the student resides and provides less than three hours a week of scheduled face-to-face student interactions in the same location with a teacher who is certified under AS 14.20.020;

(2) "district" has the meaning given in AS 14.17.990;

(3) "full-time student" means a student who

- (A) is enrolled in not less than five classes in grades nine through 11 and not less than four classes in grade 12 and
- (B) is on track to graduate from secondary school in not more than four years of attendance in secondary school;
- (4) "interscholastic activities" means preparation for and participation in events or competitions involving another school when the preparation or participation
- (A) is sanctioned or supported by the statewide interscholastic activities governing body;
- (B) is conducted outside of the regular school curriculum; and
- (C) does not involve participation in student government at a school.

### **Resolutions to Update**

#### **2.3 Secure Rural Schools**

The Secure Rural Schools and Community Self-Determination Act was continued for one year as part of a larger appropriation approved by Congress in July 2012. The updated resolution 2.3 is a simple statement of support for continuing the funding.

#### **2.14 Pupil Transportation**

The Legislature rewrote the pupil transportation program in 2012. The updated resolution 2.14 acknowledges those changes.

### **Resolutions that Sunset in November 2012**

- 1.1 Pledge of Allegiance
- 2.1 Sustained, Reliable and Adequate Funding
- 2.16 Funding for Transient Students
- 2.17 Insurance Costs
- 2.25 Public School Land Trust
- 3.19 School Activity Schedules in Relation to Major Religious Holidays
- 3.20 Interventions and Sanctions that Reduce Loss of Credit
- 4.1 Support for Staff Development
- 4.3 Tiered Licensure
- 4.7 Repeal Social Security Government Pension Offset
- 4.12 Opposing Mandated Alaska Reading Course
- 5.7 Encouraging School Districts to Emphasize Civics Education
- 5.8 Requesting EED to Provide Assessments in the Alaska Native Indigenous Languages

The AASB Board of Directors recommends the continuation of all resolutions, with the exception of 4.3 Tired Licensure and 4.12 Opposing Mandated Alaska Reading Course



## PERSONNEL INFORMATION REPORT

For the Period: 8/1/12 – 8/28/12

### EMPLOYMENT OF CLASSIFIED PERSONNEL

#### Akin, Mary

Date of Hire: August 24, 1998  
Position: Extended Resource Aide at Ryan  
Middle School  
Effective Date: August 22, 2012  
Reason: Recall from layoff

#### Beckley, Isaac

Date of Hire: August 17, 2012  
Position: Roving Kitchen Supervisor at  
Nutrition Services  
Reason: Replaces Jesse Carlson, resigned

#### Brave, Debra

Date of Hire: August 16, 2012  
Position: Secretary at Pearl Creek  
Elementary  
Reason: Replaces Janice Witter, transferred

#### Brookins, Laura

Date of Hire: August 8, 2012  
Position: Nurse at Hunter Elementary School  
Reason: Replaces Felicia Musick, transferred

#### Brown, Oksoon

Date of Hire: August 30, 2010  
Position: Custodian 12 month at Denali  
Elementary School  
Reason: Recall from layoff status

#### Dewey, Valerie

Date of Hire: August 16, 2012  
Position: Prevention/Intervention Specialist at  
Hutchison High School  
Reason: Replaces Branden Winebarger,  
resigned

#### Dolan, Karen

Date of Hire: August 20, 2012  
Position: Secretary at Crawford  
Elementary  
Reason: Replace Jennifer Smith, transferred

#### Dunn-Johnson, Gwenetta

Date of Hire: August 8, 2012  
Position: Career & Technical Education  
Secretary at Administrative District Center  
Reason: Replaces Renee Foster, transferred

#### Gloria, Shauna

Date of Hire: October 29, 2009  
Position: Autism Behavior Technician at  
BRIDGE  
Effective Date: August 21, 2012  
Reason: Newly budgeted position

#### Halverson, La Nita

Date of Hire: October 30, 2009  
Position: Extended Resource Aide at Ryan  
Middle School  
Effective Date: August 21, 2012  
Reason: Recall from layoff

#### Harris, Karen

Date of Hire: March 15, 2010  
Position: Autism Behavior Aide at BRIDGE  
Effective Date: August 21, 2012  
Reason: Newly budgeted position

#### Hart-Elterman, Shery

Date of Hire: August 27, 2012  
Position: Academic Intervention Aide at Hunter  
Elementary School  
Reason: Replaces Roseanne Sample,  
transferred

#### Hartman, Heather

Date of Hire: August 22, 2012  
Position: Nurse at Lathrop High School  
Reason: Replaces Ellen Heinrich, transferred

#### Homoleski, Marlis

Date of Hire: September 1, 2000  
Position: Extended Resource Aide at Woodriver  
Elementary School  
Effective Date: August 21, 2012  
Reason: Recall from layoff

#### Johnson, Lakale

Date of Hire: October 25, 2010  
Position: Autism Behavior Technician at  
BRIDGE  
Effective Date: August 21, 2012  
Reason: Newly budgeted position

#### Leclair Larick, Denise

Date of Hire: August, 16, 2010  
Position: 12 month custodian at Ladd  
Elementary School  
Reason: Recall from layoff

## PERSONNEL INFORMATION REPORT

For the Period: 8/1/12 – 8/28/12

### Lee, Myung

Date of Hire: August 16, 2010  
Position: 12 month custodian at Facilities Maintenance  
Reason: Recall from layoff

### MacDonald, Timothy

Date of Hire: August 21, 2012  
Position: SPED School Psychology Intern District wide  
Reason: Newly budgeted position

### Maring, Sarah

Date of Hire: August 17, 2012  
Position: Roving Kitchen Supervisor at Nutrition Services  
Reason: Jesse Carlson resigned

### Olsen, Eric

Date of Hire: November 15, 2010  
Position: Autism Behavior Aide at BRIDGE  
Effective Date: August 21, 2012  
Reason: Newly budgeted position

### Overbey, Kaley

Date of Hire: August 16, 2012  
Position: Career Guidance Specialist at Lathrop High School  
Reason: Replaces Kelly Baranyk, resigned

### Poland, Erin

Date of Hire: August 8, 2012  
Position: Administrative Secretary at Nordale Elementary School  
Reason: Replaces Marilyn Wenzlick, retired

### Salas Villaneuva, Eva

Date of Hire: August 27, 2012  
Position: Academic Intervention Aide at Hunter Elementary School  
Reason: Replaces Angela Roberts, transferred

### Van Brocklin, Denise

Date of Hire: August 21, 2012  
Position: School Psychology Intern at SPED District wide  
Reason: Newly budget position

### Wagner, Elizabeth

Date of Hire: August 27, 2012  
Position: After School Site Coordinator at Nordale Elementary School  
Reason: Newly budgeted position

### Yocum, Claire Patricia (Trish)

Date of Hire: August 27, 2012  
Position: Academic Intervention Aide at Hunter Elementary School  
Reason: Replaces Wendy (Tal) Harlan, transferred

## TERMINATION OF CLASSIFIED PERSONNEL

### Carlson, Jesse

Date of Hire: August 15, 2011  
Position: Nutrition Services Roving Supervisor  
Effective Date: May 18, 2012  
Reason: Resigned

### Claus, Effie Lynn

Date of Hire: August 15, 2011  
Position: Kitchen Aide at Ryan Middle School  
Effective Date: May 18, 2012  
Reason: Resigned

### Elexendere, Shayn

Date of Hire: September 15, 2010  
Position: RTI Assistant at Joy Elementary School  
Effective Date: May 18, 2012  
Reason: Resigned

### Ferringer, Tina

Date of Hire: October 10, 2011  
Position: SPED Aide at Anne Wien Elementary School  
Effective Date: May 18, 2012  
Reason: Resigned

### Gray, Ashlee

Date of Hire: October 10, 2011  
Position: SPED Aide at Randy Smith Middle School  
Effective Date: August 31, 2012  
Reason: Resigned

## **PERSONNEL INFORMATION REPORT**

For the Period: 8/1/12 – 8/28/12

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### **Herriott, Ian**

Date of Hire: January 18, 2010  
Position: SPED Pre-K Aide at Pearl Creek  
Elementary School  
Effective Date: May 24, 2012  
Reason: Resigned

### **Markle, Kristin**

Date of Hire: December 6, 2011  
Position: SPED Aide at Hutchison High  
School  
Effective Date: August 20, 2012  
Reason: Layoff

### **Newcombe, Samantha**

Date of Hire: October 19, 2011  
Position: Behavior Intervention Aide at Joy  
Elementary School  
Effective Date: May 18, 2012  
Reason: Resigned

### **Peterson, Chelsea**

Date of Hire: September 7, 2010  
Position: RTI Assistant/Classroom Tutor at  
Ladd Elementary School  
Effective Date: May 21, 2012  
Reason: Resigned

### **Phillips, Karey**

Date of Hire: October 31, 2011  
Position: Classroom Tutor at Nordale  
Elementary School  
Effective Date: May 18, 2012  
Reason: Resigned

### **Queen, Melinda**

Date of Hire: 12/01/1997  
Position: Kitchen Aide at North Pole High  
School  
Effective Date: May 18, 2012  
Reason: Resigned

### **Silas, Cheryl**

Date of Hire: 12/12/2011  
Position: Teacher Assistant at Nordale  
Elementary School  
Effective Date: May 18, 2012  
Reason: Layoff

### **Wool, Geoffrey**

Date of Hire: October 26, 1998  
Position: ELL Tutor at Pearl Creek  
Elementary School  
Effective Date: May 11, 2012  
Reason: Resignation

### **Zayon, Kristen**

Date of Hire: October 24, 2011  
Position: Classroom Tutor at Hunter  
Elementary School  
Effective Date: May 18, 2012  
Reason: Layoff

# MINUTES

FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
FAIRBANKS, ALASKA

Special Meeting

MINUTES

August 6, 2012

President Brophy called the meeting to order at 5:36 p.m. in the board room of the FNSBSD Administrative Center at 520 Fifth Avenue.

**Present:**

Kristina Brophy, President  
Sue Hull, Treasurer  
Sean Rice, Clerk  
Silver Chord, Member  
Wendy Dominique, Member  
John Thies, Member

**Absent:**

Sharon McConnell, Vice President

**Staff Present:**

Pete Lewis, Superintendent  
Mike Fisher, Chief Financial Officer  
Karen Gaborik, Assistant Superintendent – Secondary  
Roxa Hawkins, Assistant Superintendent – Elementary  
Clarence Bolden, Executive Director of Human Resources  
Gayle Pierce, Labor Relations Director  
Sharon Tuttle, Executive Assistant to the Board of Education

**Others:**

Jim DeWitt, Legal Counsel  
Jill Dolan, Assistant Borough Attorney

**Executive Session**

An executive session was called to seek legal advice regarding negotiations and licensing.

HULL MOVED, CHORD SECONDED, TO CONVENE IN EXECUTIVE SESSION  
TO SEEK LEGAL ADVICE REGARDING NEGOTIATIONS AND LICENSING,  
THE IMMEDIATE KNOWLEDGE OF WHICH, WOULD CLEARLY HAVE AN  
ADVERSE EFFECT UPON THE FINANCES OF THE GOVERNMENT UNIT.

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE. 4 AYES

The Board convened to executive session at 5:37 p.m.

Mrs. Dominique's son was employed by the school district and a member of the Education Support Staff Association (ESSA). Due to this association, Mrs. Dominique recused herself from the executive session at 5:38 p.m. while the rest of the board discussed ESSA negotiations.

Mr. Rice arrived at 5:41 p.m. Mr. Thies arrived at 5:51 p.m.

Mrs. Dominique rejoined the executive session at 6:09 p.m.

The executive session ended at 6:38 p.m.

**Other/Discussion**

None

The meeting recessed at 6:39 p.m. so the board could call to order their work session.

President Brophy reconvened the special meeting at 8:06 p.m. to move into executive session to seek additional legal advice regarding negotiations and licensing. In attendance:

**Board Members:**

Kristina Brophy, President  
Sue Hull, Treasurer  
Sean Rice, Clerk  
Silver Chord, Member  
Wendy Dominique, Member  
John Thies, Member

**Staff:**

Pete Lewis, Superintendent  
Mike Fisher, Chief Financial Officer  
Karen Gaborik, Assistant Superintendent – Secondary  
Roxa Hawkins, Assistant Superintendent – Elementary  
Janet Cobb, Director of Instructional Technology  
Sharon Tuttle, Executive Assistant to the Board of Education

**Others:**

Jim DeWitt, Legal Counsel  
Jill Dolan, Assistant Borough Attorney

**Executive Session**

An executive session was called to seek legal advice regarding negotiations and licensing.

HULL MOVED, RICE SECONDED, TO CONVENE IN EXECUTIVE SESSION TO SEEK LEGAL ADVICE REGARDING NEGOTIATIONS AND LICENSING, THE IMMEDIATE KNOWLEDGE OF WHICH, WOULD CLEARLY HAVE AN ADVERSE EFFECT UPON THE FINANCES OF THE GOVERNMENT UNIT.

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE. 6 AYES

The Board convened to executive session at 8:07 p.m.

The executive session ended at 8:30 p.m.

**Other/Discussion**

None

The meeting adjourned at 8:31 p.m.

Submitted by Sharon Tuttle, executive assistant to the Board of Education.

FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
FAIRBANKS, ALASKA

Work Session

MINUTES

August 6, 2012

President Brophy called the work session to order at 6:40 p.m. in the board room of the FNSBSD Administrative Center at 520 Fifth Avenue. The work session was called to discuss the AppTrack Software Licensing Program and school board planning, protocols, and goals.

Present:

Kristina Brophy, President  
Sue Hull, Treasurer  
Sean Rice, Member  
Silver Chord, Member  
Wendy Dominique, Member  
John Thies, Member

Absent:

Sharon McConnell, Vice President

Staff Present:

Pete Lewis, Superintendent of Schools  
Mike Fisher, Chief Financial Officer  
Karen Gaborik, Assistant Superintendent of Secondary Education  
Roxa Hawkins, Assistant Superintendent of Elementary Education  
Janet Cobb, Director of Information Systems  
Sharon Tuttle, Executive Assistant to the School Board

Others:

Jim DeWitt, Legal Counsel  
Jill Dolan, Assistant Borough Attorney

**AppTrack Software Licensing Program**

President Brophy asked Jim DeWitt, legal counsel, to provide the board with an overview of the AppTrack licensing program. Mr. DeWitt stated there was an Interim Agreement in place. The Interim Agreement was revocable or adoptable by the board. The goal of the Interim Agreement was to preserve the status quo until the board had the opportunity to act on the licensing plan. Mr. DeWitt promised the board there was nothing nefarious about the agreement. It was carefully considered and done to try to preserve the opportunity for the board.

Mr. DeWitt did not know how many licenses, if any, had been sold. Janet Cobb, informational systems director, did not know the number of licenses that had been sold, but Ketchikan and UAF were customers and a demo had been set up for Anchorage. Mrs. Dominique asked if those customers had already paid for the licenses. Mrs. Cobb stated Anchorage had not yet paid for any licenses. Mrs. Dominique again asked if any of the customers had paid for licenses. Mrs. Cobb stated Ketchikan and the University had paid. President Brophy asked if the transactions had been appropriate under the Interim Agreement. Mr. DeWitt stated yes.

Mrs. Dominique asked which document was the Interim Agreement. Mr. DeWitt and Superintendent Lewis thought the Interim Agreement was in the board packet. [The Interim Agreement was not included in the board packet.]

Mrs. Hull called point of order for a general overview of where the district currently stood with AppTrack. President Brophy asked Mr. DeWitt to update the board.

## **AppTrack Software Licensing Program (continued)**

Mr. DeWitt stated there was an Interim Agreement in place between the school district and Lyceum [Software] Solutions, Inc. Lyceum [Software] Solutions consisted of the two developers of the AppTrack product. It was a corporation owned solely by them. Mr. DeWitt explained the Interim Agreement allowed the developers to have a non-exclusive right to license the AppTrack application. It guaranteed the school district a perpetual unlimited license for the AppTrack application. The terms of the Interim Agreement provided that if the school board elected to do so, it could undo the entire licensing agreement and bring it back in-house, under its own name. The school district would then have the option to continue ahead or terminate all the outstanding licenses. Mr. DeWitt explained it was built to be collapsible. Alternatively, if the district did nothing, the developers would get a non-exclusive license for the software going forward. The district would receive a perpetual license to AppTrack in whatever form it might evolve into and everyone moved ahead.

Mr. DeWitt stated he tried to set up the Interim Agreement so the school board would control its own destiny and the district would retain the employees, product, and the options in August. Work on the agreement had taken place in June and early July.

Mrs. Dominique asked if the Interim Agreement had been agreed upon by the school board. Mr. DeWitt stated he felt something had to be done to preserve the options for the school board and not have the entire process blow up and be resolved that way after no action was taken by the school board in June. Mr. DeWitt stated it was his solution, recommended to the school board. Superintendent Lewis corrected Mr. DeWitt, it was not recommended to the board, but to the superintendent. Mr. DeWitt corrected himself. It was Mr. DeWitt's solution recommended to the superintendent, who had signed it upon the reliance of Mr. DeWitt's recommendation. Mr. DeWitt clarified the Interim Agreement had not been approved by the school board.

Superintendent Lewis thought another piece to sort through was the AppTrack product itself – when it was developed; how it was developed; and where it was headed. He explained AppTrack was developed as part of the district's desire to manage iPads, iPods, all the licensing, etc. He said most of the work was done as part of the employees' regular jobs, but there was work done outside of work. Superintendent Lewis stressed that a change in the product code would make for a different product and the developers could go their own way at any time they wanted. Superintendent Lewis explained he was trying to maintain the district's ability to keep the product and potentially market the product and use the revenue for additional technology.

President Brophy thought rather than trying to resolve where there was approval or where there wasn't, it might be better for the discussions to center around the meat of the actual software proposal, as opposed to some of the extraneous subjects. Mr. DeWitt thought the board needed to determine which option they wanted to explore. Superintendent Lewis thought there should be some discussion around the compensation piece, as he thought it was clearly an issue.

Mr. Rice asked what, if any, other government entities were in a similar position to the district's current position and how they might have handled the situation. Mr. DeWitt stated the only entity, to his knowledge, in the same position as the district was the University of Alaska as they licensed software commercially all the time. Mr. DeWitt knew of no other Alaska school districts in a similar position. Mr. Rice asked if university employees received any type of compensation. Mr. DeWitt stated the university would not disclose that information to him which led him to believe there was some type of agreement in place for compensation, but stressed it was an inference, not something he knew. As far as Mr. DeWitt had been able to tell, in an informal series of phone calls, there were no other school districts in Alaska currently licensing software. Fairbanks was kind of out in front.



## **AppTrack Software Licensing Program (continued)**

Mr. Rice asked about other government entities such as public works, who might be selling software, as they all had their own technology directors and departments. Mr. DeWitt did not know of others. Superintendent Lewis stated the borough was, as he knew they were being approached to potentially sell some of their products, such as the borough's taxing and mapping plans, although he did not know where it would lead. Jill Dolan, assistant borough attorney, stated it was software from the accessing department, but the issue had not been actively discussed. It was an idea someone had approached them about.

President Brophy asked Mr. Rice about the intent of his question – was it specifically to software or the issue of selling and compensating employees. Mr. Rice stated it was the entire thing. If the district could learn what other entities were doing, the district might be able to do something that would suit the district. He was trying to figure out a way where it might work.

President Brophy, recalled from previous the board discussions, how board members wanted the district to be innovative and trying and doing new things – thinking outside the box. She thought the AppTrack licensing program was a perfect example of one of those things; it had obviously been startling. It was important for board members to ask the right questions, move forward, and make a decision one way or the other.

Mrs. Hull also inquired about other entities and what they were doing. She clarified Mr. DeWitt did not know of any other school districts in Alaska licensing software. She thought there certainly were other entities, like districts elsewhere in the country. Mr. DeWitt stated Mrs. Hull was correct. Mrs. Hull asked how exhaustive a search had been done to find out how others had dealt with the situation. She found it hard to believe Fairbanks was the first school district anywhere to undertake the issue. Mr. DeWitt stated Mrs. Hull was correct, there were other districts in the country, but it was tough to take information from California, which was a pioneer with that type of situation. With school districts in California, there were consortia developed in most school districts to market software.

Mr. DeWitt did not find it surprising California was leading the way with software licensing. The laws in California were so different - the laws that governed the relationship between the state and municipality and the municipality and the school district. California had written laws to enable software licensing – to specifically facilitate it, as an example authorizing consortia. Alaska did not have anything like it and he had found it hard to find a model similar to the situation in Fairbanks.

Mrs. Hull asked a process question if the board would receive information from the administration and then allow time for board members to ask questions, as she had quite a list of questions. President Brophy thought board members should have read the information they had from the June meeting, along with the additional information received from the attorneys, so she thought it was appropriate to ask questions.

Mrs. Hull asked who presently owned the intellectual properties to the software since work had been done both as employees and outside the district. Mr. DeWitt stated it was his opinion, the district owned the software. The two developers involved may have a different view, but he thought a good case could be made that all of it, or essentially all of it, was work product, developed on company time, and the employee rule applied.

Mrs. Hull assumed the intellectual property would remain the district's property under either option – approving or not approving the licensing plan. She asked for a clarification on the status if the board did not approve the licensing plan. Mr. DeWitt stated a non-exclusive license to the product would go to the two developers' corporation, Lyceum, and the school district would still own the rest of it. Mr. DeWitt explained non-exclusive meant anyone else or the school district could do whatever they wanted to do with the software.

## **AppTrack Software Licensing Program (continued)**

Mrs. Hull asked if Lyceum would be able to pursue marketing the software as if it was their intellectual property. Mr. DeWitt stated it would not be Lyceum's intellectual property; all the district was giving them was the license to use it. Mrs. Hull clarified it was the ability to market it. Mr. DeWitt stated Mrs. Hull was correct. Mr. DeWitt clarified there was nothing stopping Lyceum from developing AppTrack Version II which would belong to Lyceum.

Mrs. Dominique asked if Lyceum, on its own, could develop Version II if the school district was not interested in it, since the district held the original licensing. Mr. DeWitt thought Lyceum could probably move forward. If the developers developed Version II and it was not done on district time, they would own the bulk of it. He said the district could nibble on the corners, but it would not be cost effective. Version II would belong to Lyceum and they could move forward and do whatever they wanted with it.

Mrs. Dominique clarified the developers would not be able to develop Version II through the school district; they would have to do it on their own time. Mr. DeWitt stated Mrs. Dominique was correct, if the developers wanted to own it.

Mrs. Dominique asked if Lyceum could sell Version II back to the district. Mr. DeWitt explained the district had a perpetual license for every version the two developers ever made. Superintendent Lewis clarified the district would receive the product forever. Mr. DeWitt added the product would be provided to the district at no cost. President Brophy asked if that option was based upon what the board approved. Mr. DeWitt stated it would be the case even if the board did not approve the licensing plan.

Ms. Dolan thought Microsoft would have a claim against her if she took their software version, updated it and called it Word 2012. Mr. DeWitt agreed if only the name was changed, Microsoft would probably have a problem with it. But if the developers changed the look and feel, the portal, the database, or any number of relatively easy to do things, it would probably be the property of the developers.

More importantly, Mr. DeWitt thought it would not be cost effective for the district to get into a big fight over ownership of the AppTrack software. He explained that type of dispute was terribly expensive; reiterating it would not be cost effective. Mr. DeWitt said there would never be enough revenue from the AppTrack product to justify it.

Mr. DeWitt noted a reality check; AppTrack was not the next Windows 8. It was a well executed little Internet portal which allowed the district to manage the hardware items such as iPads, iPhones, and iPods, and their applications. The program was clever and well done, but it was kind of a niche product. It would only interest people who owned lots of the devices. It was not the next Excel spreadsheet.

Ms. Dolan thought Lyceum would need to have the rights to the original version before they could develop AppTrack Version II. Mr. DeWitt stated Ms. Dolan was not correct. He pointed out a current lawsuit between Samsung and Apple Computer over the same very issue – what did one have to own in order to develop anything. Going back further, Mr. DeWitt referred to the case of Apple versus Microsoft. Microsoft simply stole Apple's product, changed a few features, and labeled it Microsoft. The Court of Appeals for the 9<sup>th</sup> Circuit ruled it was Microsoft's product and not an infringement on the copyright of Apple's window interface which he added, Apple had stolen from Xerox. Mr. DeWitt reiterated it did not take much to create a new product within the software copyright law.

Ms. Dolan asked why the district needed the Interim Agreement to preserve the status quo, if Mr. DeWitt was correct. Superintendent Lewis explained they wanted to preserve the board's right to make the decision on whether they wanted to own the AppTrack product. Absent a decision, there needed to be a way to get it back to the board to make a decision. He said they also wanted to protect the district's right to get the product free in case the board said no, so the district could continue to use it and save some money.

## **AppTrack Software Licensing Program (continued)**

Superintendent Lewis stated he was trying to maintain all the opportunities and rights for the board to make the decision and also position the district so costs would not be incurred if the board did not approve the plan. Mr. DeWitt added there was another factor. For the same reason the developers could create Version II, some complete stranger could create a new version that looked a lot like AppTrack and they could market it. The product has been demoed enough where other programmers were aware of the software. Apple was aware of the software. There was a danger someone else could capture the product. They did not want to keep AppTrack off the market where another developer could take it and market it. That would do no one any good.

President Brophy asked where the district would be regarding tracking devices and applications minus the Interim Agreement and the ability to use the software. Superintendent Lewis believed President Brophy was asking what would happen if the district did not have the AppTrack product. He explained the district would have to go out and purchase a product to track licenses. He thought there were two or three other products available that could track licenses but he thought they were significantly more expensive and didn't function exactly like AppTrack. Mrs. Cobb confirmed the other programs available did not operate like AppTrack.

President Brophy asked for a ballpark figure on the cost of buying a license tracking program from an outside source. Mrs. Cobb thought it would be approximately \$200,000. Superintendent Lewis recalled he had quoted the board in an earlier communication approximately \$80,000.

President Brophy asked board members if they understood the Interim Agreement and what it would and would not preserve. Mrs. Dominique stated she understood it, but did not like it.

Ms. Dolan thought the board might want to discuss the Interim Agreement in executive session; she did not think it was appropriate for the work session.

Mrs. Hull asked how the compensation was determined and what precedents had been considered. Superintendent Lewis stated typical software licensing agreements compensated developers 30 percent. Superintendent Lewis worked with the developers and arrived at 20 percent. Mrs. Hull asked if there was any investigation of precedent elsewhere. Superintendent Lewis stated he consulted with counsel.

Mr. DeWitt added he had been unable to find any signposts elsewhere. Mrs. Hull asked for clarification if there were indications the compensation was typical. Mr. DeWitt clarified the typical developer commission in a like situation was 30 percent. President Brophy explained there were two developers and at 10 percent each, totaled 20 percent.

Mrs. Dominique asked for the reasoning behind revenue compensation rather than a different type of award. She noted in her employment, when people came up with great ideas or cost saving ideas, they received awards to make it equal for all the other employees who might come up with a great idea, but not entitled to the 10 percent compensation.

President Brophy followed up with a similar question, clarifying the two employees received a percentage only when the software was sold. If the product was not sold, they would receive nothing. Superintendent Lewis stated President Brophy was correct.

President Brophy, in looking to the future, asked if other employees developed something, would the board have to go through the same process again.

### **AppTrack Software Licensing Program (continued)**

Mrs. Dominique asked to have her question answered by Superintendent Lewis because she felt it had to do with all district employees. Superintendent Lewis explained because AppTrack had to do with software development, he had looked at software development compensation. The district did not have a model for rewarding employees for good ideas, nor for providing employees additional compensation. It was new territory. From a developer's standpoint, the compensation had made sense to Superintendent Lewis, but acknowledged there were probably other ways it could have been designed.

Mrs. Dominique thought there were several cases throughout the district where employees, with good ideas and cost saving measures, could possibly receive compensation. One that came to mind was the millions of dollars saved through the district's grant department. She had not seen a compensation package for that employee. Over the years, the millions in revenue the district had received in grants had come from an alert employee in their field.

Mrs. Hull believed software licensing was a different situation than other good ideas or other excellent work. The district had many excellent employees for whom the board could decide to give some sort of financial reward to for their work. She thought software development with the potential for licensing and the commercial application of the product made it a very different situation.

President Brophy agreed with Mrs. Hull. AppTrack was a concrete product that could be sold as opposed to how an employee performed. She looked at it as a completely separate reward system. If President Brophy recalled correctly, the expectation would be that AppTrack would not cost the district anything. The district would not be giving money to an individual above and beyond what the district was taking in. Mr. DeWitt stated President Brophy was correct.

Mrs. Dominique made the point that the two employees, in receiving 10 percent each from what was earned from the sold licenses, could potentially earn more than the superintendent. Others acknowledged the possibility.

Ms. Dolan asked if the 10 percent to each employee was from gross or from net revenue. Mr. DeWitt stated it would be from gross revenue.

Ms. Dolan asked about the possibility of liabilities exceeding gross revenues. Mr. DeWitt stated it was hard to see how that could happen with the district retaining 80 percent. Something would be terribly wrong and the board would cancel the contract if the district's costs were consuming 80 percent of the revenue stream. Mr. DeWitt could not conceive of something like that happening. He explained the software licensing agreement was scalar. It was intended that if sales grew significantly, then the amount of money available to the school district to service the contract increased as well, at 80 percent. As an example, he said if the district needed more people to provide tech support, there would be money to pay them.

Mrs. Dominique asked if additional staff would be hired with the district's standard benefit package. She thought with the salary and benefits combined, it would be more than the revenue that would be gained which could create a potential loss for the district. Mr. DeWitt felt a situation like Mrs. Dominique described would involve mismanagement of the situation. New employees would not be hired at the start of the project; it would be scaled up as sales increased.

Mrs. Dominique asked if new tech support personnel would be full-time employees. Mr. DeWitt stated they could be employees with more than one responsibility. Mrs. Dominique asked how the new people would be paid – would they be temporary employees or employees without benefits. Superintendent Lewis stated there were multiple ways to bring on employees – contractually or as employees, in which case, they would be benefitted. He reiterated Mr. DeWitt's comments that additional staff would not be hired until and unless there was a sufficient revenue stream to pay them and maintain a profit margin.

### **AppTrack Software Licensing Program (continued)**

President Brophy clarified the revenue stream would come from the sale of the software. Superintendent Lewis stated President Brophy was correct.

Mrs. Hull noted the board could delineate as much as they chose relative to how those types of issues were managed. Superintendent Lewis stated Mrs. Hull was correct, adding if the board did not like the licensing program, they could make it all go away with 60 days notice.

Mr. Chord asked where the licensing program fit into the district's budgeting system. Superintendent Lewis stated it would be additional revenue.

Mrs. Dominique asked about the source of startup funds for the licensing program. Superintendent Lewis stated startup funds were already there.

Mrs. Dominique asked for the amount of money already spent on the licensing program. Superintendent Lewis stated there were costs associated with a phone line, domain and other licensing, and Mr. DeWitt's fees. Mrs. Cobb estimated a couple of thousand dollars. President Brophy clarified there were no additional costs associated with employees. Mrs. Cobb stated President Brophy was correct.

Mrs. Hull thought it was important to point out the costs were perfectly within the realm of adjustments in the budget given to departments and did not require board approval, nor require a separate budget line item.

Mrs. Dominique asked for a figure on expenditures. Superintendent Lewis estimated a ball-park figure of less than \$10,000.

Mrs. Cobb noted the cost for posting the sites was done for the district's own use. She thought the beauty of the issue was all the initial work was done for the district's own use of the product and it would be very easy to clone for other customers as they were brought on. The customers would be responsible for their own costs associated with servers, etc.

President Brophy recalled any customer support costs would be paid by the customer. Mrs. Cobb said eventually customers would be calling the district for support. President Brophy clarified the cost of support would be a fee to the customer and not the district. Mrs. Cobb stated the licensing program included an annual maintenance fee to cover support expenses.

Mrs. Hull thought it was important to point out the district had to develop the software for its own use and consequently, some funds that had been spent would have been spent regardless, just so the district could maintain the program. It was not necessarily directed to developing a product that could be sold.

Mrs. Dominique had always known the district to be behind in technology issues – such as programming, work orders, etc. She asked about any current backlog of work due to staff working on the AppTrack product. Mrs. Cobb stated AppTrack did not currently consume much of the staff's time, although it had when it was being developed, noting the product had been developed for district use.

Mrs. Dominique asked if additional staff members were brought in to help with other work while the developers worked on AppTrack. Mrs. Cobb stated no additional staff members had been hired. Superintendent Lewis stated there were projects going on with Munis, PowerSchool, and others where staffs were developing ways to enhance service. In regards to work orders, he said information services was more projects driven and network services was more work order driven. AppTrack was developed from the information services department.

## **AppTrack Software Licensing Program (continued)**

President Brophy asked for further clarification on the support piece. She was interested in how much time employees devoted to the AppTrack project outside their regular work duties and how it correlated to the time and money savings the software provided. She thought it was important to focus on the cost and time savings the software had already provided for the district. Mrs. Cobb stated President Brophy was correct. Superintendent Lewis added the AppTrack software had enabled the district to purchase license in bulk resulting in greater discounts. Mrs. Cobb stated there was a 50 percent discount when purchased in volume. At last report the district had saved \$30,000 in app licensing through the use of AppTrack.

Mr. Thies asked how long the district had been using the software. Mrs. Cobb stated for the past year.

Mrs. Cobb explained the developers had been looking for a way to manage the district's idevices when they first started on the project. They had brainstormed and come up with the idea of developing the software. Mrs. Cobb had given the employees the green light to develop the software. She said it took the employees several months to develop the product on top of their regular work load. She noted the employees did not typically work an eight hour day. She did not know exactly how many hours went into the initial development of the project, but the department was able to keep up on all their other work and it was business as usual.

Mr. Thies asked if the district had any other software prior to the development of AppTrack. Mrs. Cobb stated no. Mr. Thies clarified other similar programs available were in the \$200,000 range. Mrs. Cobb said Anchorage had purchased software that did something similar to AppTrack. They were not happy with the software they had purchased and asked to see a demonstration of AppTrack. She thought Anchorage would probably go with AppTrack.

President Brophy asked how the \$100 per month cost to operate AppTrack's entire infrastructure was calculated. Mrs. Cobb explained the AppTrack was not run on the district's infrastructure, but rather on Amazon's Cloud. President Brophy asked if there would be any changes to how it was run if the software was sold. Mrs. Cobb explained if another district or entity purchased AppTrack, they would incur the costs to clone that type of hosting, not the district.

Mr. Chord asked about the three districts already involved with AppTrack. Mrs. Cobb stated the three entities were Ketchikan and UAF, and Anchorage was testing the product.

Mr. Chord asked how the process was done with Ketchikan. Mrs. Cobb explained the instructional technology teachers, along with some district technology personnel, attended a conference in Anchorage where word got out that Fairbanks had a neat software application that tracked apps. Ketchikan called the district about seeing a demonstration of the software. The district gave them a demonstration. Additionally, the district's Apple sales representative heard about AppTrack, was impressed, and began sharing information on the app with other Apple engineers all over the United States. The district has been receiving calls from them over the past year and showing the software to them as well.

President Brophy asked about the reactions and satisfaction levels from Ketchikan and UAF since they were already using the software. Mrs. Cobb said they had come on board right at the end of the school year, but Ketchikan was very pleased. They brought their technology people in for training and were very excited about the application. All the feedback had been positive. President Brophy believed there was no arguing AppTrack was a good product. Mrs. Cobb agreed.

Mrs. Hull wanted to know what had been done to investigate infringement issues to see if there was anything similar; from what she understood there was no way to insure against the concern entirely. Mr. DeWitt stated that was Ms. Dolan's opinion; not his. Ms. Dolan stated it was not her opinion, but that of Mr. David Hale, of Hale & Associates; the insurance broker for the borough and school district.

## **AppTrack Software Licensing Program (continued)**

Mrs. Hull restated her question if there had been any effort made to investigate if there were any similar products. Mr. DeWitt stated there were other products that used the same name, AppTrack, which he regarded as unimportant; it did not matter what it was called. There were other tools that accomplished the same thing, but as far as Mr. DeWitt could tell, they did it in different ways. He added he still would not care very much; even if they had done it the same way, you could not copyright.

Mrs. Cobb added that Apple was very interested in AppTrack. They knew all the available applications and they had been searching for an application that could help them sell iPads in the K-12 market. It was a device that was intended to be a one-to-one device but school districts didn't use it that way. They typically put them in carts and that was where the whole thing shifted. The district had to find a solution for tracking all their iPads. When the district came up with AppTrack, Apple was interested in seeing what the district was doing because they did not have a good solution for universities and school districts. That being said, Mrs. Cobb thought AppTrack was pretty unique; otherwise Apple wouldn't be knocking on the district's door all the time wondering when the software would be made available to other people. Apple had also been sending people to the district to get demonstrations to see if the software met their needs.

Mrs. Hull thought nothing was risk free. She thought sometimes reasonable risk had to be taken. She just wanted to be certain the district had some indication there were no unreasonable risks.

Mrs. Hull asked if the district needed some form of permission from Apple to use the application that dealt with their system. Mr. DeWitt and Mrs. Cobb stated no. Mr. DeWitt stated the district already had consent from Apple. Ms. Dolan clarified the district already had Apple's consent. Mr. DeWitt stated the district already had the consent they needed. The district agreed to it when they signed on to be an app developer and to have access to the Application Program Interface (API).

Mrs. Hull spoke to the issue of the school district not being authorized to license software by state law and if the district was prohibited from doing it. Mr. DeWitt stated no.

President Brophy had the same question and noted state law limited it, but did not prohibit it.

Ms. Dolan noted that she and Mr. DeWitt disagreed on the interpretation of the law. She suggested the board further discuss the issue in executive session.

Mr. Chord asked for a clarification of the previous question regarding state law. President Brophy explained the question was the legal advice and interpretation on whether state law limited the proposal or prohibited it. There was a big difference between limiting and prohibiting.

Ms. Dolan stated in Title 29, which was the statute that governed municipalities, there was a provision that said municipalities could have copyrights to software. The statute stated copyrights could be held and protected; it did not state they could be sold. Ms. Dolan explained the same existed for the state and state agencies, noting there was not a specific provision for school districts. She went on to explain school districts got most of their authority through Title 29, through the corporate status of municipalities. By state law, each borough was a school district. That was how the district had the right to acquire and dispose of property, to sue and be sued, and other litany of corporate status.

Mr. DeWitt stated the Supreme Court described the school district as an independent agency.

Ms. Dolan asserted there was case law that basically said that for purposes of corporate status, the school district and the borough were the same thing and technically were not separate entities. The Borough Attorney's Office was the municipal advisor of the school board and assembly, which evidenced the two bodies were the same legal entity at the end of the day.



## **AppTrack Software Licensing Program (continued)**

Ms. Dolan stated there were specific grants of authority to municipalities to hold the copyrights to software, but there was not a similar provision for school districts. She went on to speak to the public records law which had provisions for electronic services and products. Basically, it stated software that was created by a public agency had to be offered to the public in a certain way. It also addressed what could be recovered from the costs of the product and how it could be marketed. The district could offer the product, but there were specific provisions in state law on how it could be offered.

In regards to the state limiting or prohibiting the school district, Ms. Dolan agreed there were certainly provisions addressing the issue in state law. Her legal interpretation was the school district was restricted from marketing and selling AppTrack. Ms. Dolan acknowledged Mr. DeWitt disagreed with her interpretation.

Mr. DeWitt stated Ms. Dolan was correct; he disagreed with her interpretation. In regards to the public records statute, Mr. DeWitt felt Ms. Dolan's interpretation was a very serious misreading. Proprietary software was expressly excepted from the statutes Ms. Dolan referred to. Mr. DeWitt thought at the present time, all he and Ms. Dolan could do was agree to disagree on the specific issues. Ms. Dolan agreed.

Mr. DeWitt was not aware of a Supreme Court decision where the court had stated that school districts could not do something, except for what was expressly prohibited by statute. Every one of them had said the school district had more power, not less. Ms. Dolan agreed with Mr. DeWitt regarding educational purposes. She went on to explain there was a difference between what the school boards could do and what was delineated in Title 14 which dealt with schools, and what was outside the educational purpose when one entered into business like marketing and selling software and providing a service.

The board took a break at 7:28 p.m. The board reconvened at 7:34 p.m.

Mrs. Hull thought there were a number of major things the district did that were not expressly authorized in state law, but nonetheless were things the district was expected to do. She wasn't certain the fact the issue was not delineated in the sections of state law that dealt with borough authority should be persuasive in terms of preventing the district from being able to do it.

President Brophy noted the purpose of the work session was to alleviate any concerns board members had on the AppTrack Software Licensing Plan by answering questions and weighing the pros and cons in order to be able to make a decision. The AppTrack Licensing Plan was on the board's agenda for the following evening. President Brophy asked board members if they had any questions on the legality of pursuing the licensing plan. She thought the compensation piece was a sticking point for some board members.

Mr. Rice asked if the board could approve the sale of the app and then deal with the compensation piece at another time. Mrs. Cobb, with her 20+ years with the district, felt it would be difficult to take the risk of selling the software without the developers. If the district was going to sell the app, she felt it was important to keep the developers within the district, which was part of the reason for compensating them. Mrs. Cobb said the district would win and the employees would stay employed and maintain the software for as long as they were employed.

Mr. Rice clarified his concerns were with other issues involved regarding compensation and wanted to know if it was something that could be discussed later at another time. Mr. DeWitt stated the school board would have the ability to terminate the contract with the developers with 60 days notice. The board had a hammer to use however they chose to change or tweak things – it was entirely up to the board.



## **AppTrack Software Licensing Program (continued)**

Superintendent Lewis thought Mr. Rice was asking if the board could change the agreement, using the compensation package as an example. Mr. Rice said he was asking if the board could act on the marketing aspect and work on the employee compensation piece at a later date. Mr. DeWitt clarified he was asking if the board could approve the agreement except for the compensation piece. Mr. DeWitt stated the school board could do whatever it wanted, but he did not know what the consequence would be regarding the developers.

President Brophy asked Mr. Rice to clarify his concern; was he referring to a change in the percentage or something else. Mr. Rice thought the entire compensation piece should be reviewed. He recalled Ms. Dolan's memo spoke to the issue of PERS. He wanted to know if the district would be obligated to pay more into PERS, medical, etc. He wanted to be sure that when the employees left the district, the district was not left with added liabilities. Mr. DeWitt stated the board could create a punch list of items or conditions for the plan.

Ms. Dolan thought Mr. Rice was trying to determine if the Interim Agreement affected the board's ability to make changes to the licensing plan since it stated the school board had to approve the project in substantially its current form. Mr. DeWitt reiterated the board had the ability to take it back and kill it. The board could negotiate whatever it wanted to negotiate. He wasn't certain of the boundaries, but if it was just a matter of addressing the PERS issue, they would find a way to address the PERS issue or it wouldn't happen. He also reiterated the board could attach a punch list or conditions that needed to be satisfied before the plan could go forward.

Ms. Dolan asked for a clarification on Mr. DeWitt's comment of "take it back and kill it." Mr. DeWitt stated the school board had the power to take the contract back and invoke the right, under the Interim Agreement, to bring the project back to the school district and kill the deal. Ms. Dolan noted the district would then have to give 60 days' notice to all the licensees. Mr. DeWitt stated Ms. Dolan was correct.

Ms. Dolan concluded if the school board took it back, they would have to be assigned all the licensing agreements Lyceum had entered into and the district would then have to terminate the agreements in accordance to the provisions in the licensing agreements. She said legally, the board would have to be able to agree to everything in the licensing agreements.

Mrs. Dominique asked about the position of the school district if the license agreement was not passed. Superintendent Lewis believed Lyceum would continue, the district would have access to the product as it evolved, and everyone would move forward.

Ms. Dolan asserted if the board did not approve the licensing agreement, the district would be giving away the software license to Lyceum. Mr. DeWitt stated Ms. Dolan was somewhat correct. The district would give Lyceum a non-exclusive license to sell the software. Ms. Dolan asked why it was given to Lyceum and no one else. Mr. DeWitt explained it was not an exclusive license. Ms. Dolan said it did not matter if it was exclusive. Mr. DeWitt added the district could turn around and sell the product to Apple, the next-day.

Ms. Dolan pointed out just because the district could turn around and sell it to more people the next day did not mean the board hadn't already given away district property to Lyceum. She explained that under board policy, the board had the ability to give away copyrighted work because the product was school district property. The school district owned the product. But the board had to decide – give permission – to give the product away. Ms. Dolan noted the product had already been given away through the Interim Agreement. Even if the board did not approve the licensing plan, they had already given something to Lyceum that other members of the public had not had access to. Mr. DeWitt stated he and Ms. Dolan disagreed on whether the last part was important. He felt if the school board was concerned with that, the school board's action should be to accept the licensing plan and then terminate it. He said the 60-day risk Ms. Dolan spoke to was with two companies, neither of whom he thought were likely to do anything except be annoyed.

## **AppTrack Software Licensing Program (continued)**

Mrs. Dominique felt the board could not assume there would be nothing behind terminating the agreement. Mr. DeWitt stated there was nothing safe. Mrs. Dominique believed if the board did not approve the licensing plan, the district was basically turning over the licensing to Lyceum, so they could still sell it, even if the board said they did not want the licensing plan. Mr. DeWitt stated Mrs. Dominique was not correct. He explained the district would keep the ability to sell the product to anyone else in the future. Mrs. Dominique thought that would be the case even with the Interim Agreement in place. Mr. DeWitt agreed. Mr. DeWitt explained non-exclusive meant the district would still own the product, but it would give Lyceum permission to sell it to anyone they could. The district still maintained the right to sell the product as well.

Mr. Thies understood the situation to mean it would basically be two people fighting for the same product share. Mr. DeWitt agreed.

Mrs. Dominique asked what would happen if the opportunity wasn't offered to other people in the community. She thought there might be a simpler or better product available. Mr. DeWitt clarified the district was not buying anything. Ms. Dolan added the district was giving a product away. Mr. DeWitt said if there was a concern, it was that the district was giving something away.

Mr. DeWitt noted the board had a third option. The board could take the product back and kill their rights. Mrs. Dominique asked if that would be the case if the board voted no on the licensing plan. Mr. DeWitt stated no, the board would need to vote yes on the licensing plan and then turn around and move to terminate it with the very next motion.

President Brophy asked about the situation if the board were to do as Mr. DeWitt stated – approve the licensing plan but turn around and move to terminate it. Superintendent Lewis stated Lyceum would probably make another version of AppTrack and go off and do their thing. President Brophy asked about the district's position. Superintendent Lewis said the district would have the ability to try to maintain the current version of AppTrack. President Brophy asked if it would be without the two developers. Superintendent Lewis said that might be the case or it might not be, no one knew.

Mrs. Dominique asked if the board could buy the next version from Lyceum or would it belong to the district. Mr. DeWitt stated the next version would not be the district's property.

Ms. Dolan, referring to the Interim Agreement, saw two options: 1) the school board could approve the project substantially in its current form; and, 2) the school board could fail to approve the project in its current form. If the board failed to approve the agreement, paragraph 5C of the Interim Agreement stated, "The School District will surrender ownership of AppTrack to Lyceum, and assign to Lyceum all intellectual property rights owned by the School District."

Mr. DeWitt stated Lyceum would own a non-exclusive license; it was not carte blanche and the developers did not understand it to be carte blanche. In reading the paragraph Ms. Dolan referred to, Mrs. Hull thought it did seem carte blanche. Mrs. Dominique agreed. Ms. Dolan stated the same paragraph stated the district would have rights under Section 2, but Section 2 just gave the district use of AppTrack, it did not retain the license to AppTrack. Ms. Dolan did not know how reading surrendering ownership to mean the district would still retain the product.

Mr. DeWitt maintained the intent of the agreement was to give Lyceum a non-exclusive license. He did not believe the developers thought otherwise. Mrs. Dominique thought it should be clearly stated in the agreement. Mr. DeWitt apologized if the subject was ambiguous; he did not think it was ambiguous.

## **AppTrack Software Licensing Program (continued)**

Mr. DeWitt insisted the developers did not want a big complicated fight. They wanted to sell their software. He thought the only issue for the school board was whether it was sold from within the school district or through a new version outside the district. They were not going to focus on exclusive or non-exclusive licensing. He believed the developers would just go make AppTrack 2 and sell it outside the district. Mr. DeWitt did not believe it was complicated.

Mr. Chord asked where the work for AppTrack 2 would take place. Mr. DeWitt guessed through Lyceum. Mr. Chord thought AppTrack was developed while working for the school district. Mr. DeWitt stated Mr. Chord was correct, but it would not take much to make it a new product which the developers could sell through their company.

Noting she was not an attorney, Mrs. Dominique thought there had been court cases that began from cases where people were not intending to make a situation any big deal. She understood where Mr. DeWitt was coming from and she wasn't disputing AppTrack was a great product. From what she had read and seen, she thought it was a fantastic product. She was concerned about compensation to two employees who worked in a department within the district.

President Brophy understood Mrs. Dominique's concern with the compensation package. She asked if board members were thinking the district did not want to reach a point where employees were rewarded or compensated for creating similar products.

Mrs. Dominique understood the process of compensating people for something, especially in the area of technology, but felt the problem was there were two people who created it, but there were other people working in the department who had to pick up the load along the way to allow the two developers the opportunity to develop the product. Those other employees who picked up the work were not being compensated. Mrs. Dominique felt the board would be opening up a can of worms. She recognized the risk that the developers might walk out the door, but the district lost employees every day. The district had many employees who brainstormed great ideas every day.

Another concern for Mrs. Dominique was the potential liability for the district, noting Lyceum and the developers held no liability; all the liability was on the district. If someone bought the product and for whatever reason they wanted to sue the district, it would be the district. Mr. DeWitt stated Mrs. Dominique was not correct. At the current time, Lyceum would get sued, not the district. The district was not selling it.

Mrs. Hull thought it was wonderful the district had employees who were able to develop a product that could be marketed. She had been part of numerous conversations in the community about the need to develop things that could help build an economic base. The venture was unusual for the district, so she understood why there was confusion about it. Mrs. Hull thought it was wonderful and the fact there was potential for district revenue was positive. She did not know why the board would want to miss the opportunity. Mrs. Hull didn't think AppTrack would probably be the next Microsoft Word, but no one knew what the software's potential revenue might be; it could be significant. She had never known the district to have more revenue than it could spend.

Mrs. Hull thought it was appropriate to reward employees for the project. She thought it was a different situation altogether from good ideas or excellent work. Using the earlier example relative to grants, she thought obtaining grants and funds were part of the job description and it was understood there would be a lot of dollars brought in through that position. The grants position was not something unusual, in that under other circumstances, because of its economic or commercial viability would generate a different sort of compensation. Mrs. Hull stated compensation was not an issue for her. She thought it sounded reasonable.

## **AppTrack Software Licensing Program (continued)**

Mrs. Hull mentioned she would do a little more investigating with people she knew Outside, noting she might not find anyone who had a similar situation. She understood laws in different states were different. It seemed to her that 80 percent of the revenue to the district and 10 percent each to the developers was a pretty good deal.

In terms of legality and not being authorized to sell software, Mrs. Hull did not see how the district was prohibited from doing so. She thought, as she had mentioned before, there was a list of things the district was not specifically authorized to do that the district did all the time.

Regarding risk and having read the material, Mrs. Hull did not see how any of the risks were unreasonable. She felt the risks were reasonable. She thought the district did things all the time that required a certain level of risk in order, for what could be, a significant reward.

Mrs. Hull did have some concerns about the superintendent and outside counsel not having been given the opportunity to respond to information given to the board. She felt the information was quite technical and their expertise was needed. They needed to be in the loop. Mrs. Hull wished there was a way to have some response to the board prior to meeting the next evening where the board would be making a decision. Mrs. Hull had had some conversation with Mr. DeWitt and understood that might not happen, but it concerned her. She thought it was unfair to the board and put them at a real disadvantage.

Mrs. Dominique questioned whether Mrs. Hull's concerns should have been addressed in executive session. Mrs. Hull stated she wanted her remarks on the public record. Mrs. Dominique was referring to the communication between borough legal counsel and the board – no one was aware of the communication before Mrs. Hull mentioned it. Mrs. Hull and President Brophy both stated the communication had already been referred to during the work session. They believed the contents of the document were confidential, not the fact there was a document.

Mr. Thies asked how the compensation would be paid. Superintendent Lewis stated the compensation would be paid quarterly through payroll. Mr. Thies stated the employees would then have an increase in salary. Mr. DeWitt noted it would impact PERS.

Mr. Chord asked if the developers would have a separate contract outside the teacher contract. Superintendent Lewis clarified the developers were exempt employees, not teachers. Mr. Chord asked if the developers would have a separate contract outside their regular employment contract. Mr. DeWitt stated the developers would have an amendment to their contracts. Mr. Chord asked if an amendment to a contract was something the district did often. Superintendent Lewis answered no. Superintendent Lewis noted he had been in education for 30 years and he had never seen anything like it. It was an unusual circumstance.

President Brophy thought the licensing plan was exciting. It was unusual, but an opportunity for the district. She reiterated Mrs. Hull's comments. President Brophy recalled the board's original presentation on AppTrack and how excited the board was to have two individuals who developed a program which saved the district time and resources. She thought to suggest the district could not do something different because it had never been done before, including the compensation piece, President Brophy hoped if the same type of situation came before the board in the future, the board would establish a process to address it. She did not think it would limit future possibilities as long as it was similar to the current situation. President Brophy thought making comparisons to how hard people worked was a completely different issue. The current situation was for a product that could be sold and could provide the district a revenue stream and reward the people who developed it. She did not have any particular issues with the agreement.

## **AppTrack Software Licensing Program (continued)**

President Brophy also agreed with Mrs. Hull's comments regarding the lack of time for legal counsel to review some of the concerns presented in the communication from borough legal. She was primarily concerned about the statement that the board had no authority to enter into the agreement. She thought it would be beneficial to have some of the issues answered.

President Brophy addressed Mr. Rice's comments regarding the board's options at the regular meeting. Mr. DeWitt had very specifically stated the board could adopt the proposal as presented or a variation with a punch list of additional conditions. She said it would be appropriate for board members to make amendments to the proposal if there was something someone wanted added.

Ms. Dolan said Mr. DeWitt knew in early June it was the opinion of the borough attorney's office, that the school district did not have the authority to carry-out the licensing plan proposal. Mr. DeWitt stated he had not attended the June meeting. Ms. Dolan acknowledged he had not been in attendance, but was represented by his associate, Ms. Gray. She went on to report Borough Attorney Rene' Broker and Ms. Gray had a lengthy conversation on the issue. Ms. Dolan believed Terry McFarland, borough risk management manager, and Superintendent Lewis had also had a conversation about the issue.

Superintendent Lewis clarified he had a conversation with David Hale, borough and district insurance broker, noting insurance was not an issue. Ms. Dolan stated the issue was not about insurance, it was about authority. She said the information on the memo was not something that was just sprung on Mr. DeWitt and Superintendent Lewis. President Brophy felt it was beside the point. She felt the point was the board wouldn't be in the position of Ms. Dolan's opinion versus Mr. DeWitt's opinion if the superintendent and outside counsel had been given the opportunity to respond to the information. The board would at least have a counterpoint of view. She thought it was frustrating.

President Brophy shared when she received the document she was frustrated because the document clearly stated she was not suppose to share the document. She had not requested Ms. Dolan's investigation into the issue. President Brophy had found it confusing to her and hence she had called Ms. Dolan. She thought it would have been good to put everything on the table and give the board the opportunity to review everything and have all questions answered. It would have made the situation easier to deal with.

Ms. Dolan agreed a procedure for seeking legal assistance would clarify things for many people. Superintendent Lewis thought it would be good for the board to set protocol regarding seeking legal advice.

Mr. Chord asked if the district went ahead with the product and something happened, who would be responsible. Superintendent Lewis stated if the board accepted the agreement, the district would be responsible. Mr. Chord felt the board was the school district and it would be the board. Superintendent Lewis noted everyone was in it together.

Superintendent Lewis reiterated to the board they had options: they could approve the program; they could not approve the program; or amendment it as they felt necessary.

Mr. Chord did not believe the board had enough time to evaluate the plan. He thought the administration might have had enough time because they were in the middle of it, but some board members had not. Superintendent Lewis pointed out there was a 9-0 vote from the board in April and he had sent out multiple messages since then asking anyone with questions to call him. Superintendent Lewis had received no phone calls and no communication about the program from board members.

Mr. Chord did not want to get into a hassle with Superintendent Lewis over the issue. He heard what the Superintendent had said. Superintendent Lewis thought there was a piece about communicating.

## **AppTrack Software Licensing Program (continued)**

Mr. Chord had heard the same thing all the time when board members were told they should know something because it was sent out to them. But he felt it was the work sessions where board members really found out what was happening. It wasn't when two or three people got together and the rest of the board was left out.

President Brophy stated if Mr. Chord was suggesting she had conversations with Superintendent Lewis to the exclusion of other board members, it would be inaccurate. As Superintendent Lewis had stated, board members received information and were asked to call him if they had questions. President Brophy declared it was not her responsibility to encourage board members to call with questions. It was the responsibility of each board member. She thought there was a perception she had some additional information that she was keeping from board members. That was inaccurate.

President Brophy said board members had to take self-responsibility if they did not understand something. She said there were many things she did not understand, but she asked questions. Board members needed to do the same thing so they could make informed decisions. No one was trying to pull anything over or keep anyone in the dark. It was about process and what the board needed to do to be effective.

Superintendent Lewis explained he wanted to preserve the board's right to make the decision on AppTrack. If the board did not want to approve the licensing plan, it was okay; the district did not have to do it. He believed it had been a good experience from the standpoint of the communication the board had been able to have about it during the work session in terms of how the board talked about things. It would be valuable for the board in the future. If the board wanted to proceed with the project that would be great; if not, that would be great. Superintendent Lewis thought a decision needed to be made so everyone could move forward.

Ms. Dolan asked if the board would reconvene their special meeting to move into executive session to continue their discussions regarding the Interim Agreement.

President Brophy asked for any additional questions or comments from board members on the AppTrack Software Licensing Plan. There were none.

President Brophy recessed the work session at 8:05 p.m. to reconvene the Special Meeting for the purpose of moving into executive session to seek legal advice on the AppTrack Software Licensing Plan.

President Brophy reconvened the work session at 8:32 p.m. with the same board members still in attendance, except Sharon McConnell.

President Brophy asked for any additional questions or comments from board members on the AppTrack Software Licensing Plan. Seeing none, the board moved on to their next agenda item, board protocols, planning, and goals.

President Brophy thanked Mr. Dewitt for his advice.

## **Board Protocols, Planning, & Goals**

Given it was 8:30 p.m., President Brophy thought that after the current meeting, it would be appropriate to have an entire work session on board protocols, planning, and goals. She suggested the topics be added to a meeting at a later date.

## **Board Protocols, Planning, & Goals (continued)**

President Brophy remarked the board had some opportunities to come together through AASB activities for professional development and training, but there were very few other opportunities as a board to come together. Over the course of the past year, there had been issues and confusion regarding process and what the board did when they came together. President Brophy would like the board to have opportunities to have philosophical discussions. The board evaluated the superintendent and the lobbyist, but rarely conducted a self evaluation. Mrs. Hull noted she had just participated in one with the AASB Board of Directors. President Brophy did not know if a formal self-evaluation would be effective for the board at the current time.

President Brophy suggested the board conduct a book-study using the book, *School Board Fieldbook: Leading with Vision*. The board had talked about being data-driven, collaborative, and innovative. She thought the book study would be a great tool for the board. The book laid out the learning curve – what made serving on a school board unique, roles essential to every school system, communication, signals the board is in trouble, data – a critical tool, common issues in board service, and ethics of board service. If the board was agreeable to the idea, books would be ordered for board members. The board would read a chapter and then take time at each work session to discuss the topic. Discussions would not need to be lengthy and it could be an opportunity for board members to bond together as a board. With the upcoming election and Mrs. Dominique not running, there will be a new board member. It seemed like a good time for the board to participate in some board development.

President Brophy suggested taking 10-15 minutes at each work session to discuss a chapter and how it personally impacted board members. She knew that she, as a new board member, had many questions.

The board's consensus was to give the book study a try. It was suggested the board wait until after the election to start the book. President Brophy thought the board would benefit from it at the current time. Any new board member would also get a book.

Mrs. Hull thought the book-study was a good start. She thought the board should try it. It might work or it might not. There were also other books, such as *Highly Effective School Boards*.

Mr. Rice noted how having a mentor, Mrs. Dominique, when he was a new board member had really helped him when he first came on the board. He thought the board should continue the practice of assigning new board members a mentor. President Brophy noted the practice was continuing; she had been Mr. Thies' mentor.

President Brophy thought the board was all about communication and board members had to get better communicating with each other. Each board member had different opinions.

President Brophy would have the books ordered and check to see if it was available for iPads.

President Brophy appreciated the board's discussion during the work session, even as tense as it was at times. Superintendent Lewis agreed; it was a good discussion.

The meeting adjourned at 8:40 p.m.

Submitted by Sharon Tuttle, executive assistant to the Board of Education.

FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
FAIRBANKS, ALASKA

Regular Meeting

MINUTES

August 7, 2012

President Brophy called the meeting to order at 7:00 p.m. in the Board Room of the FNSBSD Administrative Center at 520 Fifth Avenue. Mr. Chord led the Pledge of Allegiance.

**Present:**

Kristina Brophy, President  
Sharon McConnell, Vice President  
Sue Hull, Treasurer  
Sean Rice, Clerk  
Silver Chord, Member  
Wendy Dominique, Member  
John Thies, Member  
Thomas Daack, Base Representative  
Hanna Brewer, Student Representative

**Absent:**

Ronald Johnson, Post Representative

**Staff Present:**

Pete Lewis, Superintendent  
Mike Fisher, Chief Financial Officer  
Roxa Hawkins, Assistant Superintendent – Elementary  
Karen Gaborik, Assistant Superintendent – Secondary  
Kathy Hughes, Executive Director of Alternative Instruction & Accountability  
Bob Hadaway, Executive Director of Special Education  
Clarence Bolden, Executive Director of Human Resources  
Dave Norum, Executive Director of Facilities Maintenance  
Peggy Carlson, Executive Director of Curriculum and Instruction  
Traci Gatewood, Director of Grants & Special Projects  
Louise Anderl, Director of Federal Programs  
Gayle Pierce, Director of Labor Relations  
Janet Cobb, Director of Information Systems  
Katherine Sanders, Director of Library Media Services  
Sharon Tuttle, Executive Assistant to the Board

**Others:**

Jim DeWitt, Legal Counsel

**PRELIMINARY ITEMS**

**Spotlight: English Language Learner (ELL) Summer School**

The English Language Learner (ELL) program offered a June summer school for students in grades 4-12. Louise Anderl, federal programs director, and Jenny Randall, ELL program coordinator, made a presentation on the summer program, as well as showed a brief video on the academic program.

The English Language Learner program provided support services to approximately 350 district students speaking over 40 languages. The program helped students achieve English language fluency.



## **Spotlight: English Language Learner (ELL) Summer School (continued)**

Ms. Randall provided an overview and video on the program's summer school program. Due to stabilized funding, the summer school program had been offered for the past four years. The extended school year opportunity for ELL students was valuable and important for many reasons. The ELL summer program offered a place and time for students to come together for a common purpose and to establish new support systems through friendships and collaboration with teachers. There was a concentrated three-hour block of time each day dedicated to focusing on the English language development skills students needed – reading, writing, speaking, and listening.

### **Board Questions/Comments**

Mrs. Dominique asked about ELL opportunities offered to students at all schools. Ms. Randall explained the ELL program provided support to ELL students in all schools across the district.

### **Miscellaneous Announcements**

President Brophy extended the board's congratulations to the additional district retirees who had retired at the end of the 2011-12 school year: Will Bodle, Chun Mae Denny, Victoria Franich, Philip Heine, Bridget Leahy-McNutt, and Patricia Yocum.

President Brophy welcomed Eielson's new school liaison officer, Deanna Croxen. She also recognized David Gomez, the outgoing Eielson school liaison officer. She asked Colonel Daack to let Mr. Gomez know how much the board appreciated his work and insight.

## **AGENDA**

MCCONNELL MOVED, CHORD SECONDED, TO ADOPT THE AGENDA WITH  
CONSENT ITEMS.

The following consent items were moved:

approved the minutes from the special meeting on June 4; the work session on June 4; and the regular meetings April 17, May 1, May 22, and June 5, 2012, as submitted.

awarded IFB 13-R0003 for Custodial Supplies, Annual Requirements to A & W Wholesale for \$17,851.83, Waxie Sanitary Supply for \$3,373.90, Unisource for \$87,478.20, and Staples Advantage for \$118,130.19 for a total award of \$226,834.12.

accepted the gift of \$7,500 from Koch Companies Public Sector, LLC to North Pole High School to support the Ignition Program, after school tutoring, SAT study sessions, and other academic activities and incentives.

accepted the gift of \$1,250 from Bristow Uplift Matching Gifts Program to North Pole High School to be used by the North Pole High School Football Booster Club to help with football expenses.

approved the Personnel Action Report for the period May 30 – July 31, 2012.

acknowledged the Personnel Information Report for the period May 30 – July 31, 2012.

acknowledged the Board's Reading File.

acknowledged the Coming Events and Meeting Announcements.

ADVISORY VOTES. 2 AYES

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE. 6 AYES

## **PUBLIC COMMENT ON NONAGENDA ITEMS**

None

## **OLD BUSINESS**

### **2013-14 School Calendar Revision**

The administration recommended the end of the third quarter for the 2013-14 school term be moved from March 7 to March 14, 2014 to coincide with the spring break revision made at the May 22, 2012 board meeting.

HULL MOVED, MCCONNELL SECONDED, TO APPROVE THE 2013-14 SCHOOL CALENDAR REVISION MOVING THE END OF THE THIRD QUARTER FROM MARCH 7 TO MARCH 14, 2014.

Superintendent Lewis stated it was a simple adjustment so the end of the third quarter coincided with spring break.

## **BOARD QUESTIONS**

None

## **PUBLIC COMMENTS**

None

## **BOARD COMMENTS**

None

ADVISORY VOTES. 2 AYES

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE. 6 AYES

## **NEW BUSINESS**

### **Resolution 2013-03: AppTrack Software Licensing Plan**

Resolution 2013-03: AppTrack Software Licensing Plan would approve the district's marketing of the software program. AppTrack was a software solution designed to make deploying the district's mobile devices manageable. The tool managed large numbers of applications running under Apple, Inc.'s iOS 5 on iPhones, iPads, iPods and related hardware. The program was a completely cloud-based hosted solution. The administration proposed the district offer the tool for purchase to other districts or businesses that used large volumes of devices and applications. To enable the transactions to occur, the administration, working with legal counsel prepared a license agreement and an amendment to the exempt employment agreement. Establishment of a separate revenue fund was also needed and would follow as a separate action item. The board packet included an explanation of the product along with fee structures.

RICE MOVED, HULL SECONDED, TO APPROVE RESOLUTION 2013-03: APPTRACK SOFTWARE LICENSING PLAN.

Superintendent Lewis pointed out the software licensing program was new and unique to the district in terms of marketing software and trying to be innovative. With the board work session the previous evening, hopefully board members had their questions answered. The licensing program was new and different and required the board's careful consideration.

## **Resolution 2013-03: AppTrack Software Licensing Plan (continued)**

### **BOARD QUESTIONS**

Mr. Rice was not clear on how the additional compensation to the employees would affect PERS. He was concerned about future unknown liabilities to the district. Mike Fisher, chief financial officer, explained earnings for PERS employees were subject to PERS contributions. Mr. Rice asked if the PERS contribution would come from the employees or the district. Mr. Fisher stated both – the employer paid a certain percentage for every PERS dollar paid in salaries and the employee paid a larger percent on their PERS earnings.

Mr. Thies arrived at 7:25 p.m.

Mrs. Dominique asked why the Interim Agreement was not included in the agenda. She had many questions about how the Interim Agreement came about and how the two employees would be paid. Mrs. Dominique saw the situation as one where the district was giving away a lot but not gaining much in return. She asked if all board members had received the Interim Agreement. Superintendent Lewis stated he had sent an email to board members on July 6 summarizing the Interim Agreement. A copy of the Interim Agreement was available to board members upon request. Superintendent Lewis thought Mrs. Dominique had requested the agreement immediately, noting no other board member had requested a copy until earlier in the day, when Mrs. Hull requested a copy. Superintendent Lewis stated he had consulted with legal counsel in regards to how he should write the email and whether he should have offered the Interim Agreement as part of the email. He had provided a summary of the agreement in the email and made the document available upon request.

Mrs. Dominique felt the Interim Agreement was an integral part of the package. She felt something could be missed if all board members had not had the opportunity to see the agreement. Superintendent Lewis summarized the Interim Agreement as preserving the board's right to make a decision regarding whether or not to license, market, and sell the AppTrack software. If the board chose not to go forward with the licensing plan, the agreement allowed Lyceum to proceed forward with the product. Should the board not approve the licensing plan, the agreement also provided the district the ability to retain the product however it might evolve over time, free of charge. Superintendent Lewis reiterated he tried to preserve the board's ability to make a decision on the licensing plan and to preserve the district's ability to have the product free of charge.

The way Mrs. Dominique read the Interim Agreement, if the board did not approve the licensing plan, the two employees would walk away with the product. Superintendent Lewis stated, as the board had discussed in the work session, the developers would be able to make adjustments to the product and have a different product ready to go within a couple of hours. Superintendent Lewis did not think the district would be out anything if the board was not willing to sell AppTrack. Mrs. Dominique felt the district would lose the time the developers had spent in developing the product, which the district paid them to do. Superintendent Lewis stated the district would still have the product.

Mrs. Dominique reiterated her concern that if the board did not approve the agreement the employees would walk away with the product. Mr. DeWitt explained if the product had market value and the district decided to sell it, the district would receive 80 percent of the revenue. If the board decided they did not want to sell it, the district maintained a perpetual license to the software – the software would not be lost. The value paid by the district to have the two employees develop the product would be captured forever for the district – it would never be lost. Mr. DeWitt went on to explain future versions of AppTrack would never be lost to the district. If the board elected to reject the licensing plan, the two developers could do whatever they wanted with a non-exclusive license. They could do that regardless – they could leave and

## **Resolution 2013-03: AppTrack Software Licensing Plan (continued)**

make a few adjustments to the software to make it theirs. Mr. DeWitt said it was very difficult, and as an economic matter, it was impossible to preserve the value if the two employees decided to leave the district. He did not see a loss to the school district if the Interim Agreement remained in place because the school board elected to reject the software licensing agreement. The district would not lose anything, but the developers had the right to market the software – which they had regardless. In a week or two of work on changing the product, it would be Version II and theirs to sell.

Mrs. Dominique still saw the district as losing something from what she had read in the Interim Agreement. The district was giving the developers the software. The employees developed the product on school district time, which they were hired to do. The school district paid them their salary, with benefits. She reiterated the district would be losing something if the board accepted the Interim Agreement. She did not support it – it was too much of a loss for her. Mr. DeWitt noted they would have to disagree.

Ms. McConnell apologized for missing the work session. She understood from the Interim Agreement that Lyceum would be obligated to provide technical support from 9:00 a.m. to 5:00 p.m. every day. She thought in order for the employees to provide that support, they would have to take leave or change their hours to make sure the work was done. Ms. McConnell stated that did not sit well with her. She had many concerns with the entire issue even if the district could legally proceed because of being a non-profit. Janet Cobb, information systems director, stated there were only two customers currently using the product and no district support was currently being provided.

Ms. McConnell asked about the situation if marketing the product expanded. She thought the developers would be obligated to provide support. The way she saw it was the two employees would basically be running a business out of the school district office. Mrs. Cobb said if the board decided to keep the project it would be self-sustaining by the revenue brought in from the sale of the software. If the board did not take on the project, then the developers would not provide support while on district time. They would have to do it on their own time, either after work hours, on weekends, or if they left the district's employ.

Mr. Rice pointed out board members were asking hard questions because board members were asked the hard questions by the public. Putting it in the context of his employment, Mr. Rice, noting he built roads, did not receive extra compensation because people were using the roads or utilizing the buildings (products) he helped build. He questioned why two employees should get additional compensation when they were doing what they were paid to do. Mr. DeWitt said he could relate to Mr. Rice's situation because both he and his dad had helped build some of the schools in the district and he too had not received extra compensation when they were used. Mr. DeWitt did not believe the situations were really analogous. If the board approved the licensing plan, the developers would receive compensation, 10 percent each of the revenues, for selling the software, for supporting the software, and for helping the district market the product – all additional value. In addition, they created a product that was different than the school buildings and roads he and Mr. Rice had helped build. AppTrack was a standalone product that had a value to more people than for just the person for whom it was built. Mr. DeWitt felt the board had the opportunity to create a win-win situation – keep the people who developed the product and bring in revenue for the district.

Mr. Rice asked how future pay increases would be calculated for the developers. He wanted to know if the 10 percent extra compensation would be included in their base salary in regards to increases or if it would be a standalone piece of their compensation. Mr. DeWitt stated the 10 percent compensation would be a standalone issue. The exempt contract amendment clearly stated the extra compensation was a standalone issue.

## **Resolution 2013-03: AppTrack Software Licensing Plan (continued)**

Mr. Rice asked if the standalone extra compensation would be exempt from PERS. Mr. DeWitt stated as Mr. Fisher had explained, it may not be possible to avoid the PERS obligation. Mr. DeWitt reminded board members of the 80 percent revenue the district would receive to help pay the costs.

Mrs. Hull asked about the commercial viability of the product. She asked for clarification between the development of a commercially viable product and the work someone did in the course of their job for which they were hired. She understood the district would continue to use AppTrack regardless of the board's action.

Mrs. Hull asked for additional information in how other entities, such as the university, treated commercially viable products. She said the university often spins off products that were authored by people performing other work for the university. It was a benefit to both the institution that hired the employee for another purpose and the individual who created the product. Mr. DeWitt stated Alaska did not have a lot of school districts that were engaged in any type of marketing activity. He did not want any confusion; Fairbanks was a pioneer. Mr. DeWitt explained the University of Alaska was different as they used a related corporation to serve as a clearing house for all the products they marketed. He believed they compensated developers at 30 percent. Mr. DeWitt went on to explain in California, the legislature enacted a law that enabled school districts to market products. Schools, especially in the Bay area, made a substantial amount of money marketing products.

Mr. DeWitt reiterated the standard compensation rate for something similar was 30 percent, not 20 percent like the superintendent had negotiated for the district. Mr. DeWitt pointed out it was hard to find really comparable situations. What Fairbanks was proposing was unique to Alaska school districts, but not to other school districts in the nation or other Alaskan entities.

Mrs. Hull asked Mr. DeWitt to restate the revenue split between the school district and developers. Mr. DeWitt stated the developers would each receive 10 percent for a total of 20 percent of gross revenue. The balance of 80 percent of the revenue would come to the district. He explained expenses incurred for marketing the software would come out of the district's pocket, noting the district controlled that. Mr. DeWitt said if additional employees were required in order for the district to perform tech support, by necessity, there would be enough sales that the 80 percent would be more than adequate to pay the employees and still earn a nice profit for the district. The agreement was scalar. If the product was successful and sales increased, there would be more revenue to meet all the overhead expenses, including tech support.

Regarding tech support, Mr. DeWitt announced the two developers had come up with a clever solution to reduce the burden on the district. They proposed only specific individuals, one or two individuals from each purchaser, would be entitled to contact tech support. Mr. DeWitt noted Ketchikan currently had AppTrack licenses, but only one person from Ketchikan was authorized to contact tech support for assistance. By limiting the number of people who contacted tech support, it eliminated the multitude of calls and a substantial portion of the burden on the district's tech support. It also allowed for better informed questions.

In regards to Mr. Rice's concerns regarding PERS, Mrs. Hull understood any employee hired to deal with AppTrack would not be treated any differently than any other employee. She thought there might be a misperception relative to the PERS contribution being somehow different or more of a hardship for the district than it would be for any employee hired. Mr. Fisher stated there was basically no difference.

## **Resolution 2013-03: AppTrack Software Licensing Plan (continued)**

Mrs. Hull understood the Interim Agreement was developed to cover the interim time between June when the board did not act on the plan until the board took some sort of action. She asked what would happen to the Interim Agreement once the board took action on the licensing plan. Mr. DeWitt answered if the board approved the licensing plan, the Interim Agreement terminated. There would be a true-up of the expenses incurred. Revenue would be adjusted appropriately. It would be as if the software licensing agreement had been in effect from the beginning. Mr. DeWitt went on to say if the board rejected the licensing plan, the district would receive a perpetual license to the current version of AppTrack, as well as any future versions. The district would also receive free tech support forever and ownership of the software, except for a non-exclusive license to Lyceum Software. Lyceum would have the right to develop future versions with no compensation to the district.

Ms. McConnell reiterated she still had a lot of concerns about the issue. She asked if there were state laws that limited the ability of a public agency, such as the school district, to profit from software created by public employees. They were paid with public monies, using public resources. Mr. DeWitt stated Jill Dolan, assistant borough attorney, had written a memorandum. He said in the memorandum, Ms. Dolan cited a number of statutes and authorities she thought prohibited the school district from licensing software. Mr. DeWitt respectfully disagreed. He said the specific statute Ms. Dolan pointed to was the Public Records statute – AS 40. Mr. DeWitt said the statute spoke to access to public records, which prohibited a public entity to charge a fee for software to access public records. It had to be free or at the cost of development. The district was not selling a tool to access public records. Mr. DeWitt explained the district was selling a tool to access distinctly non-public records – licenses for applications and tracking hardware. Mr. DeWitt thought Ms. Dolan was mistaken in believing the statute applied to the licensing issue. He went on to say the statute specifically stated proprietary software wasn't covered by the statute. In answer to Ms. McConnell's question, Mr. DeWitt did not believe there were state laws that limited the district's ability. He thought Ms. Dolan was incorrect.

Ms. McConnell repeated she had concerns. She asked how the individuals had the authority to go out and sell the licenses when the board did not agree to the plan. Mr. DeWitt stated the Interim Agreement was created to preserve the status quo from June when the board failed to obtain a second on a similar resolution until which time the board could act on the issue. They did not want the transaction to completely blow apart. Mr. DeWitt shared he and Superintendent Lewis developed the Interim Agreement as an interim solution to preserve the status quo. As he had previously explained at the work session, nothing would really be lost that the school district would have as value. They tried not to "give anything away" that had material value.

President Brophy asked if the board would have possibly lost the opportunities Mr. DeWitt noted without the Interim Agreement. Mr. DeWitt did not believe the district would have one or both of the employees and Version II would have probably long since been on the streets.

Ms. McConnell asked how the two employees could develop another version when the original version was developed for the district, on district time, while on the district's payroll. She thought the software was copyrighted by the school district. Mr. DeWitt stated Ms. McConnell was correct; the school district had a copyright on the work product developed by the employees on company time. He went on to say the copyright was pretty tenuous; it was fragile. Mr. DeWitt asked the board to think back to when Microsoft created Windows based upon the Apple computer interface; it looked very similar. There was a mouse; icons that could be moved around on the screen; there was a trash can; pop-down menus – it looked very similar to Apple's software. He noted there was a case that went all the way to the Ninth Circuit Court of Appeals on whether or not Microsoft was entitled to sell their product or whether it violated Apple's copyright. The Ninth Circuit Court found it was a different product.

## **Resolution 2013-03: AppTrack Software Licensing Plan (continued)**

Mr. DeWitt reiterated it did not take much to create a new product to move beyond the copyrighted interest of the software. He said they used Version 2.0 as a shorthand way of saying it was changed enough to pass the muster of the copyright law.

President Brophy thought the reality was the product could be changed, as unappealing as they might be. People could get frustrated by it, but it was the reality. Mr. DeWitt said the computer hardware and software industries were built upon that reality.

Mr. Chord was curious why the board had to make a decision at the present time. He wanted to know why the board could not sit down to iron out the issue so the board understood the issue and was comfortable with what had happened. Mr. Chord shared he was really nervous to make a decision without being informed so he could understand the entire proposal. He wanted to know why all of a sudden it had to be done. The board should be able to sit down and understand what was going on. Mr. DeWitt pointed out the information package before the board at the present time was the same package before the board in June; nothing had really changed or been altered. The information had been available to review. Mr. DeWitt said Superintendent Lewis had made his time available to explain the issue to anyone who had questions. Mr. DeWitt stated he was also available and happy to answer any questions. He did not feel anyone was rushed after more than two months to look at the package. As for the deadline, such as it was, Mr. DeWitt explained they had only been able to negotiate the Interim Agreement to August 15, 2012. On August 15, the Interim Agreement shifted position if the board had not acted or if additional time was not negotiated. Mr. DeWitt did not know if the developers would agree to additional time.

President Brophy addressed Mr. Chord's comments regarding having enough time to review the issue. Having been given the information in June and reading it prior to the June meeting, she had found some things she was uncomfortable with and questioned. In anticipation for the June meeting, she prepared her questions. Through research, studying the information, asking questions, and hearing the information from the work session the previous evening and during the current meeting, she felt she had become comfortable with what was being presented.

President Brophy thought the sticking points seemed to be the issues of compensating the individuals, the issue of intellectual property, and the idea that since the product was produced on district time, the district therefore owned it and could not let loose of it. The board had talked about coming up with innovative ideas and trying to do things differently. President Brophy thought the licensing plan was startling because it was something completely different. There weren't examples of other school districts having done anything similar. She noted in hearing that Apple and other districts were interested in the app during the work session, the board should at least recognize the fact the district had a couple of individuals who had done something pretty amazing.

In regards to the time issue, President Brophy reviewed all the information board members had received over time regarding AppTrack. The board was introduced to AppTrack in September 2011. The administration's request to structure the licensing plan was approved by the board in April 2012. There had been other meetings regarding the issue. President Brophy noted the same questions were asked and she did not know if any additional information would help in understanding the issue, if people did not currently understand it.

Mr. Rice reiterated his concern about answering to the public. He was certain he would be asked why the employees were given 10 percent instead of a onetime bonus or other reward,

## **Resolution 2013-03: AppTrack Software Licensing Plan (continued)**

such as additional time off. Mr. Rice provided an example from his work where employees earned a safety bonus for so many hours of non-loss time. He thought the district could have come up with a similar plan for the developers. He asked if it was possible to go back and negotiate with the developers for a onetime or yearly bonus or something similar. He also wanted to know if the district would still be responsible for PERS contributions on payments like bonuses or awards. Mr. Fisher stated if monies received by the developers were considered wages, the monies would be subject to PERS. In regards to the issue of a bonus, Superintendent Lewis explained to determine the size of the bonus you'd have to look at the amount of revenue and in essence it would get back to a percentage. He explained the percentage amount had come from looking at the licensing plan and conferring with Mr. DeWitt, as well as trying to be less than the normal market value in developer compensation and maximizing potential revenue to the district for additional technology. Considering those factors in determining a bonus would essentially work out to a percentage. Superintendent Lewis thought the percentage was cleaner and allowed the licensing plan to be structured on a quarterly basis so it was done at the end of each quarter. It also allowed for the board to terminate the plan with 60 days notice if needed.

Superintendent Lewis reminded board members should they approve the licensing plan, they maintained the right to close it with 60 days notice. In structuring the plan, it had to be collapsible and they had wanted to give the board as much control as possible over what that looked like.

Mrs. Dominique agreed with Mr. Chord in thinking the board needed additional work sessions to discuss the issue more thoroughly. Mrs. Dominique noted she had attended all the meetings, but still had many questions about the process, the way things took place, the district being a non-profit, and trying to do something as a business to get income. She agreed it might be the same questions over and over, but she felt she had not gotten satisfactory answers to the point where she felt going forward with the licensing plan would make the district any richer by getting revenues of 80 percent and paying out to employees who were already paid a salary with benefits to do innovative things. It did not fit well for Mrs. Dominique.

Mrs. Hull called for a point of order; the board was in questions. President Brophy called for any other questions.

Mrs. Hull thought it would be helpful to Ms. McConnell, who had not been at the work session, to know the board received a memo from Ms. Dolan. President Brophy cautioned Mrs. Hull about speaking to the memo. Mrs. Hull asked Mr. DeWitt to respond to the legality of the district marketing the software. Mr. DeWitt stated Ms. Dolan's position and the issue framed by her was that if the power was not explicitly listed, then the school board did not have it. He noted that was not the way the school district or any school district in Alaska had ever operated. Mr. DeWitt said he did not share Ms. Dolan's view. He said the Supreme Court viewed the school board as a separate agency and he thought the board had all the powers of a municipality except those that had been retained by the legislature and those the legislature had given to the borough. Mr. DeWitt said the board had the power to market the software because they were an independent agency under Alaska law.

Mrs. Hull asked Mr. DeWitt to explain who owned the intellectual property. Mr. DeWitt stated the intellectual property was owned by the employer for whom the employees developed it for. AppTrack was developed by school district employees and the school district, as an independent agency, owned the intellectual property rights. Mr. DeWitt believed Ms. Dolan would say there was a statute that stated municipalities could own intellectual properties, but he felt the existence of that statute did not mean that a school district could not own it, it just meant



## **Resolution 2013-03: AppTrack Software Licensing Plan (continued)**

municipalities were specifically authorized. Mr. DeWitt explained the board had the powers the legislature granted school boards, which were all powers except those that were retained and conferred upon the borough.

Mrs. Hull thought there was some confusion on if Apple had given the district the appropriate approval for the software. She asked Mr. DeWitt to clarify the issue. Mr. DeWitt stated Ms. Dolan had it wrong. President Brophy asked if that meant the district was okay. Mr. DeWitt explained the district was a duly authorized registered developer for Apple, Inc. and authorized to use the Application Programmer Interface (API); the APIs that were used by AppTrack. He said it was very clear.

Mr. Rice noted Ms. McConnell had noted the district was a non-profit and asked how the licensing plan would affect the district. Mr. DeWitt stated the district was not a non-profit, it was a governmental entity. He said the rules for non-profits did not apply to the school district. There was nothing to prohibit a municipality from making money.

President Brophy could see the benefits of approving the licensing plan based on the revenues that would come to the technology department and district, but asked Mr. DeWitt to review the worst case scenario risks associated with the licensing plan. Mr. DeWitt stated the worst case would be someone showed up and claimed AppTrack was their product. He wasn't worried about losing that type of lawsuit; he was worried about the cost of defending it. If that happened and it was a serious claim, his recommendation would be to shut the program down and walk away. Mr. DeWitt reiterated the plan was designed to be collapsible for the risks the district could not control.

### PUBLIC COMMENTS

None

### BOARD COMMENTS

Mrs. Hull supported the program. She was pleased the employees developed the product. She thought it would be useful to the district, other districts, and the university. Mrs. Hull thanked the employees for developing the product and to the district for structuring an agreement that gave the employees a reasonable share, noting it was less than traditionally given for software development. The developers would get 10 percent each for a total of 20 percent and the district would receive 80 percent. Mrs. Hull thought the plan was good for the district and would provide technology and other things to students.

Mrs. Hull voiced her concern about the memo board members received from the assistant borough attorney because it had come to the board without going to the superintendent or legal counsel, which she understood was part of attorney-client privilege. She felt it had left the board unable to deal with the legal questions posed in the memo. Mrs. Hull thought it put the board at a real disadvantage and it came to board members late over the weekend. She felt it put the board in a very difficult position. Mrs. Hull was appreciative of the administration and Mr. DeWitt in helping the board navigate through the issue and the long work session on the issue the previous evening.

Mrs. Hull thought it was important to have the record reflect the information the board received regarding AppTrack. She reported the board received a presentation on AppTrack in September 2011. In April 2012, the board unanimously approved authorizing the administration to structure a software licensing plan, which included discussion that the plan would be developed in April. Information was provided to board members in June, essentially similar to the information provided for the current board meeting. There was a lot of information included in the June

### **Resolution 2013-03: AppTrack Software Licensing Plan (continued)**

meeting agenda. The superintendent provided an email to the board in July about key points, asking members to contact him with any questions. Additionally, the board had a full work session on the topic the previous evening and it was currently before the board again. Mrs. Hull thought the board had received adequate information. She thought if the board was to postpone the issue further it would create more complications. Mrs. Hull agreed with others the Interim Agreement complicated the issue, but felt there was a need for it since the board wasn't able to deal with the issue in June. The Interim Agreement was necessary in order to prevent other people from taking credit for a product developed by district staff. The software had been demonstrated to a number of entities that could create a similar product for themselves. Mrs. Hull thought delaying the issue further increased that risk.

Mrs. Hull thought the compensation was reasonable. She thought the PERS issue was bogus. The district paid PERS for non-certified staff. It would not be any different than hiring any other employee, even though the amount paid to the employees would be revenue developed by the product.

Mrs. Hull thought the legality questions had been answered. The portions referred to in Ms. Dolan's memo referred to borough rights and assignments; it did not mention the school district. She said there were a number of things the school district did that were not listed in that particular portion of state law that dealt with boroughs. Mrs. Hull had no questions about legality.

Mrs. Hull thought the risks were reasonable, adding nothing was without risk. She thought the licensing plan was a smart move for the district to pursue. It would enable the district to gain revenue from a source other than the public treasury. Mrs. Hull thought it was the board's responsibility to generate revenue that could help students.

Mrs. Hull believed adequate attention had been paid to infringement concerns. It appeared from what the Apple representatives, who were well aware of the applications, and from what others could tell, AppTrack was very unique in the marketplace.

Mrs. Hull said the board could approve the licensing plan and which would allow the district to benefit from 80 percent of the revenues from the product created by district employees. The board's other option was to not approve the resolution and allow the developers to get the revenue for themselves. She did not think the board's action either way changed anything that happened in the past regarding how things transpired – none of that would change with the board's action. The board's only decision at the current time was to determine whether it would be the district that would benefit from the revenue or only the developers.

Mrs. Hull thought it was irresponsible for the board to turn their back on money that could be used for students. With either option, the school district would continue to use the product indefinitely, so the district would be repaid for the work that was done on school district time and receive the benefit from it. Mrs. Hull did not see any harm that would come to the district from the board approving the licensing plan, so she would be supporting it.

Mrs. Dominique noted board members received the memo from Ms. Dolan on Friday, the same day board members always received their board packets. In stating the attorney and superintendent did not have time to review the memo and provide an opinion, she noted board members always received their packets on Friday.

President Brophy interjected Mr. DeWitt and Superintendent Lewis did not receive the memo on Friday. Superintendent Lewis added he had never received a copy. Mrs. Dominique stated she was aware Superintendent Lewis had not received a copy because of the attorney-client privilege. President Brophy added Mr. DeWitt had received a copy only after she had spoken to Ms. Dolan on Monday to verify it was appropriate to send it to him.

## **Resolution 2013-03: AppTrack Software Licensing Plan (continued)**

Mrs. Dominique reiterated the board received the memo on Friday and the board always received their packets on Friday. She said board members had the opportunity to ask questions of Ms. Dolan or Mr. DeWitt. Just as Mrs. Hull had stated about the board having sufficient time to review the information, Mrs. Dominique felt there had been sufficient time in regards to Ms. Dolan's memo.

Mrs. Dominique knew AppTrack was an innovative product, but the marketing plan was new to the district. She thought the board needed more time to delve into the process that had taken place. Mrs. Dominique had questions why the licensing plan was moved forward and sold without the board's approval. She understood what Mr. DeWitt had said about the status quo and they had moved forward because they didn't want anyone to get the product. Mrs. Dominique did not think the licensing plan had to be moved forward so quickly. Mrs. Dominique said she did not understand the entire process and thought the board needed more time to review and understand it. She did not agree with the resolution and would not be supporting it.

Mrs. Dominique believed it was the July email Superintendent Lewis sent to board members where he told board members about the Interim Agreement. Board members were instructed to request a copy of the Interim Agreement if they wanted a copy. Mrs. Dominique stated she had requested a copy. She read through the agreement and as she had stated throughout the meeting, she felt like the district was giving things away. The district should not be giving things away. The district had a deficit. The superintendent had spoken numerous times about the budget shortfalls the district faced. Now, the district was trying to enter into something where no one knew if the revenues would come back to the district. Quite a bit of money had already been spent on the project. Mrs. Dominique recalled from the work session that Superintendent Lewis had estimated the costs at less than \$10,000. She thought the \$10,000 could equate to having another person in a school that could help a student. Although she thought AppTrack was a good application, she did not support the licensing plan.

Mrs. Dominique thought the Interim Agreement was giving away too much. She wished other board members had requested a copy. She urged board members to get a copy of the agreement and read it.

Mr. Rice asked if he could add an amendment to the main motion. President Brophy said there was still time for comments.

Mr. Rice was not against anyone going out and doing things on their own. He appreciated all the work employees had done. The board had been asking hard questions because members of the public were approaching board members about what they had done. With every decision board members made, they had to be certain they had the necessary information. He wasn't trying to be mean, he was only asking the questions he received from the public; the board wasn't against the administration, they were just trying to get the information they needed to face the public.

Ms. McConnell agreed the program was good. It was new and very innovative – which was her concern. The board had to be cautious. She was a very cautious individual and as Mr. Rice had stated, board members had to answer to the public. As an example, Ms. McConnell shared she had been contacted over the summer and was told the AppTrack licenses were already being sold without the board's approval. Ms. McConnell asked about the situation and did not receive a straight answer. She was told it would be discussed at the August work session. Ms. McConnell found it disconcerting.

## **Resolution 2013-03: AppTrack Software Licensing Plan (continued)**

Ms. McConnell had concerns about the extra compensation paid to the two employees. She wondered how many other folks the district might have to provide extra compensate to in the future. As a non-profit or government entity, she was concerned about the district going into a for profit business. Ms. McConnell was concerned about the time employees spent on district time.

Ms. McConnell spoke to the two different opinions on the licensing plan from Mr. DeWitt and Ms. Dolan. Even though board members received the information and had time to review it, Ms. McConnell still had concerns. She believed the board had to be cautious because it was new. She would not support the resolution.

Mr. Thies was happy to hear the district had the talent to produce such a product as AppTrack. It seemed like it cost approximately \$10,000 +/- to produce the product. If the district had not produced the application in-house, the district would have had to purchase a similar product. Board members heard in the work session the costs of an outside program could have been as much as \$200,000. Mr. Thies noted the district spent \$10,000 to make a product that saved the district from buying a \$200,000 product. He looked at the situation as having saved the district \$190,000 for a product that was better than the other products available on the market.

Mr. Thies understood the risks involved with being a new venture. Having started two businesses of his own, he understood the risks. There would always be risks. He noted the district had the ability to pull-out of the venture if something happened. For the most part, Mr. Thies saw it as a great thing. He would be supporting the resolution.

President Brophy supported the licensing plan. She felt the board had received more information on AppTrack than many other action items the board acted on. For President Brophy, it boiled down to risks versus benefits. She did not see that the risks would preclude her from voting for the licensing plan based on the advantages and benefits of the plan. It had been repeatedly stated the plan would generate revenue and be self-sustaining. It would not cost the district in the long-run. President Brophy said what convinced her the most to support the plan was the fact the board could terminate the project. It was not something the district would be stuck with forever if it did not work. It would not burden the community or any future boards. President Brophy reiterated she supported the approval of the licensing plan.

Mrs. Hull asked for a clarification on what the board was voting on and what would happen as a result of the vote. Mr. DeWitt explained there was a resolution before the board. If the resolution was adopted, the board would adopt the software licensing agreement. There would also be one follow-up action item for accounting. He went on to say the Interim Agreement would terminate. The true-up would occur with licensing software and the school district would be in the business of selling the product.

Mr. DeWitt explained if the board rejected the resolution, the software licensing agreement would be rejected by the school board. The Interim Agreement on August 15, 2012 would change to a semi-permanent agreement and the school district would have a perpetual current version of whatever AppTrack did or turned into. The district would also have the non-exclusive right to sell the software to someone else to use at some future date after consultation with Lyceum Software.

Mr. DeWitt summarized – a yes vote meant the licensing plan was the district's project; a no vote meant the licensing plan was not the district's project.

## **Resolution 2013-03: AppTrack Software Licensing Plan (continued)**

Mrs. Hull clarified if the board rejected the resolution, then the Interim Agreement became a semi-permanent agreement. Mr. DeWitt stated Mrs. Hull was correct.

Mrs. Dominique asked if there was any way the board could dissolve the Interim Agreement. Mr. DeWitt stated yes. The board could adopt the resolution and then, shortly afterwards, probably at a different meeting, vote to invoke the 60 day clause to terminate the agreement. Mr. DeWitt stated that would eliminate the Interim Agreement and eliminate the software licensing agreement. It would get rid of both of them.

Ms. McConnell asked what would happen to the licenses that had already been sold, if the board approved the resolution and then terminated it. Mr. DeWitt said the software licensing agreement that Lyceum was currently using mirrored the one the district would be using. It provided for a 60-day right of termination, so the licenses would be terminated. They would have no further rights with the software. They would receive their data as provided in the software licensing agreement. Mr. DeWitt thought the school district would perhaps have a bit of a black eye. He believed there would be some annoyed people because they thought it was a cool project. Mr. DeWitt speculated they might buy AppTrack Version II from Lyceum at some future date,

Mrs. Hull reclarified if the board approved the resolution, the Interim Agreement would be terminated and the district would proceed with a process to license the software making 80 percent of any revenue generated by the product. The district would also be able to continue to use the product. She clarified if the board rejected the resolution, the opportunity went away. The district would not be able to make the 80 percent revenue. Lyceum would have a non-exclusive right to use the product. The district could at a future date sell the application to someone else, but any revenue generated would go to someone else, not the district. Mrs. Hull asked if she was correct. Mr. DeWitt stated she was. Mrs. Hull went on to state the Interim Agreement would be enforced until August 15, 2012, at which time it would become a semi-permanent agreement that allowed Lyceum to make any revenue off of the product. Mr. DeWitt stated yes, if Lyceum wished to do that.

President Brophy clarified the district would still have use of the product, but would not make anything from the product. Mr. DeWitt stated the district could sell their other rights and the product, but the district wouldn't be making the money, someone else would be making the money.

Mrs. Dominique asked if the district could sell the product to Lyceum. Mr. DeWitt missed the question. Mrs. Dominique asked if the product could be sold to someone else. Mr. DeWitt said Lyceum had a non-exclusive right to sell the software which meant the district could sell the rights to someone else, but the district would be required to consult with Lyceum first. If the district wanted to sell it to Apple they could. Mr. DeWitt said he did not know of anyone who was lined up to buy it, but the district had a right to sell it. Mrs. Dominique asked where Lyceum figured into the situation. Mr. DeWitt stated Lyceum had a non-exclusive right to develop the software. He said they would not develop AppTrack Version 2.0 for the district. They would do that on their own. But the district would have the rights they had and be in the position to sell them to someone else if they chose to.

Mrs. Hull reclarified again if the board approved the resolution, the district had the right to make 80 percent of the revenue. If the board rejected the resolution, others would have the right to market the product and make all the revenue. Mr. DeWitt agreed.

## **Resolution 2013-03: AppTrack Software Licensing Plan (continued)**

President Brophy agreed that the bottom-line was as Mrs. Hull had stated.

ADVISORY VOTES. 2 AYES

MOTION CARRIED BY ROLL CALL VOTE. 5 AYES; 2 NAYS: DOMINIQUE, CHORD  
(During the call for the vote, Mr. Rice and Ms. McConnell both voiced their hesitation in voting AYE).

### **Establish AppTrack Software Project Special Revenue Fund and Commit Funds**

Pursuant to Governmental Accounting Standards Board statement number 54 (GASB 54), *Fund Balance Reporting and Governmental Fund Type Definitions*, in order to account separately for certain projects in special revenue funds, the revenue and unrestricted fund balance in those funds had to be formally committed by the school board.

HULL MOVED, THIES SECONDED, TO ESTABLISH THE APPTRACK SOFTWARE PROJECT IN THE *LOCAL PROGRAMS SPECIAL REVENUE FUND* AND FORMALLY COMMIT ANY REVENUE AND UNRESTRICTED FUND BALANCE FOR ON-GOING DEVELOPMENT AND SUPPORT OF APPTRACK SOFTWARE, SUPPORT, DEVELOPMENT OR PURCHASE OF OTHER INFORMATION SYSTEM SOFTWARE, AND PURCHASE OF INSTRUCTIONAL TECHNOLOGY EQUIPMENT.

Superintendent Lewis explained the fund was needed to deal with any revenue and expenses regarding AppTrack and to comply with GASB 54.

Mike Fisher, chief financial officer, explained that under new accounting guidelines, anytime there was a desire to account for revenue separately, that was not a grant, the board had to formally establish a fund and note the intentions of the net revenue from the fund. He noted there were obvious reasons to have a separate account for AppTrack,

Mr. Fisher further explained the intent of generated revenues would go to support the operation and costs of the fund, possibly the development or purchase of other information systems software, and the purchase of instructional technology equipment – all of which was contingent the fund balance in the account increased enough to make the purchases.

Mr. Fisher said the establishment of the fund was a housekeeping measure to state the revenues generated from technology would go back into technology-type expenditures.

### **BOARD QUESTIONS**

None

### **PUBLIC COMMENTS**

None

### **BOARD COMMENTS**

None

ADVISORY VOTES. 2 AYES

MOTION CARRIED BY ROLL CALL VOTE. 6 AYES; 1 NAY: DOMINIQUE

**Establish Medicaid Provider Project Special Revenue Fund and Commit Funds**

Pursuant to Governmental Accounting Standards Board statement number 54 (GASB 54), *Fund Balance Reporting and Governmental Fund Type Definitions*, in order to account separately for certain projects in special revenue funds, the revenue and unrestricted fund balance in those funds had to be formally committed by the school board.

HULL MOVED, RICE SECONDED, TO ESTABLISH THE MEDICAID PROVIDER PROJECT IN THE *FEDERAL PROGRAMS SPECIAL REVENUE FUND* AND FORMALLY COMMIT ANY REVENUE AND UNRESTRICTED FUND BALANCE FOR PROVIDING FOR THE COST OF ADMINISTERING THE MEDICAID PROVIDER PROJECT, AND FOR PROVIDING STAFF AND ADDITIONAL SERVICES ELIGIBLE FOR BILLING UNDER THE MEDICAID PROVIDER PROJECT.

Superintendent Lewis stated the establishment of the fund was a housekeeping measure to allow the district to do its Medicaid billing and account for funds.

Mr. Fisher explained the district provided a number of Medicaid eligible services for special education students that could be reimbursed by the federal government. The state had a program to facilitate the reimbursement and encouraged districts to enroll in the Medicaid Provider program. School based services were different than clinical services – there were speech pathologist services, psychologist services, and others.

The district was currently in the process of enrolling with the state to possibility start the program. Mr. Fisher said the district would start slow. There were many compliance issues. The district would utilize the services of a third-party to help with the process.

Like the fund for AppTrack, there were reasons for tracking revenue and expenditures separately. In compliance with GASB 54, the administration was recommending the establishment of the Medicaid Provider special revenue fund. The administration recommended any net revenues go to provide for staff and additional special education services that were eligible for Medicaid billing. Mr. Fisher noted if the revenues were enough to help pay for some staff, it could help take some pressure off the operating fund.

**BOARD QUESTIONS**

None

**PUBLIC COMMENTS**

None

**BOARD COMMENTS**

None

ADVISORY VOTES. 2 AYES

MOTION CARRIED BY ROLL CALL VOTE. 6 AYES; 1 NAY: DOMINIQUE

**INFORMATION AND REPORTS****Results of Parent Opinion Polls: 2011-12 School Year**

The report presented the results of opinion polls completed by parents of Fairbanks North Star Borough School District students in the spring semester of the 2011-12 school year. The survey was conducted every two years. Kathy Hughes, executive director of alternative instruction and accountability, and Heather Rauenhorst, program evaluator and research analyst, presented the report.

## **Results of Parent Opinion Polls: 2011-12 School Year (continued)**

The importance of parent involvement in public education was emphasized in the federal Elementary and Secondary Education Act (ESEA), which required public schools to promote the shared responsibility of parents, teachers, and students in working together for student success. Maintaining communication between school and home was an ongoing commitment of the Fairbanks North Star Borough School District. One of the many ways in which the district solicited parent input was through the distribution of surveys and polls such as the 2011-12 Parent Opinion Poll.

The opinion polls addressed a variety of topics including academic programs, communication, parent involvement, student supports, school climate, and overall satisfaction with the schools; additional open-ended questions provided a forum for other parent input. Opinion poll results provided the district with the opportunity to learn what parents thought about various aspects of their students' schools. Questions varied from elementary to middle to high schools, but the topics included school climate, student supports, expectations and preparation, academic content areas, communication, and parental involvement. Parents were also asked to assign schools a letter grade and explain what they liked most and least about the schools.

The survey results showed:

- A total of 2,485 polls were completed.
- 1,413 polls were completed by parents with children in elementary (K-8) schools.
- 1,072 surveys were completed by parents with students in secondary schools.
- 89 percent of parents gave elementary schools an A or a B.
- 80 percent of parents gave middle schools an A or a B.
- 76 percent of parents gave high schools an A or a B.
- Overall, the majority of parents agreed with positive statements about the schools.

Since the polls were conducted electronically – there was a shorter turnaround time than in the past which allowed review of the responses by principals and other administrators in the same school year that the information was collected. The assistant superintendents for both elementary and secondary schools utilized the schools' results when conducting personnel evaluations and goal-setting sessions with each of the principals, and the school and district results were topics of discussion at principal meetings. School administrators were provided with school level data comparable to the district level data included in the report, along with the comments from the open-ended questions regarding what parents liked best about each school and what parents indicated was in need of improvement.

### **BOARD QUESTIONS**

Mrs. Dominique asked how the survey was disseminated. Mrs. Hughes explained it was available through PowerSchool's Guardian Portal, hard copies were available in the schools, and it also went out electronically to parent and guardian emails. It was also available during parent-teacher conferences. There were numerous ways used to disseminate the survey.

Mrs. Dominique asked about the timeframe of the survey. Ms. Rauenhorst stated it was usually around January-February.

Mr. Rice asked about any increase or decrease in the number of participants from previous years, noting his appreciation with receiving the survey electronically. Ms. Rauenhorst stated in 2009-10, which was the second year of pushing the survey electronically with secondary students and the first year of pushing the survey electronically in elementary, there were 3,259 surveys, with 85 percent completed electronically and 15 percent by paper.



## **Results of Parent Opinion Polls: 2011-12 School Year (continued)**

Ms. Rauenhorst stated at the current time the district was virtually at 100 percent electronic completion – approximately 98 percent of the surveys were completed electronically.

The survey's overall percent of participation remained pretty much the same – between 20-25 percent, noting it was a little higher for elementary and a little lower for secondary.

### **PUBLIC COMMENTS**

None

### **BOARD COMMENTS**

Ms. McConnell thanked Mrs. Hughes and Mrs. Rauenhorst for their report. She was pleased to see the number of parents who felt welcomed at the schools.

Mrs. Hull was also pleased with the report results. It was important feedback from the district's customers. She was pleased to see the numbers improving and people were feeling comfortable in the schools. She noted communication at the high school level might be an area to look at.

Mrs. Hull asked about the School Climate Surveys. Mrs. Rauenhorst explained the district had developed an in-house climate survey rather than using AASB's. The feedback from principals, along with a couple of other requests for surveys from other groups, including the Board Diversity Committee, the administration attempted to combine everyone's needs into one survey. It was the district's intent to continue with an in-house climate survey rather than using AASB's survey.

President Brophy thanked Mrs. Hughes and Ms. Rauenhorst for the report. It was always interesting to see what parents thought about the schools. She too was pleased with the number of parents who were comfortable in the schools. It would be interesting to see how the individual schools dealt with the issue of those who were not comfortable and how responsive the schools were to the information.

### **Elementary and Secondary Education Act (ESEA) Waiver Flexibility Update**

Superintendent Lewis updated board members on the State of Alaska's ESEA Flexibility Waiver. He shared a set of slides on the issue that were provided to superintendents in July. The waiver was currently out for public comment. The district had until August 20 to provide feedback. The state's application for a waiver would be submitted in September.

Superintendent Lewis noted it was a change from the No Child Left Behind (NCLB) people had heard about for the past 10 years. It was set up as part of a growth model and ultimately could potentially fit into a new evaluation system in terms of student work counting towards administrative and teacher evaluations. The administration was working collaboratively with FEA on the evaluation document. The administration believed the system was better than the current system, but time was needed to work through the model. The administration had some issues and concerns regarding how growth would be calculated and the factors for consideration.

Superintendent Lewis said the state would ultimately end-up with a 5 star system rating system. He thought it was important to buy into the system and be able to trust the data matched the rating system. With AYP, there were 41 targets in the current year and if a school missed one target, the school would be listed in the failing category. While the devil would be in the details regarding how the new system played out, Superintendent Lewis wanted board members to know the change was coming.

## **Elementary and Secondary Education Act (ESEA) Waiver Flexibility Update (continued)**

The waiver would tie into additional federal requirements regarding evaluation. Superintendent Lewis stated it was important to be very clear about how the assessment process worked, especially in regards to growth. It needed to be clear if other factors such as economic disadvantage or students with disabilities were factored-in regarding growth.

Superintendent Lewis reported Dr. Ott had been working at the state and national levels trying to make certain he had a clear understanding of the program. The administration was also working to gather data from principals to help with the district's response.

Superintendent Lewis stressed the new system was better than what was previously in place. But the administration would not fully endorse the plan until they had the opportunity to fully vet it. The administration wanted to be certain they could trust the new system.

### **BOARD QUESTIONS**

President Brophy asked Superintendent to explain the growth model. Superintendent Lewis explained federal requirements stated the district would be measuring from one year to the next in the areas of reading, writing, and math and the amount of growth that took place over the course of a year. How it was measured and what factors were used still needed to be determined. The administration would be reviewing the model to see if it was fair.

President Brophy asked if the growth model would show student progress from one year to the next, as opposed to NCLB which just showed if a student did or did not make the target. Superintendent Lewis stated there were targets – graduation rate, attendance rates, etc. but the administration wanted to be certain there was a system that could be understood and trusted.

### **PUBLIC COMMENTS**

None

### **BOARD COMMENTS**

Mrs. Hull was pleased Alaska was participating in the waiver process. She felt NCLB had needed to be updated for a long time. She liked the notion of looking at individual student growth rather than comparing last year's 4<sup>th</sup> graders with some arbitrary target. Mrs. Hull thought it made more sense and was pleased the state was pursuing the waiver.

President Brophy was pleased with the waiver and she too liked the prospect of recognizing student growth as opposed to the way NCLB identified failure or success.

### **BOARD AND SUPERINTENDENT'S QUESTIONS/ COMMENTS/ COMMITTEE REPORTS**

Colonel Daack thanked Mr. Gomez and his terrific work on behalf of Eielson students and families. He wished him and his wife, Tina, the best as they moved on to bigger and better things. Colonel Daack welcomed Deanna Croxen who would be replacing Mr. Gomez. He looked forward to working with Ms. Croxen.

Colonel Daack also reported Eielson was stable for the time being and would keep the board posted.

Mrs. Dominique spoke to the resolution the board passed earlier. She felt the district needed to look forward in regards to innovative ideas. Regarding the Interim Agreement, she understood Mr. DeWitt's comments about preserving the status quo, but the board should have been more involved in the agreement. She noted the agreement had not been approved by the board.

**BOARD AND SUPERINTENDENT'S QUESTIONS/ COMMENTS/  
COMMITTEE REPORTS (continued)**

Mrs. Dominique was thankful for the ELL summer program. It was a wonderful program. She wished the district had enough funding to expand the district's summer programs. There were a number of students who could benefit from summer programs.

Mrs. Dominique mentioned the upcoming Construction Academies. She encouraged people to get the word out about the programs. She liked the bright color of the Parent Opinion Poll report. Mrs. Dominique wished her grandson a Happy Birthday!

Mrs. Hull provided board members with a written and verbal report from the recent AASB Board of Directors meeting. The report included an executive report from Carl Rose, executive director of AASB. The report included information on planning, goals, AASB's Call for Resolutions, the CDL program, a new board recognition program, connecting teacher evaluations to student performance, and local board control.

Mrs. Hull noted she would be in Kentucky in a couple weeks for a president-elect conference and she would share information with the board when she returned.

Ms. McConnell thanked Mrs. Anderl and Ms. Randall for their presentation. It was good to hear about the summer school program and what was being done to help the district's diverse student population. She was pleased with the results of the parent opinion poll.

Ms. McConnell wanted the record to reflect the difficulty she had with the AppTrack resolution. Even though she voted for the resolution, she still had many concerns.

Mr. Rice asked Colonel Daack to thank Mr. Gomez for his help. He welcomed Deanna Croxen. He extended his congratulations to the ELL program. It was good to see everyone back for a new school year.

Mr. Thies enjoyed the summer break but it was good to be back.

Ms. Brewer gave her thumbs up to Mr. Gomez. She had worked with him at Eielson and through the youth program. He had really helped her. Ms. Brewer found it interesting to hear and learn about all the legalities of the AppTrack program. She appreciated hearing the parent opinion poll report.

Superintendent Lewis introduced Georgia Sandgren, the new military student transition consultant, she was one of eight in the country. Ms. Sandgren would be working with the Eielson and Fort Wainwright education liaisons to make certain families and students were taken care of.

Superintendent Lewis made many announcements and spoke on many topics, including the upcoming Welcome Back, Intersession graduation, the administrative center's new phone system, summer construction, a recent Community Ties article featuring Salcha, and funding.

President Brophy reminded board members about AASB's Call for Resolutions. She asked board members to review the information on the resolutions which they recently received by email. There would be time during the September 4 meeting for the board to discuss the resolutions.

President Brophy extended her appreciation to Mr. Gomez and the assistance he provided to the board. She welcomed Ms. Croxen and Ms. Sandgren. President Brophy wished her mother,

**BOARD AND SUPERINTENDENT'S QUESTIONS/ COMMENTS/  
COMMITTEE REPORTS (continued)**

Mrs. Dominique's grandson, and Mr. Chord Happy Birthday! The group sang Happy Birthday to Mr. Chord.

President Brophy knew the AppTrack project had created some frustration but she thought the board's conversation and questions were really good. The expectation would be the board would continue to be attentive to the progress of the AppTrack licensing plan and sales. The board would expect updates and reports on the program's progress.

The meeting adjourned at 9:17 p.m.

Submitted by Sharon Tuttle, executive assistant to the Board.

FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
FAIRBANKS, ALASKA

Special Meeting

MINUTES

August 20, 2012

President Brophy called the meeting to order at 5:31 p.m. in the Board Room of the FNSBSD Administrative Center at 520 Fifth Avenue.

**Present:**

Kristina Brophy, President  
Sharon McConnell, Vice President  
Sean Rice, Clerk  
Silver Chord, Member  
Wendy Dominique, Member  
John Thies, Member

**Absent:**

Sue Hull, Treasurer

**Staff Present:**

Pete Lewis, Superintendent  
Sharon Tuttle, Executive Assistant to the Board of Education

**Executive Session**

An executive session was called to discuss student discipline.

MCCONNELL MOVED, CHORD SECONDED, TO CONVENE IN EXECUTIVE SESSION TO DISCUSS STUDENT DISCIPLINE ISSUES THAT TEND TO PREJUDICE THE REPUTATION AND CHARACTER OF ANY PERSON, PROVIDED THE PERSON MAY REQUEST A PUBLIC DISCUSSION AND MATTERS WHICH BY LAW, MUNICIPAL CHARTER, OR ORDINANCE ARE REQUIRED TO BE CONFIDENTIAL.

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE. 4 AYES

The Board convened to executive session at 5:32 p.m.

Mrs. Dominique arrived at 5:33 p.m. Mr. Rice arrived at 5:45 p.m.

The executive session ended at 6:09 p.m.

MCCONNELL MOVED, CHORD SECONDED, TO:

READMIT STUDENT 01-17-12-01 TO NORTH POLE HIGH SCHOOL

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE. 6 AYES

MCCONNELL MOVED, RICE SECONDED, TO:

READMIT STUDENT 05-16-11-05 TO HUTCHISON HIGH SCHOOL

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE. 6 AYES

### Board Comments/Discussion

President Brophy reminded board members there was still time for them to donate to the school board's private sponsorship of the hole in the Kids Voting Golf Tournament. She also had a thank you card she would bring for board members to sign.

President Brophy spoke to the issue of scheduling a work session to discuss the AppTrack Software Licensing Plan. Board members had received an email from Jill Dolan, one from Jim DeWitt noting the possibility of another work session on the subject, and Ms. McConnell's response to the emails. Ms. McConnell expressed an interest in scheduling a work session. President Brophy asked board members if there was a consensus from the rest of the board to schedule a work session. President Brophy determined there was board consensus on scheduling another work session on AppTrack. The work session would be scheduled for Wednesday, August 29, 2012 at 6:00 p.m. The board secretary would notice the meeting and notify board members.

The meeting adjourned at 6:13 p.m.

Submitted by Sharon Tuttle, executive assistant to the Board of Education.

FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
FAIRBANKS, ALASKA

Special Meeting

MINUTES

August 29, 2012

President Brophy called the meeting to order at 6:00 p.m. in the board room of the FNSBSD Administrative Center at 520 Fifth Avenue.

**Present:**

Kristina Brophy, President  
Sharon McConnell, Vice President  
Sue Hull, Treasurer  
Silver Chord, Member  
Wendy Dominique, Member  
John Thies, Member

**Absent:**

Sean Rice, Clerk

**Staff Present:**

Pete Lewis, Superintendent  
Sharon Tuttle, Executive Assistant to the Board of Education

**Others:**

Jim DeWitt, Legal Counsel  
Jill Dolan, Assistant Borough Attorney

There were no student discipline issues to be heard.

**Executive Session**

An executive session was called to seek legal advice regarding licensing.

MCCONNELL MOVED, HULL SECONDED, TO CONVENE IN EXECUTIVE SESSION TO SEEK LEGAL ADVICE REGARDING LICENSING, THE IMMEDIATE KNOWLEDGE OF WHICH, WOULD CLEARLY HAVE AN ADVERSE EFFECT UPON THE FINANCES OF THE GOVERNMENT UNIT.

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE. 5 AYES

The Board convened to executive session at 6:01 p.m.

Mr. Thies arrived at 6:06 p.m.

The executive session ended at 6:29 p.m.

**Other/Discussion**

HULL MOVED, MCCONNELL SECONDED, TO WAIVE ATTORNEY-CLIENT PRIVILEGE IN ORDER TO HAVE FULL DISCUSSIONS ON THE ISSUES BEFORE THE BOARD.

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE. 6 AYES

**Other/Discussion (continued)**

The board waived the attorney-client privilege in order to fully discuss the issues of the AppTrack Software Licensing Plan in the work session immediately following the special meeting.

The meeting adjourned at 6:30 p.m.

Submitted by Sharon Tuttle, executive assistant to the Board of Education.





520 Fifth Avenue, Fairbanks, AK 99701  
www.k12northstar.org

## 2012

### July

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### August

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### September

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

### October

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

1st Quarter: 41 days

### November

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

### December

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

2nd Quarter: 48 days

## 2012

### August

- 14 & 20 Teacher Work Days
- 15-17 Professional Development Days
- 21 First Day for Students

### September

- 3 Labor Day Holiday
- 21 Early Dismissal-Students
- 24 Professional Development

### October

- 2-4 HSGQE Retakes
- 12 End of 1st Quarter (early dismissal)
- 25-26 Parent-Teacher Conferences

### November

- 9 Early Dismissal-Students
- 22-23 Thanksgiving Holiday

### December

- 19-21 Last 3 Days-Early Dismissal
- 21 End of 1st Semester (early dismissal)
- 24 Winter Break - Begin

## 2013

### January

- 4 Winter Break - END
- 7 Teacher Work Day (no school)
- 18 Early Dismissal-Students
- 21 Martin Luther King Jr. Holiday

### February

- 1 Early Dismissal-Students
- 4 Professional Development Day
- 21-22 Parent-Teacher Conferences

### March

- 8 End of 3rd Quarter (early dismissal)
- 11-15 Spring Break

### April

- 2-5 Testing-All
- 19 Early Dismissal-Students

### May

- 17, 20, 21 Last 3 Days-Early Dismissal
- 21 Last Day for Students
- 22 Professional Development Day
- 23 Teacher Work Day

□ School Start/End

□ End of Quarter (early dismissal)

T Testing Day

◇ Teacher Training (early dismissal)

● Last 3 days (early dismissal)

◆ Professional Development Day (no school)

■ Vacation/Holiday (no school)

▲ Parent-Teacher Conferences (no school)

○ Teacher Work Day (no school)

□ Tentative make-up days for bad weather

1st semester: 89 days

2nd semester: 91 days

## 2013

### January

S	M	T	W	T	F	S
			1	2	3	4
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### February

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

### March

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

3rd Quarter: 43 days

### April

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

### May

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

4th Quarter: 48 days

### June

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						